

MEETING OF THE
TRANSPORTATION AUTHORITY OF MARIN
FINANCE & POLICY EXECUTIVE COMMITTEE

October 10, 2016

3:30 p.m.

TAM CONFERENCE ROOM
500 FIFTH STREET
SAN RAFAEL, CALIFORNIA



MEETING MINUTES

Members Present: Judy Arnold, County of Marin Board of Supervisors, TAM Vice Chair
Stephanie Moulton-Peters, Mill Valley, TAM Chair
P. Beach Kuhl, Ross Town Council
Steve Kinsey, County of Marin Board of Supervisors
Gary Phillips, San Rafael City Council
Alice Fredericks, Tiburon Town Council

Staff Members Present: Bill Whitney, Acting Executive Director
Dan Cherrier, Principal Project Delivery Manager
David Chan, Manager of Programming & Legislation
Derek McGill, Planning Manager
Li Zhang, Chief Financial Officer
Molly Graham, Public Outreach Coordinator
Nick Nguyen, Principal Project Delivery Manager
Scott McDonald, Senior Transportation Planner

Vice Chair Judy Arnold called the meeting to order at 3:50 p.m.

1. Chair's Report (Discussion)

Vice Chair Arnold indicated she had no report.

2. Commissioner Comments (Discussion)

Commissioner Moulton-Peters reported on the League of California Cities conference in Long Beach., and her use of the LA Metro train system afterwards.

In the interest of time, Commissioner Fredericks referred to a report she gave at the Programming & Projects Committee meeting which occurred just prior to this one. She encouraged all to read the minutes when they come out, rather than repeating it all now.

3. Executive Director's Report (Discussion)

In the absence of Executive Director (ED) Dianne Steinhauser, Project Manager Bill Whitney presented the staff report, reviewing dates for the rest of the year for TAM Board meetings and the Executive Committees, the bidding

on the Richmond-San Rafael Third Lane Project planned for late November, ongoing public outreach for the Vision Plan, recent participation in the International Walk to School Day activities, sponsored by Safe Routes, current traffic monitoring and data collection as part of congestion management and requested by this Committee, the announcement by the Metropolitan Transportation Commission (MTC) of the update of its Vital Signs website showing changes in population, jobs, housing and congestion, Novato City Council's recognition of the Crossing Guard of the Year, Paul Breakstone; and the MTC Bike Share Capital Grant, noting that TAM has been encouraged to submit an application.

Vice Chair Arnold asked, and Mr. Whitney confirmed that the Bike Share Grant in question is awarded by MTC.

Commissioner Kinsey noted for the record that the Board of Supervisors sent a letter regarding Plan Bay Area 2040 and changes they would like to see – specifically to revise their numbers downward in terms of housing and jobs. He acknowledged that the TAM Board chose not to send a letter. He noted that MTC will probably make final changes during the first quarter of next year, with adoption of the completed Plan likely in the second quarter.

There was no public comment on the staff report.

4. Open Time for Public Expression

None made.

5. Approval of Minutes from September 12, 2016 (Action)

Commissioner Moulton-Peters moved to approve the minutes of September 12, 2016, and Commissioner Kinsey seconded the motion. It was approved with one abstention (Commissioner Fredericks).

6. Overview of Upcoming Innovation Workshop (Discussion)

Mr. Whitney indicated that Planning Manager Derek McGill and Public Outreach Coordinator Molly Graham would present this item assisted by Marnie Primmer (Connected Consulting).

Mr. McGill began the presentation, discussing background information originating with the Strategic Vision Plan and how it looks to innovative transportation options for the future, and the timing of the workshop to be scheduled for a time in late January or February 2017 (Likely date will be February 3rd, Friday)

Ms. Graham reviewed the theme, purpose of the workshop, elements of the workshop with aspects of a professional conference, promotion, and Ms. Primmer's qualifications and knowledge on the subject.

Ms. Primmer continued with a summary of her background and experience, familiarity with the topic, planned format for the day with keynote speakers, breakout sessions, and technology showcases; outreach to different segments of the population (economically disadvantaged, students, seniors), shared mobility options, reduction in greenhouse gases, changing infrastructure needs, regulations, and ways to encourage commuters away from single occupancy vehicle trips.

Commissioner Kinsey suggested some discussion of renewable energy related to transportation, i.e. electric vehicle options, and he commented that Mr. Damien Breen from the Bay Area Air Quality Management District (BAAQMD) Green Fleet Program may be a helpful resource. He finalized his comments by suggesting that the workshop may want to address cybersecurity issues associated with driverless vehicles.

Commissioner Phillips joined the meeting at 4:05 p.m.

Commissioner Moulton-Peters commented on the balancing of traditional technologies with new innovative ones and the possibility of conflicting priorities. She also noted that she had recently received information on driverless electric buses. Commissioner Fredericks mentioned another future concept – the replacement of buses with on-demand autonomous vehicles, which would be more economical to run than buses.

Commissioner Kuhl wondered whether now would be the time to find out the public's thoughts about HOV lanes. Mr. McGill noted that the online survey for the Strategic Vision Plan includes questions about HOV lanes, in addition to other topics.

There was no public comment on the item.

7. Review of the FY2016-17 First Quarter Financial Report and Proposed Budget Amendments (Action)

Chief Financial Officer Li Zhang presented the staff report which asked the Finance and Policy Executive Committee reviews the FY2016-17 First Quarter Financial Report and proposed budget amendments and refer it to the full TAM Board for acceptance.

Ms. Zhang pointed out the steady upward trend in Measure A revenues over the last five years; although she reminded the Committee that the economy can be hard to predict and setbacks could come. She also reviewed the budget amendments proposed by staff – adding two budget lines, the Golden Gate Transit Ferry Shuttle Service Expenditure and Approaches to the Richmond-San Rafael Bridge Project, and a \$48,000 increased for the Crossing Guard budget. She reported on the fund balances for the CalTrust accounts and the accumulated increase due to interest revenue.

Commissioner Kinsey asked, and Ms. Zhang explained where and how the interest revenue funds are used. She indicated that there are five separate accounts where this interest money is allocated, as explained in the chart listed as attachment 6 on page 28 of the packet. He asked as well why TAM is taking responsibility for funding the three additional crossing guard positions when the locations fell below the cut-off point, which Ms. Zhang discussed and indicated she would look for clarity from Dan Cherrier, TAM Project Manager in charge of the contract. Commissioner Kinsey said he would have rather used some community funds; although he wouldn't object because the amounts are relatively small, he expressed concern about favoritism or setting a precedent that can't be continued.

Vice Chair Arnold asked about the locations that are benefitting, which Ms. Zhang specified. At the Committee's request, Ms. Zhang agreed to research and get back to the Commission with an explanation.

Commissioner Kinsey moved to recommend that the TAM Board approve the FY2016-17 First Quarter Financial Report and proposed budget amendments; with the understanding that Amendment #3 will be reviewed. Commissioner Kuhl seconded the motion.

Mr. Whitney asked if this item should be brought to the full Board for a discussion or placed on Consent. Commissioner Kinsey said he would leave it to the Chair's discretion whether or not she felt there was clarification sufficient to place it on the Consent portion of the agenda.

After the initial report, Ms. Zhang confirmed that local jurisdictions are paying for the three additional positions. She stated that the three guards, one at Kentfield School District, one at the Mark Day School, and the third for the Larkspur-Corte Madera School District are all being paid for by their respective schools. Commissioner Phillips asked why, then, the TAM budget amounts are being increased by the costs for these guards. Ms. Zhang discussed that the revenue side of the budget will also be increased since these are passthroughs for TAM's account, and she confirmed equal amounts will be shown as a community contribution on the revenue side as well as the expenditure side of the budget. She also explained that the crossing guard payments are on a reimbursement basis.

Commissioner Kinsey said he thought the San Rafael Dixie School guard position had been approved by the Board at its last meeting so he wasn't sure why that hasn't moved along. Ms. Zhang said she would follow up with Project Manager Dan Cherrier, the TAM Project Manager for the Crossing Guard program.

The Committee unanimously approved the motion by Commissioner Kinsey which was seconded by Commissioner Fredericks.

There was no public comment on the item.

8. **Plan Bay Area 2040 Land Use and Transportation Preferred Scenarios** (Discussion)

Planning Manager Derek McGill presented the staff report and discussed the three main elements of the Preferred Scenario as the jobs and population forecasts, land use scenario, and transportation investment scenario. He reviewed the goals and performance targets, how future MTC/regional policies for land use and transportation will aim to address these goals, job growth in recent years, increased congestion/commute issues, transportation strategies at all levels (private providers, local, regional, state and federal), land use strategies at all levels, regional demographics, expected housing trends for Plan Bay Area 2040 (PBA2040), anticipated transportation investments and revenue under PBA2040, funding breakdown for the Draft Preferred Scenario, and total PBA2040 expenditures.

Commissioner Fredericks asked if capital expenses, such as buying new buses, would fall under "Expanding existing systems." Mr. McGill said no, it would be under "Operate, Maintain, and Modernize." He acknowledged that most of the budget under that heading goes to parts and maintenance, while fleet replacement would be considered modernization.

Commissioner Moulton-Peters commented on Marin County's size in comparison with larger, more urban areas in the region, which results in less revenue and resources overall. Commissioner Kinsey agreed, pointing out that is why Marin must work as a "self-help" county rather than depending solely on regional, state or federal funding. Commissioner Moulton-Peters wished for a way to help the community understand that perspective.

Commissioner Fredericks noted another possible fund source would be revenue-generating toll roads. Mr. McGill concluded his presentation with a discussion of issues with Bay Area affordability issues, especially rising costs for housing and transportation.

Vice Chair Arnold asked if there is a way for agencies like TAM to weigh in on the affordable housing issue. Mr. McGill said it is up to each CMA (congestion management agency) including TAM, to decide, and staff will follow

the will of the Board. He noted that they have been helping the member agencies in providing information to formulate their responses, which is one way to address the regional issues.

Commissioner Moulton-Peters pointed out it is hard to be unified in purpose when there is no county housing element. She asked Commissioner Kinsey if Marin is unique in that respect, and he said it is to some degree. He added that SB375 makes a direct connection between housing production and transportation funding dollars. Due to low housing production, Marin will continue to fall behind in allocated amounts. He noted that until residents notice the county's declining infrastructure, TAM's hands are tied in what it can accomplish.

Commissioner Fredericks commented that as more mobility options increase, that do not increase greenhouse gases, there should be a reduction in the demand for Marin to provide more housing. Mr. McGill stated that this view is one that staff has presented to MTC in the past.

Vice Chair Arnold added there is beginning to be more multi-family housing requirements at the federal level, and if jurisdictions don't comply with those requirements, there is the possibility of being sued in addition to being subjected to penalties and fines.

Commissioner Moulton-Peters asked about MTC's increasing involvement with funding for affordable housing, which Commissioner Kinsey discussed noting that MTC has implemented the Bay Area Transit-Oriented Affordable Housing (TOAH) Fund which provides financing for the development of affordable housing and other vital community services near transit lines throughout the Bay Area.

After comment by TAM staff on San Rafael's and Marin County's attention to anti-displacement and affordable housing policies, there was further brief discussion of how Marin County and San Rafael can share their knowledge with other jurisdictions. Vice Chair Arnold asked, and the Committee agreed the full Board could probably benefit from this presentation at a future meeting. There was discussion of potential agenda items for the next Board meeting and that staff would coordinate with the Chair about whether or not to agendize the item for the upcoming Board meeting.

The meeting was adjourned at 5:10 p.m.

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