

EXHIBIT C

City of Mill Valley Transportation Authority of Marin Measure A – Transportation Sales Tax Sub-strategy 3.2

Project Report

Amount spent in this reporting year \$91,678.82 (FY 11/12)

Total estimated project costs \$121,872.00

Total expenditures to date \$91,678.82

Project locations and descriptions

Crosswalk Improvement Project: The project involved the installation of pedestrian warning signs and thermoplastic pavement markings at nine locations along Miller Avenue. Pavement markings included “PED XING” stencils, yield lines, crosswalks, arrow stencils, “STOP AHEAD” stencils, and stop bar markings. The project involved improvements at other areas in the City as well. These areas include the intersection of Camino Alto and Vasco Drive, Camino Alto and Azalea Dr, W. Blithedale and Gardner St, W. Blithedale and Hillside Ave, Hillside Ave and Bigelow Ave, and Throckmorton Ave and Olive St. The improvements at these locations also involved installation of warning signs and thermoplastic pavement markings similar to Miller Street. A high visibility crosswalk and two ADA curb ramps were installed at the intersection of Camino Alto and Azalea Dr. A new high visibility crosswalk and pedestrian island on Miller Avenue (505 Miller Ave) will be installed as part of this project during summer of 2013.

Sycamore Avenue Improvements Project: The adopted project is located along Sycamore Avenue between Camino Alto and Front Park. The project will provide transportation enhancements for pedestrian and bicyclists. 1,320 linear feet of bike path will be constructed, as well as other enhancements such as sidewalks, pedestrian scale lighting, and landscaping. Measure A allocation is to supplement funding received from the Federal Transportation Enhancement Program for the project.

Benefits realized from project(s)

Crosswalk Improvement Project: high visibility crosswalks at all improved locations along Miller Avenue and others; up-to-date pedestrian warning signs consistent with California MUTCD; new

crosswalk with ADA curb ramps at the intersection of Camino Alto and Azalea Dr; pavement markings consistent with Caltrans 2010 Standard Plans; pavement markers at Hillside Ave to prevent drivers from making wide left turns and driving opposite to traffic. Improvements enhance motorists' visibility of pedestrians.

Sycamore Avenue Improvements Project: The project has been delayed until summer of 2014 due to the need to acquire right of way in the proposed project area.

Measure A signage: A sign will be provided for the construction of "Sycamore Avenue Improvement Project." And a sign will be provided for the construction of new crosswalk and Pedestrian Island at 505 Miller Avenue.

Number of signs posted: N/A

Attach a statement, signed by the City Public Works Director, certifying the reports compliance with the provisions of the funding Agreement

Attach a resolution by the Governing Board approving the project(s)

Attach the project worksheet template (sample follows) for each project included in the Project Report.

Local Roadway Project Report, Part I – Sycamore Avenue Improvements Project

Name of roadway: Sycamore Avenue

Project limits: Camino Alto and Bay Front Park

Jurisdiction: City of Mill Valley

Description of maintenance project:

Modification of sidewalk and addition of bike path to enhance pedestrian mobility.

Roadway's Pavement Condition Index: 44

Date of last PCI Evaluation: 07/06/2012

Multi-Modal and Safety-Related Considerations

According to the Marin County Transportation Sales Tax Expenditure Plan, each local road project will be required to consider the needs of all roadway users. Where feasible, locally defined bicycle and pedestrian projects will be implemented at the time a roadway is improved. Improvements could include striping and signing for bicycle lanes and bikeways, sidewalk improvements, curb ramps, and other accessibility and safety improvements.

Please discuss, in the following three sections, considerations for multi-modal and safety-related improvements as a part of the local road maintenance project.

1. Safety Improvements: Describe safety-related improvements considered as a part of the project (refer to collision statistics, traffic volumes, roadway functional classification and other information, as appropriate). Discuss whether these improvements are feasible and indicate if they could or could not be included as a part of the project. If not, state why.

Most accidents in the area are due to unsafe speeds. The project will include many safety improvements such as high visibility crosswalks, pedestrian warning signs, separate bike path and sidewalk, and upgraded ADA curb ramps. The improvements will be located across Mill Valley Middle School.

2. Pedestrian and Disabled Persons Facilities: Describe pedestrian and ADA-related improvements considered as a part of the project (refer to pedestrian master plans, ADA transition plans, school and transit access considerations, and other information, as appropriate). Discuss whether these improvements are feasible and indicate if they could or could not be included as a part of the project. If not, state why.

The project will include the construction of a sidewalk, ADA curb ramps, and a new crosswalk in front of the school. All ADA curb ramps proposed locations and design will be reviewed by consultant working on City's ADA Transition Plan currently under development. This location is also a school access route and the installation of a crosswalk will improve accessibility and student safety.

3. Bicycle Facilities: Describe bicycle-related improvements considered as a part of the project (refer to bicycle master plans and other information, as appropriate). Discuss whether these improvements are feasible and indicate if they could or could not be included as a part of the project. If not, state why.

The project will include the construction of a separate bicycle path that will connect the Mill Valley – Sausalito Multiuse Path to another path along Camino Alto. This is in accordance with the recommended bikeway improvements in the Mill Valley Bicycle and Pedestrian Transportation Plan – 2008 update.

Local Roadway Project Report, Part I – Crosswalk Improvement Project

Name of roadway: Miller Avenue, Camino Alto, W. Blithedale Avenue, Throckmorton Avenue; Hillside Ave

Project limits: Miller Avenue Between 505 Miller Ave and Sunnyside Avenue; Camino Alto between E. Blithedale Ave and Overhill Rd; W. Blithedale between Gardner St and Hillside Ave; Throckmorton Avenue between Old Mill St and Olive St; Hillside Ave between E. Blithedale and Bigelow Ave.

Jurisdiction: City of Mill Valley

Description of maintenance project: high visibility crosswalks, pedestrian warning signs, pavement markings, yield lines, ADA curb ramps, stop bars, pavement markers

Roadway's Pavement Condition Index: Miller Avenue (PCI 41 and 37), Camino Alto (PCI 71), W. Blithedale Avenue (PCI 46), Throckmorton Avenue (PCI 35); Hillside Avenue (PCI 86)

Date of last PCI Evaluation: 07/06/2012 for all except Hillside Ave which was evaluated on 3/31/2011

Multi-Modal and Safety-Related Considerations

According to the Marin County Transportation Sales Tax Expenditure Plan, each local road project will be required to consider the needs of all roadway users. Where feasible, locally defined bicycle and pedestrian projects will be implemented at the time a roadway is improved. Improvements could include striping and signing for bicycle lanes and bikeways, sidewalk improvements, curb ramps, and other accessibility and safety improvements.

Please discuss, in the following three sections, considerations for multi-modal and safety-related improvements as a part of the local road maintenance project.

1. Safety Improvements: Describe safety-related improvements considered as a part of the project (refer to collision statistics, traffic volumes, roadway functional classification and other information, as appropriate). Discuss whether these improvements are feasible and indicate if they could or could not be included as a part of the project. If not, state why.

Collision data from 2005 to 2010 indicates that approximately 26% of accidents on Miller Avenue and 100% of accidents on W. Blithedale involved pedestrians (Transportation Injury Mapping System). The main causes being unsafe speeds and motorists in pedestrian right of way. Safety improvement locations were identified with the help of BPAC, SR2S Task Force, and citizen's complains. Crosswalks and pedestrian warning signs were substandard and difficult to see creating a safety hazard. The new high visibility crosswalks, pedestrian warning signs, and pavement markings define pedestrian areas very well and motorists have enough warning and time to adjust their speeds and watch out for pedestrians. Sign pollution was also eliminated in these areas.

2. Pedestrian and Disabled Persons Facilities: Describe pedestrian and ADA-related improvements considered as a part of the project (refer to pedestrian master plans, ADA transition plans, school and transit access considerations, and other information, as appropriate). Discuss whether these improvements are feasible and indicate if they could or could not be included as a part of the project. If not, state why.

The project included the installation of high visibility crosswalks, pedestrian warning signs, pavement markings, and ADA curb ramps. All locations considered for improvements were included in the project. A new crosswalk at Camino Alto and Azalea Dr serves as an access point for the residents at Kite Hill to the Mill Valley Sausalito Multi-Use Path; It is also a school access route. The residents of the area requested these improvements. A new crosswalk, curb ramps, and pedestrian island will be constructed summer 2013 on Miller Avenue (505 Miller Ave).

3. Bicycle Facilities: Describe bicycle-related improvements considered as a part of the project (refer to bicycle master plans and other information, as appropriate). Discuss whether these improvements are feasible and indicate if they could or could not be included as a part of the project. If not, state why.

There were no bicycle related improvements for this project.



New Crosswalk and ADA curb ramps at Camino Alto and Azalea Drive



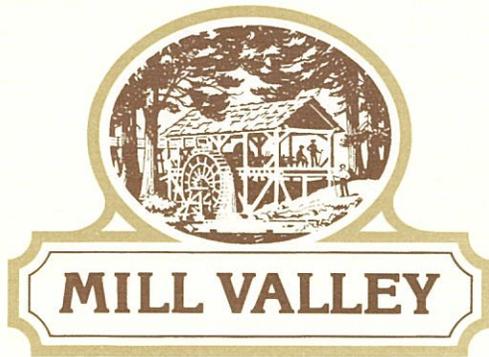
New thermoplastic yield line, refreshed crosswalk, and pedestrian signs at Miller Ave and Evergreen Ave



New "PED XING" thermoplastic stencils at Miller Ave and Evergreen Ave



New thermoplastic "PED XING" stencils, and pedestrian signs at Throckmorton Ave and Olive St



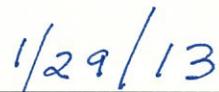
CERTIFICATION STATEMENT FOR
2011-12 ANNUAL REPORT

CITY OF MILL VALLEY

I certify that this report complies with the provisions of the July 1st, 2011 funding agreement (#2011-006) between the Transportation Authority of Marin and the City of Mill Valley.



Jill Barnes, Director of Public Works/City Engineer



Date

T:/DPW/TAM/Measure A/2011-12_Measure A

**CITY OF MILL VALLEY
CITY COUNCIL**

SPECIAL MEETING

**BUDGET REVIEW
MINUTES**

COUNCIL CHAMBERS, CITY HALL
26 CORTE MADERA AVENUE, MILL VALLEY

June 21, 2010

3:00 p.m.

Stephanie Moulton-Peters, Mayor - Present
Ken Wachtel, Vice Mayor - Present
Garry Lion – Present
Shawn Marshall – Present
Andrew Berman – Absent

Staff: Interim City Manager Bush, Deputy City Clerk Wilson, Finance and Human Resource Director Erickson, Director of Planning & Building Moore, Director of Parks and Recreation Sansom, City Librarian Brenner, Treatment Plant Manager Danhey, Acting Director of Public Works Jaime, Acting City Engineer Barnes, Acting Police Chief Bernal, Acting Fire Chief Moore, Police Captain Wickham, Fire Captain Barnes, Community Center Manager Kesler, Fire Administration Assistant Denson, Technical Services Supervisor Clark, Public Works Superintendent Powell and Shop and Equipment Supervisor Mills.

3:05 pm CALL TO ORDER: Mayor Moulton-Peters called the meeting to order for review of the proposed budgets for City departments.

PUBLIC OPEN TIME -- No comments.

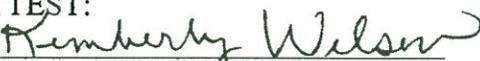
BUDGET REVIEW BY DEPARTMENT

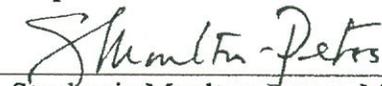
- Overview and General Government
- Director of Planning and Building
- Police Department
- Fire Department
- SASM
- Library
- Public Works Department
- Parks and Recreation Department
- Capital Improvement Program

Council thanked staff for an excellent job in preparing the budget.

ADJOURNMENT: The meeting was adjourned at 6:10 p.m. and continued at its regularly scheduled City Council meeting at 7:30 p.m.

ATTEST:


Kimberly Wilson, Deputy City Clerk


Stephanie Moulton-Peters, Mayor

**CITY OF MILL VALLEY
CITY COUNCIL**

MINUTES

COUNCIL CHAMBERS, CITY HALL
26 CORTE MADERA AVENUE, MILL VALLEY

June 21, 2010

7:30 p.m.

Stephanie Moulton-Peters, Mayor - Present
Ken Wachtel, Vice Mayor - Present
Garry Lion - Present
Shawn Marshall - Present
Andrew Berman - Absent

Staff: Interim City Manager Bush, Deputy City Clerk Wilson, Finance and Human Resource Director Erickson, Director of Planning & Building Moore, Director of Parks and Recreation Sansom, City Librarian Brenner, Acting Director of Public Works Jaime, Acting City Engineer Barnes, Acting Police Chief Bernal, Police Captain Wickham, Community Center Manager Kesler, Technical Services Supervisor Clark and City Attorney Stepanicich.

Next Ord. No. 1242

Next Resolution No. 10-29

7:15 p.m. CLOSED SESSION: Conference with the City's negotiator, Eric Erickson, regarding labor negotiations with Police Officers Association--No action taken.

7:30 p.m. CALL TO ORDER: The Mayor called the regular meeting to order at 7:35 p.m.

PUBLIC OPEN TIME--Laura Chariton, Panoramic Hwy, member of Mill Valley StreamKeepers, commented on Council policies and the need for a City/County watershed parcel tax. Antoine Stevens-Phillip of Daly City spoke in support of the Glass-Steagall legislation before Congress.

APPROVAL OF CONSENT CALENDAR AND AGENDA ORDER--Councilmember Lion asked that Item D be moved to be discussed with Item 2. Councilmember Marshall asked to Item B be moved to number 4 on the agenda. It was M/s Lion/Wachtel and unanimously voted to approve as amended.

PUBLIC HEARING:

1. Tamalpais Park Street Tree Assessment District (Wilson) - Hearing to consider any objections to continuation of Assessment District improvements and to levy \$35.00 per parcel for the 2010-11 fiscal year; adopt Reso. ___ confirming diagram and assessment for 2010-11.

Action taken: Deputy City Clerk Wilson noted that this annual hearing is required to continue the Assessment District improvements and to levy \$35.00 per parcel charge for the Assessment District.

The Mayor opened the public hearing.

There were no comments.

The Mayor closed the public hearing.

It was M/sWachtel/Marshall and unanimously voted to adopt Resolution No. 10-27, confirming diagram and assessment for 2010-2011.

2. Amend Ordinance Title 10-Traffic, Chapter 10.08 of the Municipal Code (Wickham)--
First reading of ordinance amending Chapter 10.08, Parking Meters, Section 10.08.060 of the Mill Valley Municipal Code, Title 10 (Traffic) to have parking meters operational on Saturdays and Sundays. Action required: Mayor reads title of the ordinance; motion required to waive further reading and schedule second reading and adoption for July 19, 2010.

Amend Ordinance Title 10-Traffic, Chapter 10.08 of the Municipal Code (Wickham)--
First reading of ordinance to add Section 10.08.040 to Chapter 10.08, Parking Meters of the Mill Valley Municipal Code, Title 10 (Traffic) to authorize Resident Parking Sticker Program established by City Council Resolution. Action required: Mayor reads title of the ordinance; motion required to waive further reading and schedule second reading and adoption for July 19, 2010.

Action Taken: Police Captain Jim Wickham presented staff report. He modeled this program after the successful program in Laguna Beach.

Councilmember Wachtel inquired about parking surplus and whether merchants have been polled.

Councilmember Marshall commented on the cost of the RSVP sticker as being too high.

Mayor Moulton-Peters inquired about other cities in Marin and enforcement of their meters. Captain Wickham stated that the City of Sausalito is currently the only city to enforce meters seven days a week.

Councilmember Lion inquired about parking fines, processing costs and revenue.

The Mayor opened public hearing.

Alice Shiffman, Sarah Drive, spoke in support of the downtown parking sticker program.

Larry Lautzker, Famous4yt, expressed concern regarding lack of communication about proposed program, the need to poll businesses, eliminating meters for a trial period and suggested increasing meters from two hours to three hours limits.

Doug Canepa, Mill Valley Market, requested time be given for the RSVP program and to consider the whole package. BAB is not recommending the meter increase and seven days a week meters, unless done in conjunction with RSVP program. He stated the need for meters is for turnover. As a businessman, he stated he does not support seven days a week meter fees, and increased meters, does not want customers to get tickets, but does support the RSVP program.

Paula Reynolds, Mill Valley resident and BAB Chair, thanked Council for their serious consideration, and she applauded members of the Board for their efforts. She requested Council consider the RSVP program for a year

The Mayor closed public hearing.

Mayor opened to Council discussion.

Councilmember Marshall spoke in favor of the package, she still is considering weekend meters and expressed concern about the annual price for sticker may be too much.

Councilmember Lion reviewed parking history, meters and revenue in the downtown area. He spoke in support of the package and the need to be kept together as a package. He would like to see a survey after the first year.

Vice Mayor Wachtel felt that this would have a negative affect on the business community and concerned about merchants not being polled. He indicated his support and requested review in one year.

Mayor Moulton-Peters calculated a parking sticker gives you fifty-nine hours of parking or one hour a week for the cost of a \$40. sticker which offers significant convenience for residents. She would like to see no meters on Sundays and the cost of stickers reduced to \$30 per sticker.

Council consensus was to lower the cost of a resident sticker from \$40.00 to \$30.00 per sticker.

Councilmember Lion read the title of the ordinance amending Chapter 10.08, Parking Meters, Section 10.08.060 of the Mill Valley Municipal Code, Title 10 (Traffic) to have parking meters operational on Saturdays and Sundays. It was M/s Lion/Marshall and unanimously voted with Councilmember Berman absent to waive further reading of the ordinance and scheduled second reading and adoption for July 19th.

Vice-Mayor Wachtel read the title of the ordinance to add Section 10.08.040 to Chapter 10.08, Parking Meters of the Mill Valley Municipal Code, Title 10 (Traffic) to authorize Resident Parking Sticker Program established by City Council Resolution. It was M/s Lion/Marshall and unanimously voted with Councilmember Berman absent to waive further reading of the ordinance and scheduled second reading and adoption for July 19th.

Parking Meter Increase (Wickham) - Adopt Reso. __ increasing meter fees from fifty cents to seventy-five cents per hour, effective August 1, 2010--Pulled to discuss with Item 2 on the agenda.

Action Taken: It was M/s Lion/Wachtel and unanimously voted with Councilmember Berman absent to adopt Resolution No. **10-28** confirming increased meter fees from fifty cents to seventy-five cents per hour, effective August 1, 2010.

NEW BUSINESS:

3. CONTINUED BUDGET REVIEW

- Overview and General Government
- Director of Planning and Building
- Police Department
- Fire Department
- SASM
- Library
- Public Works Department
- Parks and Recreation Department
- Capital Improvement Program

A copy of the draft budget is available for review at City Hall and Library.

Action Taken: ADOPTION OF 2010-2012 BUDGET -- It was M/s Marshall/Wachtel and unanimously voted with Councilmember Berman absent to approve the 2010-2012 as revised. A final budget will be printed and distributed.

4. Council Work Plan, Top Council Priorities, Mission Statements, Core Values and Key Priorities (Moulton-Peters) - Adopt 2010-2012 Council Work Plan, 2010-2011 Top Council Priorities, Mission Statements, Core Values and Key Issues update.

Mayor Moulton-Peters opened to Council discussion. Councilmember Marshall recommended some minor changes to the 2010-12 Council Work Plan and 2010-2011 Top Council Priorities.

Action taken: It was M/s Wachtel/Lion and unanimously voted with Councilmember Berman absent to adopt the 2010-2012 Council Work Plan, 2010-2011 Top Council Priorities, Mission Statements, Core Values and Key Issues update.

CONSENT CALENDAR: -- Approved as amended.

- A. Warrants - \$1,506,547.28.
- B. Council Work Plan, Top Council Priorities, Mission Statements, Core Values and Key Priorities (Moulton-Peters) - Adopt 2010-2012 Council Work Plan, 2010-2011 Top Council Priorities, Mission Statements, Core Values and Key Issues update--Pulled for discussion.
- C. Personnel/Management Resolution (Erickson) - Adopt Reso. **10-26** amending Management, Technical, Confidential Employee Group resolution.
- D. Parking Meter Increase (Wickham) - Adopt Reso. ___ increasing meter fees from fifty cents to seventy-five cents per hour, effective August 1, 2010--Pulled to discuss with Item 2.
- E. Parks and Recreation (Sansom) - Appropriation of \$26,715. Donations to Boyle Park Tennis Court Renovation Capital Improvements Project (CIP).

ADJOURNMENT: The meeting was adjourned at 11:15 p.m.

ATTEST:


Kimberly Wilson, Deputy City Clerk


Stephanie Moulton-Peters, Mayor

**CITY OF MILL VALLEY
CITY COUNCIL**

MINUTES

**COUNCIL CHAMBERS, CITY HALL
26 CORTE MADERA AVENUE, MILL VALLEY
June 20, 2011
7:30 PM**

Mayor Kenneth R. Wachtel--Present
Vice Mayor Garry Lion--Present
Councilmember Andrew Berman--Absent
Councilmember Shawn Marshall--Present
Councilmember Stephanie Moulton-Peters--Present

City Staff Present: City Manager McCann, Director of Planning and Building Moore, Finance Director Erickson, Interim Director of Public Works Barnes, Police Chief Bernal, Police Lieutenant Dunkel, Fire Chief Moore, Parks and Recreation Director Sansom, City Librarian Brenner, Planning Aide Uhl, and City Attorney Stepanicich.

CALL TO ORDER

Mayor Wachtel called the Regular Session to order at 7:42 p.m.

PUBLIC OPEN TIME:

Mayor Wachtel opened to public comments.

Clayton Smith commented on the application of SB 375 to the Miller Avenue Precise Plan and Regional Housing Needs Allocation (RHNA) numbers. He stated that the Housing Element of the General Plan should be completed before the adoption of the Miller Avenue streetscape plan, especially with consideration to the "Main Street" area of Miller Avenue.

APPROVAL OF THE AGENDA ORDER

It was **MOVED** by **Councilmember Marshall** and **SECONDED** by **Councilmember Moulton-Peters**, to approve the Council meeting agenda. The Motion was carried unanimously with a vote 4-0-1, with **Councilmember Berman** absent.

COUNCIL AND STAFF ANNOUNCEMENTS

1. Proclamation recognizing the contributions of David Fromer to the Mill Valley community. Proclamation - David Fromer.pdf

David Fromer thanked the Council for their proclamation.

CONSENT CALENDAR:

It was **MOVED** by Vice Mayor Lion and **SECONDED** by Councilmember Marshall to approve Item No. 1 through Item No. 7 on the Consent Calendar with minor corrections previously communicated to City Manager McCann. The Motion was carried unanimously with a vote 4-0-1, with Councilmember Berman absent.

2. Warrants--\$509,788.33.
Recommended Action: Approve paying expenses authorized by the adopted City Budget.
Warrants.pdf
3. Consideration of the Minutes of the June 6, 2011 City Council meetings.
Recommended Action: Approve Minutes.
Draft Meeting Minutes June 6, 2011.pdf
4. Adoption of an Ordinance to amend by reference Title 17, Chapter 17.04 of the Mill Valley Municipal Code regarding Sewer Service Fee.
Recommended Action: Adopted Ordinance No. **1250**.
Sewer Service Fees Ordinance - Staff Report and Ordinance.pdf
5. Adoption of an Ordinance to amend City's Zoning Map to add a Planned Development Overlay to the properties at 33, 41 and 41G Lovell Avenue from RM-1.5 to RM-1.5PD.
Recommended Action: Adopt Ordinance No. **1251**.
Amend City's Zoning Map - Staff Report and Ordinance.pdf
6. Consideration of Resolution authorizing the execution of the Annual Maintenance Agreement with Marin County Water Conservation & Flood Control District.
Recommended Action: Adopt Resolution No. **11-29**.
Marin County Annual Maintenance Agreement - Staff Report & Attachments 1 & 2.pdf
7. Acceptance of a donation of \$11,800 from the Mill Valley Library Foundation to support Library programs and materials.
Recommended Action: Accept donation.
Mill Valley Library Foundation Donation - Staff Report.pdf
8. Consideration to authorize appropriation of \$53,000 from the Library Donations Reserve to support Library program and materials.
Recommended Action: Authorize appropriation.
Appropriation of Funds - Staff Report.pdf

PUBLIC HEARING

9. Consideration of a Resolution levying an annual sewer service fee for Fiscal Year 2011/2012 pursuant to Chapter 17.04 of the Mill Valley Municipal Code and ordering the Annual Sewer Service Fee to be collected on the County of Marin Tax Roll.
Recommended Action: Adopt Resolution No. **11-30**.

Authorization to Collect Sewer Service Fee - Staff Report.pdf
Attachment 1 - Resolution.pdf
Attachment 2 - Preliminary Estimates.pdf

Mayor Wachtel made some procedural remarks and opened to public comment. Seeing none, he closed the public comment and opened to Council discussion.

Councilmember Marshall inquired as to when property owners will pay the increased sewer service fee.

Interim Public Works Director Barnes indicated that payment would be due at the time property taxes are due; December of 2011 and April of 2012.

It was **MOVED** by **Councilmember Moulton-Peters** and **SECONDED** by **Vice Mayor Lion** to adopt Resolution No. **11-30**. The Motion was carried unanimously with a vote 4-0-1, with **Councilmember Berman** absent.

10. Consideration of a Resolution authorizing an increase in the Garbage Collection and Debris Box Rates charged by Mill Valley Refuse Service.
Recommended Action: Adopt Resolution No. **11-31**.

Mill Valley Refuse Service Collection Rate Increase Application - Staff Report.pdf
Attachment 1 - Draft Resolution.pdf
Attachment 2 - Proposed MVRS 2011 Rate Sheets & Misc Terms & Conditions.pdf
Attachment 3 (Exhibit A) - MCRS 2011 Collection Rate Application.pdf
Attachment 4 - Solid Waste Collection Rate Comparison.pdf
Attachment 5 - City of Mill Valley MVR Solid Waste Management Agreement.pdf
Attachment 6 - Public Comments Received.pdf

Finance Director Erickson presented the staff report for Council discussion. He noted that the rate increase is similar to the one presented in May, 2011.

Vice Mayor Lion inquired about the possible cost reduction opportunity in reducing the recycling can pick up to every other week.

Councilmember Marshall inquired about the ten-year term in the franchise agreement. She commented that a ten-year term was generous and suggested a shorter five-year contract to provide the ability for a more regular evaluation of terms.

Mayor Wachtel opened to public comment.

Jim Iavarone, Mill Valley Refuse Service (MVRS), stated that the majority of customers fill their recycling cans every week. He stated that if the food waste were separated out of the trash cans, then perhaps the trash cans could be picked up every other week.

Mayor Wachtel asked **Jim Iavarone** about the allocation of charges to the City of Mill Valley and why they varied. He inquired about wage expenses and their impact on the rate request.

Councilmember Marshall inquired about the Council's option to approve a lesser amount.

City Attorney Stepanicich stated that the review authority of the Council is limited by the agreement in terms of having a fair and equitable return on the operations of the service provider. The parameters on the rate of return may be set by the Council, and the practice has traditionally been to set the rate at 10 percent.

Jim Iavarone stated that every three years the City hires an independent auditor to verify the information and rates being presented by the operator.

Beverly Rogers spoke in support of MVRS collecting trash every other week.

Richard Tait, Marsh Drive, referenced a letter that he provided to the City and spoke in support of MVRS collecting recycling every other week. He discussed the City's fair and equitable return rate in comparison to neighboring jurisdictions. He requested the Council require an audited statement for any detailed rate review, and that the Council hire consultants to conduct rate reviews between the three-year rate reviews. He suggested to Council that they revise the solid waste management agreement, citing that it is inadequate, and requested that Council not automatically approve the "fine print" in the terms and conditions for residential rates.

Jim Iavarone stated that the rate analysis does not require an audited statement, but that MVRS is in the process of an audit and will have it completed soon.

Mayor Wachtel closed the public hearing and opened to Council discussion.

Councilmember Moulton-Peters requested greater clarity in the Mill Valley contracts to reflect how the garbage business and the regulatory environments have changed. She cited the August 28th, 2008 report from RM3 Consultants and asked that City staff review the recommendations made in the report for possible inclusion in future agreement amendments. She recommended a consumption-based rate study and

presentation on the "Zero-Waste Toolkit" from the Marin Hazardous and Solid Waste JPA.

Councilmember Marshall cited concerns with the trend in double-digit rate hikes and their impacts on consumers. She suggested restructuring the agreement with current economic conditions in mind, looking at assumptions in the contract, such as the fair rate of return and the franchise fee, and examining the fine print in the contract.

Vice Mayor Lion suggested rethinking the metrics of the rate structure and providing more incentives to offset cost increases.

Councilmember Moulton-Peters requested that **City Manager McCann** look into the Zero Waste Grants that are available to offset costs in developing a more current agreement with MVRS.

Councilmembers discussed their interest in the options for updating the contract, citing concerns about the fair and equitable rate of return and the evergreen clause, and discussing in general the renegotiation process.

It was **MOVED** by **Vice Mayor Lion** and **SECONDED** by **Councilmember Moulton-Peters** to adopt Resolution No. **11-31**. The Motion was carried unanimously with a vote 4-0-1, with Councilmember Berman absent.

NEW BUSINESS

11. Presentations regarding the City's Fiscal Year 2010-2012 General Fund Budgets:
 - a. April 30, 2011 General Fund Financial Statement Fiscal Year 2010-2011 Forecast; and
 - b. Proposed Mid-Term Fiscal Year 2011-2012 Budget Revisions.
- Recommended Action:** Receive presentation, discuss and approve 2011/2012 Mid-Term Budget revisions.

Statements of General Fund Rev & Exp and FY10-11 Forecast.pdf
FY 11-12 Budget Revision.pdf

Finance Director Erickson presented the staff report on the April 30, 2011 General Fund Financial Statement for FY 2010/2011 Forecast for Council discussion. He noted that revenues are projected to be slightly better than the conservatively budgeted amount, that the budgeted amount reserved for Fire Department strike teams were not utilized, and that Golf Course revenues were down. He noted savings in the City Attorney budget, as well as in the Department of Public Works due to staffing vacancies. He noted that the 15 percent contingency reserve will be maintained.

Mayor Wachtel opened to Council comments.

Councilmember Moulton-Peters inquired about the overages in the City Manager Department, the surplus and City reserves, and benefit expenses.

City Manager McCann noted the overage stemmed from the unbudgeted overlap of his tenure as the new City Manager and **Wayne Bush** serving as Assistant City Manager.

Finance Director Erickson addressed the questions about the surplus, City reserves and benefit expenses.

Councilmember Marshall inquired about reduced revenues stemming from fines and penalties, and the low revenues brought in at the Golf Course.

Parks and Recreation Director Sansom noted the national trend in lower than expected income at golf courses, and, specific to Mill Valley, the recent poor weather as the causes of the low revenue at the Golf Course. She reported that the new concessionaire is making efforts to bring in more customers, but has been challenged by the poor weather.

Councilmember Moulton-Peters noted that she will follow up with **City Manager McCann** on community interest in offering pro bono services in promoting the Golf Course.

Vice Mayor Lion discussed the reduction in revenue stemming from the parking fines and penalties. He requested further study on the issue.

Mayor Wachtel opened public comment, none received. He then introduced the next item, the Proposed Mid-Term Fiscal Year 2011-2012 Budget Revisions.

City Manager McCann made introductory remarks and noted that there is not any significant change in this year's Budget Revisions, but that he anticipates making some changes in next year's budget process. He stated that he plans to introduce a long-term revenues and expenditures forecast that goes beyond the two-year budget cycle. He stated his appreciation to Finance Director Erickson and the Department Heads for their efforts in putting together the Budget Revisions.

Councilmember Moulton-Peters inquired about the Volunteer Firefighter program.

Chief Moore discussed the Volunteer Firefighter program and its impact on the budget, stating that he did not anticipate a cost reduction to Fire Department operations resulting from the new program.

Councilmember Moulton-Peters inquired about the proposed funding for economic vitality.

City Manager McCann reviewed the past and upcoming use of these funds.

Mayor Wachtel opened to public comments.

Todd Gates made a request for the Council to consider the needs of the residents in the Alto neighborhood in relation to the expansion to Edna Maguire Elementary School. He requested that Council work with the School District and consider Capital Improvement Projects which would address improving pedestrian access, increasing parking and mitigating traffic in the neighborhood.

Councilmember Moulton-Peters and **Mayor Wachtel** agreed that the school expansion project will have a large impact on the neighborhood and directed staff to work with the School District to address neighborhood concerns.

Councilmember Marshall, Vice Mayor Lion, and Finance Director Erickson discussed the overall health of the budget.

It was **MOVED** by **Vice Mayor Lion** and **SECONDED** by **Councilmember Marshall** to approve the 2011/2012 Mid-Term Budget revisions. The Motion was carried unanimously with a 4-0-1 vote with **Councilmember Berman** absent.

OLD BUSINESS

12. Presentation of a status report and recommendations regarding changes made to parking meter regulations in 2010.

Recommended Action: Receive presentation, discuss and provide direction as appropriate.

Parking Program Update - Staff Report.pdf

City Manager McCann introduced the status report and recommendations for Council discussion. He stated that City parking revenue is projected to fall short of its annual target, with the majority of the shortfall caused by lower-than-expected meter revenue.

Council and staff discussed the two-hour parking limit on weekends and during special events, eliminating the December free parking, eliminating parking meter enforcement on Sundays, expanding the availability of RSVP permits to individuals outside of Mill Valley, offering a change machine in the Depot Plaza, private parking lot rates, introducing meters which accept credit cards, and the downtown employee parking stickers and parking practices. It was agreed that analysis of options to address these issues and questions should be conducted by staff for further discussion and direction.

Council determined to raise the fee from \$30 per year to \$40 for the sticker permits and determined that they would consider a resolution which will outline the changes to the RSVP program at their July 5, 2011 meeting.

COUNCIL LIAISON REPORTS

a. Transportation Authority of Marin - Councilmember Moulton-Peters

Councilmember Moulton-Peters gave an update on the Transportation Authority of Marin (TAM), offered some remarks from Farhad Monsourian, the SMART Interim General Manager, and asked for Council feedback on the issue of TAM using State Congestion Management funds and not Measure A funds for SMART. The Council indicated that it was not opposed to allowing Measure A funds to be utilized to address the SMART shortfall so long as the necessary funding for the Miller Avenue project would not be jeopardized.

b. Marin Energy Authority - Councilmember Marshall

Councilmember Marshall gave an update on the Marin Energy Authority (MEA) which included information about some organizational changes, committee assignments, and the consideration of expanding the program to municipalities outside of Marin County. She discussed a four-month amnesty program for potential customers who have not yet joined the program and gave an update on related State legislation. She reported that the MEA Board will no longer contract for human resources services and will soon conduct an employee salary review.

CITY MANAGER'S REPORTS

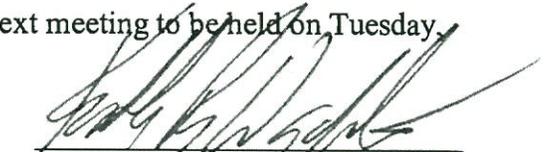
City Manager McCann gave updates on the following:

- a. Council Meeting Schedule Change--Add July 6th (Special Meeting), Cancel July 18th, Hold August 15th.
- b. Update on letter of support for Senate Bill 790 and letter in opposition to Assembly Bill 976

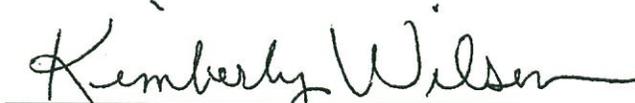
COUNCIL REQUESTS AND IDEAS FOR DISCUSSION – None given.

ADJOURNMENT

The meeting was adjourned at 11:20 p.m. to the next meeting to be held on Tuesday, July 5, 2011.


Kenneth R. Wachtel, Mayor

ATTEST:


Kimberly Wilson, Deputy City Clerk, CMC