



OFFICE OF THE
COUNTY COUNSEL

Brian E. Washington
COUNTY COUNSEL

January 25, 2018

Jack F. Govi
ASSISTANT COUNTY COUNSEL

Renee Giacomini Brewer
CHIEF DEPUTY COUNTY COUNSEL

Mari-Ann G. Rivers
Michele Keno
Patrick M. K. Richardson
Stephen R. Raab
Steven M. Perl
Edward J. Kiernan
Brian C. Case
Jenna J. Brady
Valorie R. Boughey
Kerry L. Gerchow
Tarisha K. Bal
Ayriel A. Bland
Michael W. Jorgenson

DEPUTIES

Jeanine Michaels
ADMINISTRATIVE ASSISTANT

Marin County Civic Center
3501 Civic Center Drive Suite
275
San Rafael, CA 94903
415 473 6117 T
415 473 3796 F
415 473 2226 TTY
www.marincounty.org/cl

Board of Commissioners
Transportation Authority of Marin
900 Fifth Avenue, Suite 100
San Rafael, CA 94901

**Re: Closed Session – Public Employee Performance Evaluation
[GC section 54957(b)(1)]**

Dear Commissioners:

I request that you conduct a closed session, during your regular meeting on January 25, 2018 to conduct the performance evaluation of the TAM Executive Director.

The specific reason and the legal authority for the closed session is Government Code section 54957(b)(1). A legislative body may hold closed sessions to consider the evaluation of the performance of a public employee.

It should be noted that Government Code section 54954.2(a)(1) requires that the Closed Session item be posted on the Board agenda. Government Code section 54954.5 recommends that the agenda description should read as follows:

PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Executive Director
California Government Code section 54957(b)(1).

Should you have any questions, please do not hesitate to contact me.

Respectfully submitted,

BRIAN E. WASHINGTON
Marin County Counsel

By: _____
Brian Case
Deputy County Counsel
Attorney(s) for Transportation Authority of Marin

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