

MEETING OF THE  
TRANSPORTATION AUTHORITY OF MARIN  
TAM

NOVEMBER 30, 2017  
7:00 PM

MARIN COUNTY CIVIC CENTER, ROOM 330  
3501 CIVIC CENTER DRIVE  
SAN RAFAEL, CALIFORNIA



**MEETING MINUTES**

Members Present: Alice Fredericks, Tiburon Town Council  
Dan Hillmer, Larkspur City Council  
Diane Furst, Corte Madera Town Council  
Eric Lucan, Novato City Council  
Gary Phillips, San Rafael City Council  
James Campbell, Belvedere City Council  
John Reed, Fairfax Town Council  
Judy Arnold, Marin County Board of Supervisors, TAM Vice Chair  
Katie Rice, Marin County Board of Supervisors  
Ray Withy, Sausalito City Council  
Tom McInerney, San Anselmo Town Council

Members Absent: Beach Kuhl, Ross Town Council  
Damon Connolly, Marin County Board of Supervisors  
Dennis Rodoni, Marin County Board of Supervisors  
Kathrin Sears, Marin County Board of Supervisors  
Stephanie Moulton-Peters, Mill Valley City Council, TAM Chair

Staff Members Present Dianne Steinhäuser, Executive Director  
Bill Whitney, Deputy Executive Director  
Dan Cherrier, Principal Project Delivery Manager  
David Chan, Manager of Programming and Legislation  
Derek McGill, Planning Manager  
Li Zhang, Chief Financial Officer  
Nick Nguyen, Principal Project Delivery Manager  
Molly Graham, Public Outreach Coordinator  
Scott McDonald, Senior Transportation Planner

Vice Chair Arnold called the meeting to order at 7:00 p.m.

**1. Convene in Open Session**

Vice Chair Arnold reported there would be no Closed Session tonight.

**2. Adjourn to Closed Session**

Public Employees Performance Evaluation  
Title: Executive Director  
California Government Code section 54957(b)(1)

Item continued to a date uncertain.

**3. Reconvene in Open Session – The Closed Session was postponed**

**4. Chair's Report (Discussion)**

Vice Chair Arnold stated that she would be presiding over this meeting since Chair Moulton-Peters was not able to attend.

**5. Commissioner Matters Not on the Agenda (Discussion)**

There were none.

**6. Executive Director's Report (Discussion)**

Executive Director (ED) Dianne Steinhauser noted there would be a report after January on the Lyft pilot program intended to subsidize first/last mile rides for SMART (Sonoma Marin Area Rail Transit) riders and that a decision would need to be made if/how to continue this pilot program. She also reported that next Board meeting date is scheduled for December 11 at 4:00, replacing the Executive Committee meetings. She noted that there will be a presentation at this meeting from the Expenditure Plan Advisory Committee regarding renewal or expansion of Measure A ½-cent transportation sales tax. She reported, also, about progress made on opening the third lane on the Richmond-San Rafael Bridge and the work that continues on East Sir Francis Drake Blvd leading to the bridge. The Executive Director reported that the printed EDR provides information on CEQA transportation guidelines, and a survey related to Highway 37 which can be found on the TAM website. She also highlighted a couple of items on the agenda including a report tonight regarding the recommendation for adopting the Strategic Vision Plan and the latest information related to SB1.

a. Richmond – San Rafael Bridge Third Lane and Multi-Use Path Report

ED Steinhauser discussed progress towards opening the third lane, and the approach to the bridge from Sir Francis Drake Blvd. The lane opening is being postponed until after the 1<sup>st</sup> of next year.

Commissioner Rice asked about details regarding the rail improvements on Hwy 101 in the Greenbrae area to be made by Caltrans. ED Steinhauser said she would check the schedule and report back later in the meeting.

There was no public comment on the Executive Director Report.

**7. Commissioner Reports (Discussion)**

- a. Metropolitan Transportation Commission (MTC) Report

In the absence of Commissioner Connolly, no report was given.

- b. Marin Transit Report

Commissioner Rice said she had nothing to report.

- c. SMART

Since Commissioner Sears was not present, no report was made.

**8. Open Time for Public Expression**

None.

**9. CONSENT CALENDAR (Action)**

- a. Approve TAM Board Minutes of October 26, 2017  
b. Allocate Transportation Sales Tax (Measure A) Funds from Reserve Funds for the West Sir Francis Drake Boulevard Project  
c. Review and Acceptance of FY2016-17 Draft Financial Statements and Single Audit Report  
d. Review and Acceptance of 2017 Measure A Compliance Audit Results  
e. Adoption of the Draft TAM Human Resources Policies and Procedure Manual  
f. Approve Extension on State Legislative Contract (Action)

Commissioner Furst moved to approve the Consent Calendar. Commissioner Lucan seconded the motion, which was approved unanimously.

**10. Adopt the Revised Draft Strategic Vision Plan (Action)**

Vice Chair Arnold noted that the Revised Draft Report has been reviewed and approved by both Executive Committees.

ED Steinhauser introduced Planning Manager Derek McGill who would be making the staff presentation which recommended that the TAM Board adopt the final TAM Strategic Vision Plan incorporating changes from public and agency comments received.

She briefed the commission on the background of this plan, including the process followed since the spring of 2015 and a brief history of the previous plan finished in 2003. She added that Meghan Weir from Nelson\Nygaard was also present for the presentation.

Mr. McGill began the report with a discussion of the purpose for the Strategic Vision Plan, the Vision Statement, development of the plan including process. He focused the Board on the public comments received on the Final Draft Plan, responses to all comments from staff, and future plans to implement and update the Plan as needed.

Commissioner Rice expressed appreciation for the useful information in this document including existing conditions, funding and challenges. She added that she would like to see TAM establish targets or measurable goals, and she cited the example of setting a goal to increase transit ridership. She also commented on the different transit alternatives – Marin Transit, Golden Gate, SMART, Lyft – and that she would like to better understand an accounting of the ridership for each as it relates to origin and destination.

Commissioner Hillmer asked for clarification on the significance of the chart on page 51. Ms. Weir explained it was based on responses to the various questions, how they differed among the groups, the values represented and the applicable demographics. Commissioner Hillmer asked if there were any surprises associated with Figure 18; Mr. McGill noted that the information was intended to clarify where the responses were coming from and what the different user groups supported. Ms. Weir further discussed how the information could be applied for future transportation needs, as well as how Transportation Demand Management (TDM) policies can be structured to encourage greater use of alternative commute modes.

Commissioner Hillmer asked, and staff confirmed that the data demonstrates that when given a real choice, most residents would prefer to support alternative transportation modes.

Commissioner Phillips expressed appreciation for the report. He was concerned about the impacts of SMART on local communities, especially San Rafael. He noted, however, that SMART, itself, is not referenced often in the report. Mr. McGill explained that much of the Draft Vision was written between 2015-16 when SMART was not yet on-line. He added that page 81 discusses the impacts and mitigations for 2<sup>nd</sup> and 3<sup>rd</sup> streets in San Rafael. Commissioner Phillips reiterated that there should be some mention of future impacts and mitigation proposals as well.

Commissioner Rice commented that it would be helpful to understand the full capacity of all the public transit modes available, and as far as the public is concerned, SMART is part of that. She agreed with Commissioner Phillips that it is important to have that clarity, especially with the potential renewal of Measure A.

Vice Chair Arnold opened and closed public comment with no speakers coming forward.

Commissioner Phillips moved to adopt the Revised Draft Strategic Vision Plan as presented, and Commissioner Fredericks seconded the motion. It carried unanimously.

**11. Accept 2016 System Monitoring Report and the 2017 Congestion Management Program Report**  
(Action)

ED Steinhauser introduced the item, and she encouraged the group to consider that information on transit usage and ridership is included with the system monitoring data.

Planning Manager Derek McGill presented the staff report which recommended that the TAM Board accept the 2016 System Monitoring Report and the Draft 2017 Congestion Management Program (CMP) Report for Marin County. Mr. McGill noted that the information had been presented to the October meeting of the Programming & Projects Executive Committee, who recommended approval of the report. He also discussed the CMP history, the expanded data collection approved by the Board in 2016, the end-of-year deadline for submitting the information to MTC (Metropolitan Transportation Commission), LOS (level of service) standards that must be met for arterials and freeways – including AM and PM counts, as well as local road conditions, historical performances, HOV lane performance on 101, traffic relief in progress, bike/ped improvements, Caltrans historical AADT (Annual Average Daily Truck) traffic for the highways, highest volume roads in 2016, weekend to weekday traffic trends, transit trends over time, bike/ped counts, and bike/ped trends from 2007-2016.

Commissioner Lucan asked how recently the segments were updated, since they were originally established in the 1990s; he was especially concerned about congestion on southbound 101 from Highway 37 through central San Rafael, which isn't even considered in the report. ED Steinhauser noted that a portion of that segment Lucas Valley Road to Freitas Parkway, was cited in the report.

ED Steinhauser acknowledged that the segments were created in 1993, but she indicated staff is waiting for a shift in CMP legislation related to VMT (vehicle miles traveled) and multiple modes before it makes changes to the segments. She added, however, that there are some statutory elements that cannot be changed.

Commissioner Lucan said he thought future presentations on the issue should at least mention that segment or why it's not included.

There was no public comment on the item.

Commissioner Fredericks moved to accept the 2016 System Monitoring Report and the 2017 Congestion Management Program Report. Commissioner Rice seconded the motion, which was unanimously approved.

## **12. Project Applications for Senate Bill 1 Local Partnership Program Funding (Action)**

ED Steinhauser introduced Senior Planner Scott McDonald to make a brief presentation. She noted that there are time constraints associated with some of the SB1 programs, deadlines to be considered. Staff was bringing forward for consideration timely recommendations for applications to be submitted from TAM.

Mr. McDonald presented the staff report that recommended the TAM Board to Authorize TAM staff to submit project applications for Senate Bill (SB) 1 Local Partnership Program (LPP) Formulaic Share and Competitive Share funding with applications due December 15, 2017 and January 30, 2018, respectively. TAM staff is recommending applications for the following projects:

### LPP Formulaic Share - \$1,010,000 Estimated for TAM to receive in FY17/18 and FY18/19

- TAM's Marin Sonoma Narrows Project (\$500,000 for B1 Phase 2 and A4 Design Plans)
- City of San Rafael's Multi-Use Path from 2nd to Andersen (\$510,000 for Capital Improvements)

### LPP Competitive Share - \$200 Million Estimated Annually for Statewide Competitive Applications (CTC will Program FY17/18 – FY19/20)

- TAM's Bellam Blvd Offramp (\$2 Million Application for Capital Improvements)
- County of Marin's Sir Francis Drake Blvd. (\$5 Million for Capital Improvements)
- TAM's Northern Segment North-South Greenway Project (\$2 Million for Capital Improvements)

Mr. McDonald discussed the purpose of SB1, the small number of agencies that can apply, a review of the history of the bill, program overview, the Local Partnership Program (both formulaic and competitive), programs targeted for funding in 2018, and the staff recommendation for the Local Partnership Program, including formulaic and competitive.

ED Steinhauser commented that the hardest part of this program is the change in the administration of the funding allocations, as funds formerly came directly to TAM as a sales tax agency, for determination on how best to spend. Now, with competitive funds taking half of the capacity, TAM must compete. She mentioned what a strong candidate the Bellam project would be in the eyes of the CTC.

Commissioner Phillips indicated he was most pleased that the multi-use pathway in San Rafael is included, especially given the recent approval that construction of the pathway can be done concurrently with the SMART construction, dependent on funding.

There was no public comment on the item.

Commissioner Phillips moved to approve Project Applications for Senate Bill 1 Local Partnership Program Funding. Commissioner Rice seconded the motion, and it was unanimously approved.

**13. Caltrans Report (Discussion)**

ED Steinhauser indicated that the written report was in the Commission packets. In answer to an earlier question, she noted the barrier rails should be done next month, completion of a two-year project.

ED Steinhauser also commented on the 2018 meeting schedule also included in the packets, and she reported that the December 11<sup>th</sup> Board meeting would be the last one for Commissioner Tom McInerney and would be followed by a congratulatory ceremony for him.

The meeting was adjourned at 8:00 p.m.

Approved January 25, 2018