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April 22, 2019

**TRANSPORTATION AUTHORITY OF MARIN**  
**REQUEST FOR PROPOSAL**  
**Compliance Auditing Services**

Dear Consultant:

The Transportation Authority of Marin (TAM) is requesting proposals from qualified firms of certified public accountants to conduct its Measure A compliance audits for the three fiscal years ending June 30, 2019, June 30, 2020, and June 30, 2021, with the option of providing compliance auditing services for each of the two subsequent fiscal years. The proposals should be submitted by 3:00 p.m., May 10, 2019. The request describes the elements that TAM believes should be included in the audits, the process that is to be used, the deliverables that are expected from the auditor, and the information that is expected to be included in the proposals.

A copy of the RFP is available for downloading and review at: <http://www.tam.ca.gov>. You may also obtain a hard copy by contacting Grace Zhuang at 415.226.0827 or [gzhuang@tam.ca.gov](mailto:gzhuang@tam.ca.gov). You can also find copies of prior year compliance audit reports on TAM's website at <https://www.tam.ca.gov/resources-news/reports-budgets/>.

Please deliver one unbound proposal with four copies, plus one electronic copy of the proposal and all its appendices to TAM's office no later than 3:00 p.m., May 10, 2019. This deadline is firm, and late submittals will not be accepted.

Potential respondents are encouraged to register an email address with TAM so that we can provide you with updated information timely, as well as a summary of questions from potential respondents and TAM's responses to the questions. You can register your email address via email

to Grace Zhuang at [gzhuang@tam.ca.gov](mailto:gzhuang@tam.ca.gov). A confirmation of your registration will be emailed to you once your registration is received. If you have any questions regarding the proposal, please submit them by email.

We look forward to receiving your proposal.

Sincerely,

A handwritten signature in blue ink, appearing to read "L Zhang", with a long horizontal flourish extending to the right.

Li Zhang

Chief Financial Officer

Transportation Authority of Marin