



DATE: June 27, 2019

TO: Transportation Authority of Marin Board of Commissioners

FROM: Dianne Steinhauser, Executive Director
Dan Cherrier, Deputy Executive Director

SUBJECT: Approval of June 2019 Crossing Guard Program and Authorization of Various Inter-Agency Agreements (Action), Agenda Item No. 7a

RECOMMENDATION:

1. Approve the TAM Crossing Guard Program presented in Attachment A, including the addition of four new locations in Sausalito and one new location in Corte Madera to the master list of locations in accordance with the approved Program procedures for new locations.
2. Authorize the Executive Director to enter into Amendment 8 of Inter-agency Agreement A-FY 12/13-005 (FA) with Novato Unified School District for reimbursement of four crossing guards for the 2019/2020 school year. The not to exceed amount will be increased by \$72,000 to \$430,000, and the termination date will be extended to July 31, 2020.
3. Authorize the Executive Director to enter into Amendment 3 of Inter-agency Agreement A-FY17-02 with Larkspur Corte Madera School District for reimbursement of one crossing guard for the 2019/2020 school year. The not to exceed amount will be increased by \$18,000 to \$69,000, and the termination date will be extended to July 31, 2020.
4. Authorize the Executive Director to enter into Amendment 4 of Inter-agency Agreement A-FY 15/16-001 (FA) with Kentfield School District for reimbursement of one crossing guard for the 2019/2020 school year. The not to exceed amount will be increased by \$9,000 to \$42,500, and the termination date will be extended to July 31, 2020.
5. Authorize the Executive Director to enter into an inter-agency agreement with the Town of Ross for reimbursement of one crossing guard for the 2019/2020 school year. The not to exceed amount will be \$18,000, and the termination date will be July 31, 2020.

BACKGROUND:

The TAM Crossing Guard Program provides trained crossing guards for critical intersections throughout Marin County. As stipulated in the Transportation Sales Tax (Measure A) Expenditure Plan, the Program provides trained crossing guards under contract to a professional company that specializes in crossing guard programs. Under contract to TAM, All City Management Services currently provides guards under the

close supervision of TAM staff. The current 2018/2019 school year is the thirteenth year during which crossing guards have been funded by the TAM Crossing Guard Program.

The TAM Crossing Guard Program received a significant boost by the passage of Measure AA in the November 2018 election. Measure AA increased the amount of sales tax revenue available for the Crossing Guard Program allowing for an increase in the number of guards funded each year.

The TAM Board approved a temporary funding increase at the beginning of the 2018/2019 school year to keep all of the existing guards provided by TAM in service until December 31, 2018 (one-half of the school year), so the outcome of the election could be known before any guards were discontinued. With the passage of Measure AA in November 2018, not only was the number of guards able to be maintained moving forward, but the base level, including the guards funded by the on-going Vehicle Registration Fee, was increased to 97.

All the locations on the master list of crossing guard candidate locations are scored in accordance with the approved scoring criteria and ranked in order of the scores. Funding 97 locations means that TAM provides funding for the locations on the ranked master list for rank 97 and above. The current ranked master list was based on the recertification, or re-scoring, process completed during the 2017/2018 school year. The next recertification of the master list is scheduled for the 2021/2022 to take effect, but there are provisions in the Program for new locations to be added to the list and scored between recertification cycles, and for locations already on the list to be re-scored if a significant change occurred in the conditions related to the location such as the closing of a school, or the opening of a new school. If a new location is added between recertifications and scores higher than the funding cutoff score, or if a location already on the list is rescored due to changed conditions and the new score is higher than the funding cutoff score, the location is eligible for a TAM-funded guard. Any such location will be added to the eligible list of locations rather than replace another location already being funded until the next recertification cycle during which the number of guards will be reconciled with available revenues.

In addition to funding the 97 top-ranked locations, the TAM Crossing Guard Program includes provisions for local agencies, schools, or school districts to arrange for a guard to be provided by TAM at a location below the funding cutoff by reimbursing TAM the cost of the guard for the school year. The cost for a guard is currently approximately \$18,000 for the regular school year. The Program also allows a local agency, school, or school district to provide their own guard for a location eligible for TAM funding, and in turn request that TAM provide a guard at another location, including locations below the cutoff. The guard provided by others must be an employee of the local agency, school, or school district, and the request to provide a guard at another location must be approved by the local public works department.

DISCUSSION/ANALYSIS:

The 2019/2020 regular school year will be the first full school year with the increased funding available for the TAM Crossing Guard Program authorized by the passage of Measure AA in November 2018.

TAM has historically offered local agencies, schools and school districts the opportunity to add additional crossing guards on a reimbursement basis. Representatives from the Novato Unified School District, Larkspur Corte Madera School District, and the Kentfield School District have informed TAM staff that they wish to continue this practice for the 2019/2020 school year. Novato Unified will continue to pay for four guards; Larkspur Corte Madera one guard; and the Kentfield District will continue to fund one guard for the morning shift only. The Town of Ross has indicated that it would like to enter into an agreement with TAM to fund one guard for the 2019/2020 school year at the intersection of Sir Francis Drake and

Bolinas Avenue. These guards are provided to our partners at cost without mark-up. TAM staff treat these sites the same as TAM-funded sites, and provide identical oversight including site audits.

The attached June 2019 Crossing Guard Program reflects the addition of five new locations added since the last Recertification during the 2017/2018 school year. Three of the five new locations scored high enough to be eligible for a TAM-funded guard. Current procedures allow for the three new locations that score higher than the funding cutoff score to be added to the list of TAM-funded guards without replacing, or removing, any of the existing guards funded by TAM as long as revenues are available to accommodate the additional guards. The three new eligible locations added to the base level of 97 locations results in 100 TAM-funded locations recommended for the 2019/2020

FISCAL CONSIDERATION:

The fiscal impacts of the recommended actions are within the existing levels established by the TAM Board and will be reflected in the 2019/2020 annual budget. The crossing guard contract with ACMS has been approved for a five-year period and the number of guards in the recommended Program for next school year (the second year of the five-year contract period) is consistent with the contract approval.

NEXT STEPS:

TAM will work with ACMS, the school districts, schools and local agencies to close out the current school year activities and prepare for the 2019/2020 school year.

ATTACHMENTS:

A. TAM Crossing Guard Program – June 2019

THIS PAGE LEFT BLANK INTENTIONALLY

TAM Crossing Guard Program - June 2019

June 27, 2019 Board Meeting Item 7A

Attachment A

June 2019 Ranking	Location	City/Community	Total Weighted Score	TAM-Contract Guard for 2019/2020	Notes
1	Bahia Way & Kerner Boulevard	San Rafael	Note 1	X	2014 Score = 145
2	Nova Albion Way at Vallecito School	San Rafael	Note 1	X	2014 Score = 140
3	Sir Francis Drake Boulevard & Oak Tree Lane	Fairfax	Note 1	X	2014 Score = 140
4	Center Road & Leland Drive	Novato	Note 1	X	2014 Score = 134
5	East Blithedale Avenue & Lomita Avenue	Mill Valley	Note 1	X	2014 Score = 133
6	Sutro Avenue & Dominic Drive	Novato	Note 1	X	2014 Score = 133
7	Paladini Road & Vineyard Road	Novato	Note 1	X	2014 Score = 132
8	East Strawberry Drive at Strawberry School	Marin County	Note 1	X	2014 Score = 129
9	Sir Francis Drake & Glen Drive	Fairfax	Note 1	X	2014 Score = 129
10	Camino Alto & Sycamore Avenue	Mill Valley	Note 1	X	2014 Score = 127
11	Tiburon Boulevard & Lyford Drive	Tiburon	Note 1	X	2014 Score = 124
12	Miller Avenue & Evergreen Avenue	Mill Valley	Note 1	X	2014 Score = 122
13	Woodland Avenue & Lindero Street	San Rafael	Note 1	X	2014 Score = 120
14	Sutro Avenue (in front of Pleasant Vly Elementary)	Novato	Note 1	X	2014 Score = 120
15	Butterfield Road & Green Valley Court	San Anselmo	Note 1	X	2014 Score = 118
16	San Ramon Way & San Benito Way	Novato	Note 1	X	2014 Score = 116
17	177 North San Pedro Road	San Rafael	Note 1	X	2014 Score = 115
18	Miller Avenue & Almonte Boulevard	Mill Valley	146	X	
19	Sunset Parkway & Merritt Drive	Novato	141	X	
20	Doherty Drive & Rose Lane (East) (at Piper Park)	Larkspur	140	X	
21	Sunset Parkway & Ignacio Boulevard	Novato	133	X	
22	Shoreline Highway & Almonte Boulevard	Mill Valley	132	X	
23	Ross Common (at Post Office)	Ross	128	X	
24	Kerner Boulevard & Canal Street	San Rafael	124	X	
25	Lomita Drive (in front of Edna Maguire School)	Mill Valley	118	X	
26	Mohawk Avenue (in front of Neil Cummins School)	Corte Madera	115	X	Note 4
27	Tiburon Boulevard & San Rafael Avenue	Tiburon	114	X	
28	McAllister Avenue & Stadium Way	Kentfield	113	X	
29	College Avenue & Stadium Way	Kentfield	112	X	
30	San Ramon Way & San Juan Court	Novato	112	X	
31	Lovell Avenue & Old Mill Street	Mill Valley	112	X	
32	Tiburon Boulevard & Avenida Mireflores	Tiburon	111	X	
33	Larkspur Plaza Drive (Tam Racket Club) & Doherty Drive	Larkspur	110	X	
34	Bell Lane & Enterprise Concourse	Mill Valley	110	X	
35	Bahia Way at School Entrance	San Rafael	110	X	
36	5th Avenue & River Oaks Drive	San Rafael	110	X	

TAM Crossing Guard Program - June 2019

June 27, 2019 Board Meeting Item 7A

Attachment A

June 2019 Ranking	Location	City/Community	Total Weighted Score	TAM-Contract Guard for 2019/2020	Notes
37	Sir Francis Drake Boulevard & Laurel Grove Avenue (East)	Kentfield	109	X	
38	Alameda De La Loma & Calle De La Mesa (East)	Novato	109	X	
39	Karen Way (in front of school)	Tiburon	108		Guard Provided by others
40	Lagunitas Road & Allen Avenue	Ross	108	X	
41	Redwood Avenue & Pixley Avenue	Corte Madera	107	X	Note 5
42	Hickory Avenue (near Mohawk Avenue)	Corte Madera	106	X	
43	Spindrift Passage & Prince Royal Passage	Corte Madera	106	X	
44	Knight Drive & Ashwood Court	San Rafael	106	X	
45	Las Gallinas Avenue & Elvia Court	San Rafael	105	X	
46	Magnolia Avenue & Wiltshire Avenue	Larkspur	101	X	
47	Lagunitas Road & Ross Common	Ross	99	X	
48	South Novato Boulevard & Lark Court	Novato	96	X	
49	Center Road & Wilson Avenue	Novato	93	X	
50	Tiburon Boulevard & Mar West Street	Tiburon	93	X	
51	Throckmorton Ave & Old Mill Street	Mill Valley	92	X	
52	Sir Francis Drake Boulevard & Marinda Dr	Fairfax	92	X	
53	Sir Francis Drake Boulevard & Manor Road	Kentfield	91	X	
54	Tiburon Boulevard & Stewart Drive	Tiburon	91	X	
55	Buchanan Drive & Wateree Street	Sausalito	89	X	Note 5
56	Shoreline Highway & Pine Hill Road	Mill Valley	89	X	
57	Tiburon Boulevard & Trestle Glen Boulevard	Tiburon	88	X	
58	Wilson Avenue & Vineyard Road	Novato	87	X	
59	Oak Manor Drive (mid-block at school)	Fairfax	87	X	
60	South Novato Boulevard & Yukon Way	Novato	86	X	
61	Buchanan Drive (at school driveway)	Sausalito	84	X	Note 5
62	East Blithedale Avenue & Elm Avenue	Mill Valley	82	X	
63	San Benito Way & San Ramon Way (south)	Novato	82	X	
64	Mt Shasta Drive & Idylberry Road	Lucas Valley	81	X	
65	Tiburon Boulevard & Kleinert Way/Ned's Way	Tiburon	81	X	
66	Sir Francis Drake Boulevard & Bon Air Road	Kentfield	79	X	
67	Nova Albion Way & Montecillo Road	San Rafael	78	X	
68	Olive Avenue (in back of school)	Novato	78	X	
69	College Avenue & Woodland Avenue/Kent Avenue	Kentfield	75	X	
70	Butterfield Road & Rosemont Avenue (in front of School)	San Anselmo	75	X	
71	Blackstone Drive & Las Gallinas Avenue	San Rafael	74	X	
72	San Marin Drive & San Ramon Way	Novato	74	X	
73	Adams Street & Johnson Street	Novato	73	X	

TAM Crossing Guard Program - June 2019

June 27, 2019 Board Meeting Item 7A

Attachment A

June 2019 Ranking	Location	City/Community	Total Weighted Score	TAM-Contract Guard for 2019/2020	Notes
74	Redwood Highway & NB Off-Ramp/DeSilva Drive (at POC)	Marin County	73	X	
75	Olema-Bolinas Road (in Front of School)	Bolinas	73	X	
76	Las Gallinas Avenue & Miller Creek Road	San Rafael	72	X	
77	Woodland Avenue & Eva Street	San Rafael	70	X	
78	Magnolia Avenue & King Street	Larkspur	70	X	
79	Tiburon Boulevard & East Strawberry Drive	Marin County	70	X	
80	Redwood Highway & Southbound Seminary Drive On-Ramp	Mill Valley	70	X	
81	Sir Francis Drake Boulevard & College Avenue	Kentfield	69	X	
82	One Main Gate Road at School	Novato	69	X	
83	Ricardo Lane & East Strawberry Drive	Marin County	68	X	
84	Happy Lane & 5th Avenue	San Rafael	68	X	
85	Blackfield Drive & Cecilia Way	Tiburon	68	X	
86	Gibson Avenue & Shoreline Highway	Tamalpais Valley	67	X	
87	Belle Avenue (in front of school)	San Rafael	67	X	
88	East Blithedale Avenue & Buena Vista Avenue	Mill Valley	67	X	
89	Center Road & Tamalpais Avenue	Novato	65	X	
90	Avenida Mireflores at School	Tiburon	65	X	
91	North San Pedro Road & Roosevelt Avenue	San Rafael	65	X	
92	Marinwood Avenue & Miller Creek Road	San Rafael	65	X	
93	Woodland Avenue & Lovell Avenue	San Rafael	64	X	
94	Corte Madera Avenue & Tamalpais Drive (& Redwood)	Corte Madera	63	X	
95	Wilson Avenue at X-walk to field	Novato	63	X	
96	Bon Air Road & South Eliseo Drive	Marin County	62	X	Note 7
97	Ross Avenue & Kensington Road	San Anselmo	61	X	
98	Nova Albion Way & Arias Street	San Rafael	61	X	
99	Sir Francis Drake Boulevard & Oak Manor Drive	Fairfax	61	X	
100	South Novato Boulevard & Sunset Pkwy	Novato	61	X	TAM Funding Cutoff
101	West Castlewood Drive & Knight Drive	San Rafael	60		
102	Woodland Avenue (at back of Wade Thomas school)	San Anselmo	59		
103	Tiburon Boulevard & Blackfield Drive	Tiburon	59	X	Guard from Rank 39
104	Almonte Boulevard & Rosemont Avenue	Mill Valley	59		
105	Sunset Parkway & Lynwood Drive	Novato	57	X	Guard funded by others (Note 6)
106	Sir Francis Drake Boulevard & Broadmoor Avenue	San Anselmo	54		
107	Richmond Road & Belle Avenue	San Anselmo	54		
108	Shoreline Highway (in front of West Marin School)	Point Reyes Station	53		
109	Sir Francis Drake Boulevard & Saunders Avenue	San Anselmo	52		
110	Golden Hind Passage (in front of school)	Corte Madera	52		

TAM Crossing Guard Program - June 2019
June 27, 2019 Board Meeting Item 7A
Attachment A

June 2019 Ranking	Location	City/Community	Total Weighted Score	TAM-Contract Guard for 2019/2020	Notes
111	San Marin Drive & San Carlos Way	Novato	52		
112	Sir Francis Drake Boulevard & Lagunitas Road	Ross	51		
113	Center Road & Diablo Avenue	Novato	51	X	Guard funded by others (Note 6)
114	Arthur Street & Hayes Street	Novato	48	X	Guard funded by others (Note 6)
115	Sir Francis Drake Boulevard & Butterfield Road	San Anselmo	47		
116	Marin Street & Bayview Street	San Rafael	46		
117	Racquet Club Drive & 5th Avenue	San Rafael	45		
118	Nevada Street & Tomales Street	Sausalito	44		Note 5
119	Arthur Street & Cambridge Street	Novato	43	X	Guard funded by others (Note 6)
120	Grand Avenue & Jewell Street	San Rafael	43		
121	Sir Francis Drake Boulevard & Tamal Avenue	San Anselmo	42		
122	Blackfield Drive & Karen Way	Tiburon	42		
123	Sutro Avenue & Center Road	Novato	42		
124	Melrose Avenue & Evergreen Avenue	Tamalpais Valley	41		
125	Arthur Street & Taft Court/Tyler Street	Novato	41		
126	Sir Francis Drake Boulevard & Wolfe Grade	Kentfield	40	X	Guard funded by others (am only)
127	Bridgeway & Nevada Street	Sausalito	39		Note 5
128	Bellam Boulevard & I-580 on ramp	San Rafael	38		
129	Arias Street & Trellis Drive	San Rafael	38		
130	Avenida Mireflores & Hilary Drive	Tiburon	38		
131	Montford Avenue & Melrose Avenue	Tamalpais Valley	35		
132	Paradise Drive & Seawolf Passage	Corte Madera	35	X	Guard funded by others
133	End of Tinker Way	Novato	34		
134	Wilson Avenue & Hansen Road	Novato	34		
135	Nova Albion Way & Las Gallinas Avenue	San Rafael	33		
136	Tamalpais Drive & Eastman Avenue	Corte Madera	32		
137	Woodland Avenue & Siebel Street	San Rafael	31		
138	Bellam Boulevard & I-580 off ramp	San Rafael	31		
139	Lincoln Avenue & Paloma Avenue	San Rafael	29		
140	Main Gate Road & C Street	Novato	27		
141	Tiburon Boulevard & Rock Hill Drive	Tiburon	27		Note 7
142	Kleinert Way & Neds Avenue	Tiburon	27		
143	Sir Francis Drake Boulevard & Bolinas Avenue	San Anselmo	23	X	Guard funded by others (Service starts August 2019)
144	Bellam Boulevard & Anderson Drive	San Rafael	19		
145	Bellam Boulevard & Francisco Boulevard East	San Rafael	16		
146	Trumbull Avenue & Vineyard Road	Novato	14		
147	Olive Avenue & Summers Avenue	Novato	13		

TAM Crossing Guard Program - June 2019

June 27, 2019 Board Meeting Item 7A

Attachment A

June 2019 Ranking	Location	City/Community	Total Weighted Score	TAM-Contract Guard for 2019/2020	Notes
148	Diablo Avenue & Hotchkin Drive	Novato	5		
149	Evergreen Avenue & Ethel Avenue	Tamalpais Valley	Note 2		2014 Score = 41
150	Sir Francis Drake Boulevard & Meadow Way	San Geronimo	Note 2		2014 Score = 39
151	Sir Francis Drake Boulevard & South Eliseo Drive	Kentfield	Note 2		2014 Score = 37
152	Richmond Road & Mariposa Avenue	San Anselmo	Note 2		2014 Score = 36
153	Sir Francis Drake Boulevard & Barber Avenue/Ross Avenue	San Anselmo	Note 2		2014 Score = 29
154	Olema-Bolinas Road & Mesa Road	Bolinas	Note 2		2014 Score = 28
155	Sequoia Drive & Red Hill Avenue (Miracle Mile)	San Anselmo	Note 2		2014 Score = 25
156	Sir Francis Drake Boulevard & Aspen Court	San Anselmo	Note 2		2014 Score = 21
157	Harvard Avenue & Wellesley Avenue	Tamalpais Valley	Note 2		2014 Score = 20
Notes: <ol style="list-style-type: none"> 1) No 2017 volume data collected. Ranked 30 or above in last two count cycles (shown in same ranked order as in 2014 ranked list) 2) No 2017 volume data collected. Ranked 110 or below in last two count cycles (shown in same ranked order as in 2014 ranked list) 3) Tie breaker for locations with the same score is based on the peak hour pedestrian volume (not combined volumes). 4) District providing guard at Mohawk Avenue (in front of Neil Cummins School) (Rank 26) discontinued for 2019/2020 school year. 5) Site added June 2019 (i.e. after last Recertification) 6) NUSD funding four locations - locations subject to change 7) Site added November 2018 (i.e. after last Recertification) 					

THIS PAGE LEFT BLANK INTENTIONALLY