



DATE: June 27, 2019

TO: Transportation Authority of Marin Board of Commissioners

FROM: Judy Arnold, Chair

SUBJECT: Extension of Executive Director's Contract (Action), Agenda Item No. 7i

RECOMMENDATION

Extend contract of TAM Executive Director (ED) Dianne Steinhauser until such time the new TAM Executive Director starts working at TAM, but no later than September 1, 2019.

BACKGROUND/ ANALYSIS

Existing TAM ED Dianne Steinhauser is serving TAM until July 5th, 2019, per Agreement approved by the TAM board in January 2019. At that time, the TAM board envisioned a new ED starting in the position by early July 2019.

The process of hiring a new TAM ED is taking a longer than anticipated. With final interviews for the new TAM ED occurring on June 27, 2019, a period of negotiation being necessary to bring a new ED on board, and noticing by the successful candidate that he/she is leaving his/her existing job, the new ED may not be onboard until sometime in August 2019.

ED Steinhauser is willing to actively manage the agency for an additional period of time, not to exceed 8 weeks, or until September 1, 2019. ED Steinhauser will leave active duty at TAM upon the start date of the new ED. ED Steinhauser will begin utilizing remaining vacation time after the end of active service and will be available for consultation by the new ED during that period.

FINANCIAL IMPACT

There will be no financial changes to ED Steinhauser's current agreement with TAM. Note that if ED Steinhauser stays on active duty at TAM she will continue to receive benefits during that period, as defined in the agreement. Note also consistent with the current agreement, ED Steinhauser will not accrue vacation or sick leave once she ends active duty at TAM and begins utilizing accrued vacation.

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