




DATE: October 24, 2019

TO: Transportation Authority of Marin Board of Commissioners

FROM: Anne Richman, Executive Director
Li Zhang, Chief Financial Officer 

SUBJECT: Extension of the Information Technology Services Contract with SPTJ Consulting (Action), Agenda Item No.6b

RECOMMENDATION:

The TAM Board approves the extension of the Information Technology (IT) Services Contract with SPTJ Consulting by two years, to November 30, 2021, with additional \$100,000 to cover the agency's daily IT needs. Budget increase may be necessary for special one-time IT projects.

BACKGROUND/DISCUSSION:

TAM selected and entered into a contract with SPTJ Consulting for IT services on December 1, 2016, for an initial 3-year period, with the option to extend the contract up to 2 years. Staff would like to exercise this option and extend the contract to December 2021 and increase the total contract amount by \$100,000, which will bring the total contract amount to \$208,000 for the 5-year period.

FISCAL CONSIDERATION:

None, budget authority needed for FY2019-20 is already reflected in the FY2019-20 Annual Budget.

NEXT STEPS:

Upon Board approval, staff will execute the amendment with SPTJ Consulting on November 1, 2019.

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