



**DATE:** July 23, 2020

**TO:** Transportation Authority of Marin Board of Commissioners

**FROM:** Anne Richman, Executive Director *Anne Richman*  
Dan Cherrier, Principal Project Delivery Manager

**SUBJECT:** Approval of Extension of Interagency Agreement with Kentfield School District for Crossing Guard Services (Action), Agenda Item No. 6e

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**RECOMMENDATION:**

The TAM Board authorizes the Executive Director to enter into Amendment 5 of Inter-agency Agreement A-FY15/16-001 (FA) with Kentfield School District for the service of one crossing guard, provided by TAM and reimbursed by the Kentfield School District, for the 2020/2021 school year. The not to exceed amount will be increased by \$9,500 to \$52,000, and the termination date will be extended to July 31, 2021.

**BACKGROUND:**

The TAM Crossing Guard Program provides trained crossing guards for critical intersections throughout Marin County. As stipulated in both the Measure A and Measure AA Transportation Sales Tax Expenditure Plans, the Program provides trained crossing guards under contract with a professional company that specializes in crossing guard programs. Under contract to TAM, All City Management Services (ACMS) currently provides guards under the close supervision of TAM staff. The recently ended 2019/2020 school year was the fourteenth year during which crossing guards have been funded by the TAM Crossing Guard Program.

In addition to funding 96 locations, the TAM Crossing Guard Program includes provisions for local agencies, schools, or school districts to arrange for a guard to be provided through the TAM contract at an additional location by reimbursing TAM the cost of the guard for the school year. The cost for a guard is currently approximately \$19,000 for the regular school year or \$9,500 for only one shift.

There are currently six guard locations funded in this manner, one by the Larkspur Corte Madera School District, one by the Kentfield School District (KSD), and four by the Novato Unified School District (NUSD). Representatives from NUSD have now informed TAM that they will be unable to continue funding the four additional guards. NUSD is in the process of informing families from the affected schools of the change. At the June 25 Board meeting, the TAM Board approved extension of the agreement with the Larkspur Corte Madera School District.

**DISCUSSION/ANALYSIS:**

Staff from Kentfield School District (KSD) have informed TAM that they wish to maintain the current guard at Wolfe Grade and Sir Francis Drake Boulevard. This particular guard, at the request of KSD, is only present for the morning shift. TAM staff treats these sites the same as TAM-funded sites in terms of program management, and provides identical oversight including site audits.

**FISCAL CONSIDERATION:**

This guard location is reimbursed 100% by the Kentfield School District. This action has no impact on the FY2020-21 TAM Annual Budget.

**NEXT STEPS:**

Staff will continue to work with all school districts to determine the impacts of COVID-19 on the reopening of schools and the potential revised schedule for crossing guards.

**ATTACHMENTS:**

None