

**Title: TAM Electric Vehicle Fleet Rebate Program**



**Program Description:** TAM's EV Fleet Rebate Program assists public agencies that replace internal combustion engine (ICE) vehicles with electric (fuel cell and battery) and plug-in hybrid vehicles.

**Eligible Agencies:** Marin County's government entities, including jurisdictions, school districts and special districts.

**Local Fund Source:** This program is funded through Marin County's Measure B (\$10 Vehicle Registration Fee).

**\*Rebate Summary:** TAM's EV Fleet Rebate Program provides a rebate for public agencies to convert ICE fleets to EV fleets. This program is administered on a first come first serve basis as funds are available and prioritizes conversion of existing light duty fleet conversion. The program provides the following rebates by vehicle type:

- **New Light Duty Vehicles:** TAM provides rebates of up to \$5,000 for the purchase *or lease* of new, eligible zero-emission and plug-in hybrid light-duty vehicles. These funds serve as an *additional* match to the California Clean Vehicle Rebate Project (CVRP), where rebates up to \$5,000 for new, eligible zero-emission and plug-in hybrid light-duty vehicles are provided by the state. Together these programs reduce the cost of a new EV by up to \$10,000. CVRP and TAM Rebates are as follows:
  - Hydrogen Fuel Cell Zero Emission Vehicle (ZEV): \$5,000 CVRP/\$5,000 TAM
  - Battery Electric ZEV: \$2,500 CVRP/\$2,500 TAM
  - Plug-in Hybrid Vehicle: \$1,500 CVRP/\$1,500 TAM
  - Zero Emission Motorcycle: \$900 CVRP/\$900 TAM
- **Used Light Duty Vehicles:** Used fuel cell and battery ZEV's are eligible to receive a rebate of \$1,000 per vehicle for ZEVs that were CVRP eligible when new.
- **Other (Non-CVRP) Vehicles:** For purchases of new non-CVRP eligible ZEVs, TAM will provide 75% of the cost up to \$1,500/vehicle will be made available to jurisdictions. These vehicle types include Electric Utility Vehicles such as utility and police buggies. Electric assist pedal bikes are eligible in this category and TAM will provide 75% of the cost up to \$1,000/e-bike.
- **Medium and heavy-duty vehicles:** On a case by case basis, funds may be made available to public agencies to serve as a portion of local match requirements for regional, and state grants for fleet/engine replacement, including the Heavy Vehicle Incentive Program (HVIP) and Carl Moyer Grants. These grants support medium and heavy-duty fleet replacement with cleaner technology. Priority will be given to pilot demonstrations. Transit fleet replacements are excluded in this category as Battery Electric Bus fleets are evaluated in the county.

TAM will provide funding for a limit of five (5) vehicles per agency per year, with exceptions made on a case-by-case basis with consultation of TAM staff. Applicants must meet all requirements of the CVRP, including operating the vehicles in California for 36 months (<https://cleanvehiclerebate.org/eng>). Applicants are encouraged to apply for additional private, state and regional funding programs as available and applicable. TAM staff will work with project

sponsors to promote leveraging of local funding.

<b>How to Apply for a TAM EV Rebate:</b>	<p>TAM's program follows guidelines in the Clean Vehicle Rebate Project (CVRP). Follow the CVRP process and mail a copy of your documents to TAM. See details at <a href="http://energycenter.org/cvrp">http://energycenter.org/cvrp</a>.</p> <ol style="list-style-type: none"><li>1. Select an eligible vehicle from the state approved list: <a href="https://cleanvehiclerebate.org/eng">https://cleanvehiclerebate.org/eng</a></li><li>2. Reserve your rebate with an email to <a href="mailto:EVRebate@tam.ca.gov">EVRebate@tam.ca.gov</a>. Include the quantity and make/model of vehicles, along with the estimated month of purchase. Include also a description of the ICE vehicles to be retired with estimated date and time of retirement.</li><li>3. Within 45 days of your reservation, confirm your commitment by providing a letter of intent signed by an authorized representative of your agency (sample provided).</li><li>4. Purchase or lease your eligible vehicle.</li><li>5. Apply for the CVRP using instructions on their website <a href="https://cleanvehiclerebate.org/eng">https://cleanvehiclerebate.org/eng</a>. You will be issued a CVRP Application Number.</li><li>6. Mail supporting documents to CSE, per instructions.</li><li>7. Send a copy of your CSE documents and CVRP Application Number to TAM. Submit electronically to <a href="mailto:EVRebate@tam.ca.gov">EVRebate@tam.ca.gov</a>, or by U.S. Mail to EV Rebate, Transportation Authority of Marin, 900 5<sup>th</sup> Avenue, Suite 100, San Rafael, CA 94901.</li><li>8. Once TAM verifies approval of your submitted CVRP rebate, TAM will notify you and process your rebate within 45 days.</li></ol>
<b>Other Resources:</b>	<ul style="list-style-type: none"><li>• The Center for Sustainable Energy administers the CVRP: <a href="https://cleanvehiclerebate.org/eng">https://cleanvehiclerebate.org/eng</a></li><li>• BAAQMD Charge! Program: <a href="http://www.baaqmd.gov/?sc_itemid=F026D4AC-FE69-4FBD-9232-187E17FC428D">http://www.baaqmd.gov/?sc_itemid=F026D4AC-FE69-4FBD-9232-187E17FC428D</a></li><li>• U.S. Department of Energy Alternative Fuels Data Center has information on alternative fuel vehicles, laws and incentives, and a vehicle cost calculator tool: <a href="http://www.afdc.energy.gov/">http://www.afdc.energy.gov/</a></li><li>• U.S. DOE fuel economy calculator has information on federal tax credits: <a href="http://www.fueleconomy.gov/feg/taxevb.shtml">http://www.fueleconomy.gov/feg/taxevb.shtml</a></li><li>• Information about the California Air Resources Board's Zero Emission Vehicle program: <a href="http://www.arb.ca.gov/msprog/zevprog/zevprog.html">http://www.arb.ca.gov/msprog/zevprog/zevprog.html</a></li><li>• The California Plug-In Electric Vehicle Collaborative is a public/private organization focused on accelerating the adoption of PEVs to meet California's economic, energy and environmental goals: <a href="https://www.driveclean.ca.gov/">https://www.driveclean.ca.gov/</a></li><li>• The Golden Gate Electric Vehicle Association: <a href="http://www.ggeva.org">www.ggeva.org</a></li></ul>
<b>Supporting Documents</b>	<p>TAM EV Fleet Rebate Program: How it Works TAM EV Fleet Rebate Sample Letter of Intent</p>

**How It Works:**

**Public Agency** submits reservation request to TAM for ehicles



**TAM** confirms request within 5 working days



**Public Agency**



1. submits letter of intent to TAM within 45 days

(applies for BAAQMD or other grants, if applicable)

2. purchases vehicles

3. applies for state rebate (CVRP) within 6 months

4. mails copy of supporting documents to TAM



**CSE** approves CVRP application



**TAM** processes rebate within 45 days



**Public Agency** keeps vehicles operating in California for 36 months  
and meets all requirements of rebate/voucher programs.

**[Agency Letterhead]**

**[Date]**

Attn: Nicholas Nguyen, Principal Project Delivery Manager  
Transportation Authority of Marin  
900 5<sup>th</sup> Avenue, Suite 100  
San Rafael, CA 94901

Subject: TAM EV Fleet Rebate Program

Dear Mr. Nguyen:

This letter confirms **[name of agency's]** participation in TAM's EV Fleet Rebate Program, which assists public agencies in Marin County that replace internal combustion vehicles with electric and plug-hybrid vehicles.

TAM's incentive provides a "match" with the California Clean Vehicle Rebate Program (CVRP). The CVRP, funded by the California Air Resources Board and administered by the Center for Sustainable Energy (CSE), provides rebates of up to \$5,000 for the purchase or lease of new, eligible zero-emission and plug-in hybrid light-duty vehicles. Together, the rebate may be as much as \$10,000 per vehicle. A list of eligible vehicles is available here: <https://cleanvehiclerebate.org/eng>.

The **[name of agency]** confirms its intent to **[purchase or lease] the following** electric or plug-hybrid vehicles.

Qty.	Model/Year	Make	Acquisition Month/Year	Description of Retired ICE Vehicle
1.				
2.				
3.				
4.				
5.				

**[Name of agency]** agrees to meet the requirements of the CVRP, which include applying for the rebate within six (6) months of vehicle purchase and operating the vehicle within California for thirty-six (36) months. **[Name of agency]** will apply for the rebate(s) through CVRP and mail a copy of the required supporting documents and CVRP Application Number to TAM.

**[Name of agency] further understands and agrees to the following:**

- the requirement to apply for a TAM rebate within six (6) month of purchase is shorter than the requirement imposed by the CVRP;
- other applicable conditions are listed on the CVRP website (<http://energycenter.org/clean-vehicle-rebate-project/faq>);
- TAM will process the matching rebate upon verification of approval of the application by CVRP,
- TAM is not obligated to providing matching rebate unless a CVRP rebate is approved, with the exception that **[Name of agency]** met the requirements for a CVRP rebate but the available CVRP rebate funds have been exhausted;

- TAM will be identified as a contributing funding source in any related articles, news releases or other publicity materials for this purchase;
- this Letter of Intent will not be assigned or delegated by either party without the express written consent of the other party;
- prior to the purchase of said vehicles, either party may terminate this Letter of Intent at any time by giving written notice of termination to the other party; and
- [Name of agency] shall indemnify and save harmless TAM, its directors, officers, agents, and employees from all claims, suits or actions resulting from the performance by [Name of agency] of its duties under this Letter of Intent and TAM shall indemnify and save harmless [Name of agency], its directors, officers, agents, and employees from all claims, suits or actions resulting from the performance by TAM of its duties under this Letter of Intent.

**[In this paragraph, please describe briefly your agency's background and experience with electric vehicle implementation.]**

Thank you for considering our project for funding. Should you have any questions, please contact [name, title] by email at [email address] or by phone at [phone number].

Sincerely,

**[Person authorized to execute contracts]**

**[Title of person authorized to execute contract]**

**For TAM's Approval**

Upon review of your intent, TAM has approved \_\_\_\_\_ vehicle(s) for rebate, provided that the requirements stated above have been met and properly documented.

\_\_\_\_\_  
Nicholas T. Nguyen, TAM EV Rebate Coordinator

\_\_\_\_\_  
Date