



MEETING OF THE
TRANSPORTATION AUTHORITY OF MARIN
EXECUTIVE COMMITTEE
Administration, Projects & Planning
October 11, 2021
3:30 PM

Virtual Meeting

Members Present: Alice Fredericks, Tiburon Town Council
Brian Colbert, San Anselmo Town Council
Damon Connolly, Marin County Board of Supervisors
Dan Hillmer, Larkspur City Council
Stephanie Moulton-Peters, Marin County Board of Supervisors, Committee Chair

Staff Members Present: Anne Richman, Executive Director
Bill Whitney, Principal Project Delivery Manager
Dan Cherrier, Principal Project Delivery Manager
David Chan, Director of Programming & Legislation
Derek McGill, Director of Planning
Grace Zhuang, Accounting & Administrative Specialist
Helga Cotter, Senior Accountant/HR Specialist
Jennifer Doucette, Executive Assistant/Clerk of the Board
Li Zhang, Deputy Executive Director/Chief Financial Officer
Molly Graham, Public Outreach Coordinator
Nick Nguyen, Principal Project Delivery Manager

Chair Stephanie Moulton-Peters called the meeting to order at 4:05 p.m. She welcomed everyone to the Committee's virtual meeting and asked Jennifer Doucette, Executive Assistant/Clerk of the Board, to conduct a roll call and ensure a quorum. Ms. Doucette confirmed the quorum and described how the public could provide comment during the meeting.

1. Adopt TAM Resolution No. 2021-14 in Compliance with AB 361 (Action)

Executive Director (ED) Anne Richman discussed the request for the Administration, Projects & Planning (AP&P) Executive Committee to adopt TAM Resolution No. 2021-14 in compliance with AB 361. ED Richman stated that adoption of the resolution will allow the AP&P to continue meeting virtually while the emergency proclamation is in place. She confirmed the Board is expected to adopt the same resolution at the October 28 Board Meeting.

Chair Moulton-Peters asked Ms. Doucette if any public comment had been received and hearing none, she closed this item to public comment.

Commissioner Connolly moved to adopt TAM Resolution No. 2021-14, which Commissioner Hillmer seconded. A roll call vote was conducted, and the motion passed unanimously.

2. Chair's Report (Discussion)

Chair Moulton-Peters noted that she did not have a report.

3. Commissioners Comments (Discussion)

There were none.

4. Executive Director's Report (Discussion)

ED Richman reported that Marin Commutes began its fall campaign from October 11 to November 21, 2021, which will encourage people who live or work in Marin to take more green trips. ED Richman also reported on International Walk and Roll to School Day on October 6, 2021. She stated that 42 schools in Marin participated in the event, which marked the return of the Safe Routes to School “new normal”. The program will promote traffic reduction, safer streets, improved air quality and will continue to support health and learning.

ED Richman reported that Marin Transit launched a 6-month pilot program from October 1, 2021 through March 3, 2022, which will provide free rides on local fixed routes services countywide for adults 65 and older and persons with disabilities. She stated that demand response services, such as Dial-a-Ride and Connect, were exempt from the pilot program.

ED Richman concluded her report with the news that MTC released the Final Plan Bay Area 2050. The plan identifies strategies for economic growth, transportation, and the environment for the Bay Area, and a \$1.4 trillion investment to make the 9-county region more affordable, connected, diverse, healthy and vibrant for all its residents through 2050. The final plan, and the associated Implementation Plan and Environmental Impact Report are available on www.planbayarea.org/finalplan2050. MTC and the Association of Bay Area Governments (ABAG) expect to take up approval of the plan at a special meeting in late October.

In response to Chair Moulton-Peters, ED Richman stated that the Marin Commutes program will be promoted through social media channels, partner agencies and that notifications will be sent to users who signed up for Marin Commutes in the past. Chair Moulton-Peters stated that the commissioners could also promote the program in newsletters.

5. Open time for public expression

Chair Moulton-Peters asked Ms. Doucette if any public comment had been received and hearing none, she closed this item to public comment.

5. Approval of the Minutes from September 13, 2021 Meeting (Action)

Commissioner Hillmer moved to approve the Minutes of the September 13, 2021 meeting, which Commissioner Fredericks seconded. A roll call vote was conducted, and the motion passed unanimously.

6. Review the FY2021-22 First Quarter Financial Report (Action)

Li Zhang, TAM’s Deputy Executive Director/Chief Financial Officer, presented the staff report, which asked the AP&P Executive Committee to review the FY2021-22 First Quarter Financial Report and refer it to the TAM Board for review and acceptance.

Ms. Zhang noted that expenditure reported seems low because many partner agencies have not yet submitted claims for the first quarter. She reported that revenues from sales tax for the first quarter increased by more than 20% compared to the same period last year and stated that a full report will be presented as part of the FY2021-22 First Quarter Financial Report at the October 28 TAM Board Meeting. She asked the AP&P Executive Committee to refer the Report to the TAM Board for review and acceptance.

Ms. Zhang clarified the expenditure information in response to Commissioner Colbert. She noted that many reimbursement requests for work conducted in the first quarter have not yet been received and therefore are not reflected in the report.

Chair Moulton-Peters noted that it is usual for expenditures to be delayed in the first quarter.

Chair Moulton-Peters asked Ms. Doucette if any public comment had been received and hearing none, she closed this item to public comment.

Commissioner Colbert moved to approve the FY2021-22 First Quarter Financial Report and refer it to the TAM Board for review and acceptance, which was seconded by Commissioner Fredericks. A roll call vote was conducted, and the motion passed unanimously.

7. Review Amendment to the Cooperative Agreement with Caltrans for the North/South Greenway Gap Closure Project (Action)

Bill Whitney, TAM's Principal Project Delivery Manager, presented the staff report, which asked the AP&P Executive Committee to review staff's recommendation and recommend the TAM Board authorize the ED to execute an amendment to the Cooperative Agreement for the North/South Greenway Gap Closure Project with the California Department of Transportation (Caltrans) to add \$490,000 in Regional Measure 2 (RM2) funds and \$274,062 in Transportation Development Act (TDA) funds.

The AP&P Executive Committee was also asked to review and recommend the TAM Board authorize staff to request the California Transportation Commission (CTC) program and allocate \$598,000 in Local Partnership Program (LPP) Formula funds if needed for the North/South Greenway Gap Closure Project and authorize the ED to execute an additional amendment to include the LPP funds in the Cooperative Agreement after CTC approval.

Mr. Whitney provided an update on the North/South Greenway Gap Closure Project over Corte Madera Creek. He discussed project delays due to the discovery of old, unused utility equipment, and the construction process that will lay the foundations for the path. Mr. Whitney also discussed the requests to reallocate RM2 funds previously provided by MTC, TDA funds, and a conditional request to use Senate Bill (SB) 1 Local Partnership Formula (LPP) Funds. Mr. Whitney noted that the LPP funds had previously been programmed to the Bellam Blvd. project, which has been delayed.

In response to Commissioner Connolly, Mr. Whitney provided a timeline for construction of the project, which he stated is scheduled to be completed by Spring 2022. He also clarified the LPP funds had previously been directed to the Bellam Blvd. off-ramp project but, due to delays and funding shortfall, staff is recommending these funds be used for the North/South Greenway Gap Closure Project.

In response to Chair Moulton-Peters, Mr. Whitney confirmed that Attachment A, Amended Cooperative Agreement Funding Plan, did not include SB1 funds.

Chair Moulton-Peters asked Ms. Doucette if any public comment had been received and hearing none, she closed this item to public comment.

Commissioner Hillmer moved to recommend that the TAM Board Authorize the ED to execute an amendment to the Cooperative Agreement for the North/South Greenway Gap Closure Project with Caltrans to add \$490,000 in RM2 funds and \$274,062 in TDA funds, and a conditional approval for staff to request the CTC program and allocate \$598,000 in LPP Formula funds to the North/South Greenway Gap Closure Project and authorize the ED to execute an additional amendment to include the LPP funds in the Cooperative Agreement after CTC approval, which was seconded by Commissioner Colbert. A roll call vote was conducted, and the motion passed unanimously.

The meeting was adjourned at 4:03 p.m.