



MEETING OF THE  
TRANSPORTATION AUTHORITY OF MARIN  
EXECUTIVE COMMITTEE  
Funding, Programs & Legislation  
October 11, 2021  
2:00 p.m.

Virtual Meeting

**MEETING MINUTES**

Members Present: Beach Kuhl, Ross Town Council  
Eric Lucan, Novato City Council, Committee Chair  
Judy Arnold, County of Marin Board of Supervisors  
Katie Rice, County of Marin Board of Supervisors  
Susan Cleveland-Knowles, Sausalito City Council

Members Absent: None

Staff Members Present: Anne Richman, Executive Director  
Bill Whitney, Principal Project Delivery Manager  
Dan Cherrier, Principal Project Delivery Manager  
David Chan, Director of Programming and Legislation  
Derek McGill, Director of Planning  
Grace Zhuang, Accounting and Administration Specialist  
Helga Cotter, Senior Accountant/HR Specialist  
Jennifer Doucette, Executive Assistant/Clerk of the Board  
Li Zhang, Deputy Executive Director/Chief Financial Officer  
Molly Graham, Public Outreach Coordinator  
Nick Nguyen, Principal Project Delivery Manager  
Scott McDonald, Senior Transportation Planner

*Chair Lucan called the meeting to order at 2:03 p.m.*

**1. Adopt TAM Resolution No. 2021-13 in Compliance with AB 361 (Action)**

Chair Lucan welcomed everyone to the meeting and asked Executive Assistant/Clerk of the Board Jennifer Doucette to conduct a roll call to ensure a quorum. A quorum of the Committee was confirmed and detailed information about how the public may participate was provided.

Executive Director (ED) Anne Richman explained that staff recommends the Committee adopt TAM Resolution No. 2021-13 for compliance with Assembly Bill (AB) 361 contingent on the TAM Board taking the same action at its meeting later in the month.

Commissioner Cleveland-Knowles moved to adopt TAM Resolution No. 2021-13 in compliance with AB 361, which was seconded by Commissioner Rice. A roll call vote was conducted, and the motion was unanimously approved.

**2. Chair's Report (Discussion)**

Chair Lucan reported that he and several colleagues participated in the International Walk & Roll to School Day (iWalk), which had a great turnout.

### **3. Commissioner Comments (Discussion)**

None.

### **4. Executive Director's Report (Discussion)**

ED Richman reported on the Marin Commutes Fall Campaign, and on the Safe Routes to Schools 21st International Walk to School Day, noting that 42 school across Marin participated. ED Richman also reported on Marin Transit's 6-month pilot program to offer free rides for seniors and persons with disabilities (fixed route service only).

ED Richman further reported that the Metropolitan Transportation Commission (MTC) has released the Final Plan Bay Area (PBA) 2050. The plan identifies strategies for economic growth, transportation, and the environment for the Bay Area, and a \$1.4 trillion vision investment to make the 9-county region more affordable, connected, diverse, healthy, and vibrant for all its residents through 2050. The final plan, and the associated Implementation Plan and Environmental Impact Report are available on [www.planbayarea.org/finalplan2050](http://www.planbayarea.org/finalplan2050). MTC and the Association of Bay Area Governments (ABAG) expect to take up approval of the plan at a special meeting in late October.

In response to Commissioner Arnold, ED Richman explained that one focus of International Walk to School Day is to promote non-motorized modes of travel to school and reduce roadway congestion.

Chair Lucan addressed member of the public Eva Chrysanthe who commented that for safety reasons, regulations and licensing should be introduced for electric bicycle (e-bike) riders.

### **5. Open Time for Public Expression**

Ms. Chrysanthe commented on the need for increased safety measures at the North-South Greenway Gap Closure Project construction site.

Chair Lucan asked if any other members of the public wished to speak or had submitted a comment by e-mail, and hearing none, he closed this item.

### **6. Approval of Meeting Minutes from September 13, 2021 (Action)**

Commissioner Arnold moved to approve the Minutes of the September 13, 2021 meeting, which was seconded by Commissioner Cleveland-Knowles.

A roll call vote was conducted, and the motion was unanimously approved.

### **7. 2021 Congestion Management Program & 2020 Transportation System Monitoring Report (Action)**

Senior Transportation Planner Scott McDonald presented this item, which requested that the Committee review and recommend that the TAM Board accept the 2021 Congestion Management Program (CMP) and 2020 Transportation System Monitoring Report for Marin County.

Mr. McDonald provided an overview and update of the program including expanded data collection; morning and evening conditions on arterial roads and freeways; high occupancy vehicle (HOV) lane; freeway and local arterial level of service (LOS) ratings; transit ridership trends; and bicycle and pedestrian counts.

Mr. McDonald introduced TJKM Transportation Planner Cory Peterson to present an overview of the congestion maps, which reflect all of the major freeways and arterials in Marin and displays the LOS. Mr. Peterson also provided details on the data comparison tools that are available within the online mapping program.

Mr. McDonald reported that the pandemic had a major impact on both congestion and volume and was most influential on morning traffic; bicycle/pedestrian monitoring showed a decline in average activity since 2018 counts but was mixed depending on location; transit ridership decline was evident in the reported data; and that overall traffic reduced significantly from changes associated with the pandemic.

In response to Commissioner Cleveland-Knowles, Mr. McDonald explained that Attachments A, B, and C of the staff memo are available on the TAM website. Mr. McDonald also noted that MTC recently notified TAM that there may be an option to opt-out of CMP reporting in the future and that staff will provide additional information to the Committee at a later date.

In response to Commissioner Rice, Mr. McDonald explained that the CMP compiles the data provided in the traffic monitoring report and clarified that the monitoring locations reflected in the CMP are a subset of the total monitoring activity.

In response to Commissioner Rice, Director of Planning Derek McGill explained that MTC is considering an option to opt-out of CMP reporting with the hope to encourage the use of a more flexible county-wide transportation planning framework.

Commissioner Rice expressed support of continuing to collect transportation data in order to understand traffic patterns and travel behavior, and asked staff to take air quality into consideration if data was collected during regional wildfires.

Chair Lucan asked if any members of the public wished to speak or had submitted a comment by e-mail, and hearing none, he asked for a motion.

Commissioner Kuhl moved to recommend that the TAM Board accept the 2021 CMP and 2020 Transportation System Monitoring Report for Marin County, which was seconded by Commissioner Rice, on the condition that the air quality data from October 2020 is taken into account.

A roll call vote was conducted, and the motion was unanimously approved.

*The meeting was adjourned at 2:51 p.m.*