



MEETING OF THE  
TRANSPORTATION AUTHORITY OF MARIN

OCTOBER 27, 2022  
6:00 PM

**Virtual Meeting**

**MEETING MINUTES**

Members Present:

Alice Fredericks, Tiburon Town Council  
Beach Kuhl, Ross Town Council  
Brian Colbert, San Anselmo Town Council, TAM Vice-Chair  
Chance Cutrano, Fairfax Town Council  
Charles Lee, Corte Madera Town Council  
Damon Connolly, Marin County Board of Supervisors  
Daniel Hillmer, Larkspur City Council  
Dennis Rodoni, Marin County Board of Supervisors  
Eric Lucan, Novato City Council  
Judy Arnold, Marin County Board of Supervisors  
Kate Colin, San Rafael City Council  
Nancy Kemnitzer, Belvedere City Council  
Stephanie Moulton-Peters, Marin County Board of Supervisors, TAM Chair  
Susan Cleveland-Knowles, Sausalito City Council  
Urban Carmel, Mill Valley City Council

Members Absent: Katie Rice, Marin County Board of Supervisors

Staff Members Present:

Anne Richman, Executive Director  
Bill Whitney, Principal Project Delivery Manager  
Dan Cherrier, Director of Project Delivery  
David Chan, Director of Programming and Legislation  
Derek McGill, Director of Planning  
Emily Tong, Senior Accountant  
Grace Zhuang, Accounting and Payroll Specialist  
Jennifer Doucette, Executive Assistant/Clerk of the Board  
Li Zhang, Deputy Executive Director/Chief Financial Officer  
Molly Graham, Public Outreach Coordinator

*Chair Moulton-Peters called the meeting to order at 6:02 p.m.*

Chair Moulton-Peters welcomed everyone to the meeting and asked Executive Assistant/Clerk of the Board Jennifer Doucette to conduct a roll call to ensure a quorum. A quorum of the Board was confirmed and detailed information about how the public may participate was provided.

**1. Adopt TAM Resolution No. 2022-17 in Compliance with AB 361 (Action)**

Commissioner Fredericks moved to adopt TAM Resolution No. 2022-17 for compliance with AB 361, which was seconded by Commissioner Cleveland-Knowles. A roll call vote was conducted, and the motion passed unanimously.

## **2. Chair's Report (Discussion)**

Chair Moulton-Peters commented that tonight's Board meeting agenda includes items on TAM's Draft Equity Statement and an update on the Sea Level Rise (SLR) Program. Chair Moulton-Peters also announced that an informational update on State Route (SR) 37 will be provided at the next TAM Board meeting.

## **3. Commissioner Matters Not on the Agenda (Discussion)**

Commissioner Carmel commented on the need for safety training and education for electric bicycle (e-bike) riders; and that the City of Mill Valley is partnering with the Marin County Bicycle Coalition (MCBC) to increase these efforts. Commissioner Carmel also commented that TAM may be well suited to coordinate a countywide effort to address safety concerns.

Vice-Chair Colbert commented that MCBC unveiled its e-bike education program during the last weekend of September in the Town of San Anselmo, and that the event was well attended. Vice-Chair Colbert also commented that the Central Marin Police Authority provided an e-bike safety presentation at the October 25 San Anselmo Town Council meeting. Vice-Chair Colbert commented that TAM may be able to play a role in countywide e-bike safety infrastructure.

Chair Moulton-Peters commented that the Marin County Open Space District, which manages the multi-use path in Southern Marin, is also exploring ways to enhance safety efforts.

## **4. Commissioner Reports (Discussion)**

### **a. MTC Report – Commissioner Connolly**

Commissioner Connolly reported that the California Transportation Commission (CTC) released its staff recommendations for the Statewide and Small Urban and Rural components of the 2023 Active Transportation Program (ATP) on October 20, 2022. CTC received 434 project applications, totaling \$3.1 billion in ATP funding requests, and approximately \$4.3 billion in total project costs. There were no projects recommended from Marin or the North Bay in the Statewide component, and only 10% of the recommended funds were for the Bay Area, which is approximately 20% of the state population. Applications from Bay Area agencies that were not selected by CTC for the Statewide component will be evaluated and considered for the Regional ATP Program by the Metropolitan Transportation Commission (MTC). These statewide results will put pressure on MTC's regional ATP program, to which most of the Marin projects also applied. TAM and local jurisdictions are promoting active transportation and need partner support. Commissioner Connolly reported that he has called on fellow North Bay Commissioners and MTC staff to proactively ensure that the North Bay is receiving its share of statewide funds.

Commissioner Connolly also reported that the Major Projects Advancement Policy and Transit and Intercity Rail Capital Program (TIRCP) were included on the MTC agenda. Up to \$1.2 billion of the \$1.5 billion TIRCP Augment 1 funding is set aside for projects that have received prior TIRCP grant awards. The Windsor Extension of SMART was not endorsed for TIRCP Augment 1 funding. The Windsor Extension previously received \$20 million in TIRCP funds and should be eligible for this funding source. Commissioner Connolly further reported that the Windsor project is 30% complete and requires \$30 million to be completed. The Windsor extension is expected to be funded with Regional Measure 3 (RM 3) funding, which is still unavailable due to litigation. Once RM3 funds are available, construction of the Windsor extension will take approximately 18 months. While requests under TIRCP exceed available funding, projects will continue to be evaluated and supported. Commissioner Connolly reported that his comments were supported by other North Bay Commissioners.

Chair Moulton-Peters commented that the population served by the Windsor extension represents approximately 80-85% of the ridership and confirmed with Commissioner Connolly that the extension would also ultimately include stops in Healdsburg and Cloverdale.

b. Marin Transit Report – Commissioner Colbert

Commissioner Colbert reported that Marin Transit (MT) ridership continues to increase steadily and is at 85% of pre-pandemic levels.

Commissioner Colbert also reported that after being delayed by supply chain issues, the switchgear needed to charge new electric buses has been delivered and is currently being installed. Supply chain issues have also impacted the cost of vehicles and associated equipment.

Commissioner Colbert further reported that at its October 3 meeting, the MT Board approved a new contract with Golden Gate Transit (GGT), which provides approximately 40% of Marin County's local fixed route service. The new contract has an initial term of 3 years 9 months with two option years; and increases the rate by 18%, resulting in a total contract value of \$45 million for the initial term.

c. SMART Report – Commissioner Lucan

Commissioner Lucan reported that the Sonoma Marin Area Rail Transit (SMART) Board allocated \$14 million in grant funding for a second Petaluma train station; and introduced a field trip program for students and schools to communicate and coordinate directly with SMART.

Commissioner Lucan also reported that SMART has installed bicycle and pedestrian counters along the SMART multi-use path to collect data, which may be useful for future funding applications. Commissioner Lucan further reported that a ribbon cutting ceremony was held on October 22 for the opening of a new path segment, which was coupled with a ground breaking for an additional new segment.

Lastly, Commissioner Lucan reported that SMART recorded another post-Covid ridership record of 2,325 riders on October 20.

MCBC Policy and Planning Director Warren Wells commented on the recent e-bike/pedestrian accident on the Mill Valley/Sausalito bike path; and referenced the Marin Voice article regarding e-bike safety. Mr. Wells thanked Commissioners Carmel and Colbert for their comments on the need for e-bike safety training and education; and informed the Board that MCBC has hired a new staff member to lead the new E-Bike Smart Marin program. Mr. Wells also expressed concern that no projects in Marin were selected for statewide ATP funding. Lastly, Mr. Wells expressed support of SMART's new bicycle/pedestrian counters and maps, and the future addition of SMART personnel to develop the pathway.

**5. Executive Director's Report (Discussion)**

Executive Director (ED) Richman reported on the following: Measure B Expenditure Plan Review process; the new Street Smarts program - "Eyes up, Marin"; Safe Routes to Schools (SR2S) activity in October; San Rafael Transit Center relocation project Environmental Impact Report; Annual Update for the Pavement Condition Index Report; ATP funding; and Clipper Cards.

ED Richman also called attention to this month's Caltrans report; and recent and upcoming TAM public outreach meetings.

**6. Open Time for Public Expression**

Chair Moulton-Peters asked if any members of the public wished to speak or had sent an e-comment, and hearing none closed this item.

**7. CONSENT CALENDAR (Action)**

- a. Approve TAM Board Meeting Minutes September 22, 2022
- b. Amend the Administrative Code and the Accompanying Resolution for the Conflict of Interest Section on Designated Positions Requiring Compliance with State Disclosure Requirements
- c. Authorize Contract Amendment and Cooperative Agreement for the Highway 101 Interchange and Approaching Roadways Study
- d. Ride Amigos Software Subscription Agreement Extension to Support the Marin Commutes Program
- e. Review and Accept the FY2022-23 First Quarter Financial Report

Chair Moulton-Peters asked that Item 7d be removed from the Consent Calendar for discussion.

Commissioner Cutrano moved to approve Consent Items 7a-7c and 7e, which was seconded by Commissioner Kuhl. Chair Moulton-Peters opened the items to public comment and hearing none, a roll call vote was conducted, and the motion passed unanimously.

In response to Chair Moulton-Peters, ED Richman explained that Ride Amigos is the software used for the Marin Commutes Program, a Transportation Demand Management (TDM) system, which was relaunched in October with new features, including a reward program and gamification. ED Richman also explained that the relaunch includes public outreach and employer partnerships to promote use of the program. ED Richman further explained that TAM staff has access to the program statistics and data, including the number of users and trips, distances traveled, CO2 savings, and calories burned. Lastly, ED Richman recommended providing an update to the Board in early Spring 2023 in order to allow enough time to capture significant data.

In response to Commissioner Cutrano, ED Richman explained that TAM staff has been working with local jurisdictions, including the City/Town Councils and the County Board of Supervisors to assist with the promotion and engagement of the program, and that staff is available to provide presentations to large employers.

In response to Chair Moulton-Peters, ED Richman explained that the Ride Amigos/Marin Commutes platform is only one of the various policy and program tools used by TAM to improve the transportation network in Marin County, reduce single-occupant vehicle use, and promote active transportation.

Chair Moulton-Peters asked if any members of the public wished to speak or had submitted a comment by e-mail and hearing none, asked for a motion.

Commissioner Cleveland-Knowles made a motion to approve the Ride Amigos Software Subscription Agreement Extension to Support the Marin Commutes Program, which was seconded by Commissioner Fredericks. A roll call vote was conducted, and the motion passed unanimously.

**8. State Legislative Update (Discussion)**

Chair Moulton-Peters welcomed TAM's legislative advocate, Gus Khouri of Khouri Consulting, to present this item for discussion.

Mr. Khouri provided a summary of the State legislative bills of interest, including Assembly Bills (AB) 1778, 2237, 2438, and 2622; and Senate Bills (SB) 307, 922, 942, and 1482.

Mr. Khouri also reported on legislative bills regarding the Ralph M. Brown Act (Brown Act), including AB 361, which remains in effect during a declared state of emergency, and AB 2449, which allows individual board members to meet virtually with certain conditions when there is no state of emergency.

Mr. Khouri further reported on SB 1 competitive grant and federal funding opportunities; 2023 State Legislative platform development; and the 2023-2024 Legislative Session schedule.

Chair Moulton-Peters asked if any members of the public wished to speak or had sent an e-comment.

MCBC Policy and Planning Director Warren Wells commented on the passage of SB 932, AB 2097, and AB 2011.

## **9. Review and Accept the Draft TAM Equity Statement and Action Plan (Action)**

ED Richman explained that the Equity Statement is in draft form and that subsequent community outreach and internal agency analyses are forthcoming.

Director of Planning Derek McGill presented the staff report, which asks that the TAM Board reviews and approves the Draft TAM Equity Statement and Action Plan. Mr. McGill reported that the Administration, Projects and Planning (AP&P) Executive Committee reviewed the Plan at its October 10 meeting, provided feedback, and voted to refer the Draft TAM Equity Statement and Action Plan, with edits suggested from the AP&P Executive Committee incorporated, to the Board for final approval.

Mr. McGill provided background and context for planning as it intersects with TAM's Mission Statement, Community Based Transportation Plans (CBTPs), and Strategic Vision Plan; and provided an overview of the data used by MTC to identify Equity Priority Communities (EPCs), including Marin City, the Canal Neighborhood, Southeast San Rafael and the Los Ranchitos Neighborhood.

Mr. McGill also provided an overview of the development of the Draft Equity Statement and its core tenets; and outlined the Action Plan, including the assessment of internal operations, community engagement, investment review, implementation, and regularly reporting progress to the Board and the public.

Lastly, Mr. McGill provided a summary of the AP&P Executive Committee feedback; next steps; and upcoming activities, including the development of a CBTP and a Countywide Transportation Plan (CTP).

Commissioner Colin expressed support for the Draft Equity Statement and commented that it should incorporate both language and cultural appropriateness. Commissioner Colin also commented on the role of compensation during the community engagement process.

In response to Commissioner Cutrano, Mr. McGill explained that an equity working group will be developed to start the process of community engagement.

In response to Commissioner Carmel, Mr. McGill explained that the December TAM Board meeting agenda will include a presentation on the CTP and that a Request for Proposal/Qualifications (RFP/Q) is anticipated in Spring 2023.

Commissioner Rodoni commented that Marin County Health and Human Services uses the California Healthy Place Index to identify underserved communities, including the Canal Neighborhood, Marin City, parts of Novato, and West Marin.

Chair Moulton-Peters commented that MT has an outreach program for the purpose of designing transit and obtaining community feedback and encouraged TAM staff to continue to work with MT throughout the development process.

Commissioner Cutrano encouraged the use of "active" language within the Draft Equity Statement.

Chair Moulton-Peters asked if any members of the public wished to speak or had sent an e-comment, and hearing none asked for a motion.

Commissioner Colin moved to approve the Draft TAM Equity Statement and Action Plan, with revised language, which was seconded by Commissioner Cutrano. A roll call vote was conducted, and the motion passed unanimously.

**10. Measure AA Category 2.3 Sea Level Rise Program (Discussion)**

Mr. McGill provided an update on the Sea Level Rise (SLR) Program, including funding from the Measure AA ½-Cent Sales Tax; considerations by project phase; past Board direction; outstanding questions; and a proposed path forward.

Mr. McGill reported on the draft scope of work, including identifying a range of adaptation measures; conducting governance review; creating an implementation plan; and next steps.

In response to Chair Moulton-Peters, Mr. McGill confirmed that in coordination with local jurisdictions, the objective of this program is to identify transportation-related facilities that will be subject to SLR, possible solutions and project implementation.

Commissioner Lucan commented that the scope of work is focused on concept development, including designs for specific locations and expressed his support for project development and implementation.

Commissioner Colin expressed support of the Marin County Department of Public Works' BayWAVE program; and moving forward into project development and implementation.

Commissioner Cleveland-Knowles expressed support for TAM's coordination efforts with regard to SLR and inquired how information will be shared with other jurisdictions. In response to Commissioner Cleveland-Knowles, Mr. McGill explained that proofs of concepts are developed through the implementation plan, which will include a wide-range design process; and ED Richman explained that the SLR program will entail evaluation of different models for governance, project delivery and revenue.

Chair Moulton-Peters asked if any members of the public wished to speak or had submitted a comment by e-mail.

Member of the Public Jean Severinghaus expressed support for TAM's SLR Program, including adaptation efforts; and also commented on the need to address SLR and flooding issues in the area surrounding Lucky Drive, which includes multiple jurisdictions. In response to Ms. Severinghaus, Mr. McGill confirmed that the aforementioned area will be taken into consideration as part of the SLR program.

**11. Public Comment Regarding Closed Session Item**

Chair Moulton-Peters asked if any members of the public wished to speak or had sent an e-comment, and hearing none, adjourned to the Closed Session.

**12. Adjourn to Closed Session**

**13. Reconvene to Open Session – Announcement from Closed Session**

Chair Moulton-Peters reported that the Board met in closed session to discuss the annual performance review for the ED, and that direction will be given to staff.

*The meeting was adjourned at 8:33 p.m.*