



MEETING OF THE
TRANSPORTATION AUTHORITY OF MARIN
ADMINISTRATION, PROJECTS & PLANNING
EXECUTIVE COMMITTEE

October 10, 2022
3:30 PM

Virtual Meeting

MEETING MINUTES

Members Present: Damon Connolly, Marin County Board of Supervisors
Eric Lucan, Novato City Council
Stephanie Moulton-Peters, Marin County Board of Supervisors, Cmte. Chair

Members Absent: Alice Fredericks, Tiburon Town Council
Dan Hillmer, Larkspur City Council

Staff Members Present: Anne Richman, Executive Director
Bill Whitney, Principal Project Delivery Manager
Dan Cherrier, Director of Project Delivery
David Chan, Director of Programming & Legislation
Derek McGill, Director of Planning
Grace Zhuang, Accounting and Payroll Specialist
Jennifer Doucette, Executive Assistant/Clerk of the Board
Li Zhang, Deputy Executive Director/Chief Financial Officer
Molly Graham, Public Outreach Coordinator
Nick Nguyen, Principal Project Delivery Manager
Scott McDonald, Principal Transportation Planner

Chair Moulton-Peters called the meeting to order at 3:33 p.m.

Chair Moulton-Peters welcomed everyone to the meeting and asked Executive Assistant/Clerk of the Board Jennifer Doucette to conduct a roll call to ensure a quorum. A quorum of the Administration, Projects & Planning (AP&P) Executive Committee was confirmed and detailed information about how the public may participate was provided.

1. Chair's Report (Discussion)

Chair Moulton-Peters reported that the Marin County Board of Supervisors will consider a letter to the Metropolitan Transportation Commission (MTC) and the California Department of Transportation (Caltrans) regarding acceleration of the State Route (SR) 37 elevated causeway project at the October 11 Board of Supervisors meeting.

2. Commissioners Comments (Discussion)

Commissioner Lucan reported that the Novato City Council is also considering a supporting letter regarding SR 37 at the October 11 City Council meeting.

3. Executive Director's Report (Discussion)

Executive Director (ED) Anne Richman reported that Chair Moulton-Peters submitted a "Marin Voice" column regarding the Safe Routes to Schools program, including International Walk and Roll to School Day and the new "Eyes Up, Marin!" safety awareness campaign. The column was included in the Saturday, October 8 edition of the Marin Independent Journal (IJ).

ED Richman also reported on the Street Smarts' "Eyes Up, Marin!" campaign; International Walk & Roll to School Day (iWalk) on Wednesday, October 12; and the October 1 launch of the Marin Commutes Reward program.

ED Richman further reported that the Measure B Expenditure Plan review process has been underway with a variety of outreach with partners and stakeholders; and that the Citizens' Oversight Committee (COC) is expected to review and take an action on proposed amendments to the Measure B Expenditure Plan at its next meeting scheduled on Monday, October 24.

Lastly, ED Richman reported that as part of the Harbor Bridge Replacement Project, Caltrans is planning a full off-ramp closure of the Central San Rafael exit on northbound US 101 between October 10 and 14; and that TAM is currently recruiting for an Associate Transportation Planner.

4. Open time for public expression

Chair Moulton-Peters asked if any members of the public wished to speak or had submitted a comment by e-mail and hearing none, closed this item.

5. Approval of Meeting Minutes from September 12, 2022 (Action)

Commissioner Connolly moved to approve the Minutes of the September 12, 2022 meeting, which was seconded by Commissioner Lucan. A roll call vote was conducted, and the motion passed unanimously.

6. Review of the Draft TAM Equity Statement and Action Plan (Action)

Director of Planning Derek McGill presented the staff report, which recommends that the AP&P Executive Committee reviews and refers the Draft TAM Equity Statement and Action Plan to the TAM Board for review and acceptance.

Mr. McGill provided background and context for planning as it intersects with TAM's Mission Statement, Community Based Transportation Plans (CBTPs), and Strategic Vision Plan; and provided an overview of the data used by MTC to identify Equity Priority Communities (EPCs), including Marin City, the Canal Neighborhood, Southeast San Rafael and Los Ranchitos.

Chair Moulton-Peters commented that the Marin County Board of Supervisors have designated Marin City, the Canal Neighborhood, West Marin, and North Novato as underserved communities.

In response to Commissioner Lucan, Mr. McGill explained that pursuant to the regionally adopted definition by MTC, if a tract exceeds both threshold values for Low-Income and People of Color, or exceeds the threshold value for Low-Income, and also exceeds the threshold values for three or more variables, it is an EPC. Mr. McGill also explained that changes in the boundaries of census tracts may alter an area's designation as an EPC.

Mr. McGill also provided an overview of the development of the Draft Equity Statement and its core tenets; and outlined the Action Plan, including the assessment of internal operations, reviewing investments, planning for implementation, and regular progress reporting to the Board and the public.

In response to Commissioner Lucan, Mr. McGill also explained that the Draft Equity Statement connects to the EPCs through community outreach and engagement.

Commissioner Lucan commented that census tract data may not capture underserved communities in areas that have a mix of affordable and market-rate housing.

Chair Moulton-Peters commented that using the MTC EPC criteria may not capture the local needs of the County and that it may be beneficial to include community partners in the development of the Draft Equity Statement.

Mr. McGill explained that TAM is still in the preliminary process of developing the Equity Statement, including the possible development of an equity working group, if approved by the Board.

In response to Chair Moulton-Peters, Mr. McGill explained that the first three paragraphs of the document comprise the Equity Statement, including commitments, followed by the Action Plan to fulfill those commitments.

Chair Moulton-Peters expressed support of an Action Plan to develop the Equity Statement, and prioritizing community engagement and outreach in the process. Chair Moulton-Peters also expressed support of including more underserved communities throughout the County.

Chair Moulton-Peters asked if any members of the public wished to speak or had submitted a comment by e-mail and hearing none, asked the Commissioners for further comment or discussion.

Both Chair Moulton-Peters and Commissioner Lucan commented that at this preliminary stage the document should be more of a “working plan” than a “statement”.

Mr. McGill stated that TAM staff will come back to the Board with a revised set of documents.

Commissioner Lucan moved to refer the Draft TAM Equity Statement and Action Plan with a redefined measure for identifying underserved communities to include, at a minimum, an alignment with the Board of Supervisors’ definition, and increase the level of community outreach and engagement in the development of the Equity Statement, to the TAM Board for approval, which was seconded by Commissioner Connolly. A roll call vote was conducted, and the motion passed unanimously.

Commissioner Carmel expressed support of Chair Moulton-Peters’ and Commissioner Lucan’s comments.

7. Measure AA Category 2.3 Sea Level Rise Program (Discussion)

Mr. McGill presented this item for discussion; and introduced County of Marin Planner Chris Choo.

Mr. McGill provided an update on the Sea Level Rise (SLR) Program, including funding from the Measure AA ½-Cent Sales Tax; considerations by project phase; past Board direction; outstanding questions; and a proposed path forward.

Mr. McGill reported on the draft scope of work, including identifying a range of adaptation measures; conducting governance review; creating an implementation plan; and next steps.

In response to Commissioner Lucan, Mr. McGill explained that to date, no funds have been expended for the SLR Program; and ED Richman explained that the Measure AA funds went into effect in Spring 2019. Mr. McGill also explained that the scope of work is focused on concept development, including designs for specific locations.

Chair Moulton-Peters commented that a future presentation to the Board may want to first identify the vulnerable areas located within the County and highlight the conceptual designs to mitigate SLR in those areas. Chair Moulton-Peters also commented that SLR should be taken into account within the development of the Equity Statement.

Commissioner Connolly expressed his support of providing more project-specific information.

Chair Moulton-Peters asked if any members of the public wished to speak or had submitted a comment by e-mail and hearing none, closed this item.

The meeting was adjourned at 4:33 p.m.

Approved January 9, 2023