



MEETING OF THE
TRANSPORTATION AUTHORITY OF MARIN
BOARD OF COMMISSIONERS

DECEMBER 15, 2022
6:00 PM

Virtual Meeting

MEETING MINUTES

Members Present: Alice Fredericks, Tiburon Town Council
Brian Colbert, San Anselmo Town Council, TAM Vice-Chair
Chance Cutrano, Fairfax Town Council
Charles Lee, Corte Madera Town Council
Dennis Rodoni, Marin County Board of Supervisors
Eric Lucan, Novato City Council
Judy Arnold, Marin County Board of Supervisors
Kevin Haroff, Larkspur City Council
Maribeth Bushey, San Rafael City Council
Mary Sackett, Marin County Board of Supervisors
Melissa Blaustein, Sausalito City Council
Nancy Kemnitzer, Belvedere City Council
Stephanie Moulton-Peters, Marin County Board of Supervisors, TAM Chair
Urban Carmel, Mill Valley City Council

Members Absent: Beach Kuhl, Ross Town Council
Katie Rice, Marin County Board of Supervisors

Staff Members Present: Anne Richman, Executive Director
Bill Whitney, Principal Project Delivery Manager
Dan Cherrier, Director of Project Delivery
David Chan, Director of Programming and Legislation
Derek McGill, Director of Planning
Emily Tong, Senior Accountant
Grace Zhuang, Accounting and Payroll Specialist
Jennifer Doucette, Executive Assistant/Clerk of the Board
Li Zhang, Deputy Executive Director/Chief Financial Officer
Molly Graham, Public Outreach Coordinator
Scott McDonald, Principal Transportation Planner

Chair Moulton-Peters called the meeting to order at 6:01 p.m.

Chair Moulton-Peters welcomed everyone to the meeting and asked Executive Assistant/Clerk of the Board Jennifer Doucette to conduct a roll call to ensure a quorum. A quorum of the Board was confirmed and detailed information about how the public may participate was provided.

Executive Director (ED) Anne Richman issued oaths of office to Mary Sackett, representing Marin County Board of Supervisors – District 1, and Melissa Blaustein, representing the City of Sausalito.

1. Adopt TAM Resolution No. 2022-18 in Compliance with AB 361 (Action)

Commissioner Lucan moved to adopt TAM Resolution No. 2022-18 for compliance with AB 361, which was seconded by Commissioner Blaustein. A roll call vote was conducted, and the motion passed unanimously.

2. Chair's Report

a. Outgoing Commissioner Recognition (Discussion)

Chair Moulton-Peters read commendations for outgoing Commissioners Arnold, Campbell, Cleveland-Knowles, Connolly, and Hillmer; and thanked them all for their dedication and service on the TAM Board.

Marin County Bicycle Coalition (MCBC) Policy and Planning Director Warren Wells expressed his gratitude for the outgoing commissioners' service and congratulated the newly appointed commissioners.

b. Appointments to the TAM Executive Committees (Action)

ED Richman explained that vacancies exist on TAM's Executive Committees due to representatives stepping down from office. Per TAM's Administrative Code, "Membership to each Committee shall be as recommended by the TAM Board Chair and approved by a majority of the full TAM Board."

Chair Moulton-Peters recommended appointing Commissioner Cutrano, representing the Town of Fairfax, and Commissioner Colin, representing the City of San Rafael, to the Administration, Projects & Planning (AP&P) Executive Committee; and Commissioner Sackett, representing Marin County Board of Supervisors – District 1, and Commissioner Carmel, representing the City of Mill Valley, to the Funding, Programming and Legislation (FP&L) Executive Committee. In addition, Commissioners Fredericks and Kuhl would switch their current respective assignments: Commissioner Fredericks to FP&L and Commissioner Kuhl to AP&P.

Commissioner Arnold moved to approve appointments to the TAM Executive Committees, which was seconded by Commissioner Bushey. A roll call vote was conducted, and the motion passed unanimously.

Chair Moulton-Peters also reported on All Our Children United, the new community mural installed at the Highway 101 underpass connecting Sausalito and Marin City. The 200-foot mural features more than 500 stenciled handprints of local children on background colors that capture a sunrise to sunset color spectrum.

The mural represents the culmination of two years of planning, fundraising, and coordination with Caltrans and the County of Marin by a steering committee of local organizations that includes Marin City Performing Stars, Arts Plus Foundation, the Sausalito Foundation, and Sausalito Beautiful.

3. Commissioner Matters Not on the Agenda (Discussion)

None.

4. Commissioner Reports (Discussion)

a. MTC Report – Executive Director Anne Richman

ED Richman will provide the MTC report until a new appointment is made by the Marin County Council of Mayors & Councilmembers (MCCMC).

ED Richman reported that in November, the Metropolitan Transportation Commission (MTC) adopted the Countywide Transportation Plan (CTP) Guidelines; the Bay Area Toll Authority (BATA) Oversight Committee heard an update on the Richmond San Rafael Bridge projects, including the UC Berkeley Phase 1 report findings and the status of the Forward projects; and MTC staff presented an update on implementation of Plan Bay Area, since adoption last year.

ED Richman also reported that in December, MTC staff presented a look ahead to the upcoming “Plan Bay Area 2050 Plus,” the next update to Plan Bay Area, which will include a “Connected Network Plan” – a long range vision for transit.

ED Richman further reported that the November 2022 election delivered some significant wins for MTC/Association of Bay Area Governments (ABAG) priorities, including several measures at the local level to sustain and increase resources for transportation and affordable housing; and that MTC staff will seek Commission approval for its Advocacy Program for 2023, which attempts to maximize transportation funds for the Bay Area and focuses on strategies to avert the transit operating fiscal cliff and rebuild ridership.

Lastly, ED Richman reported that MTC staff presented a look ahead at its Climate Initiatives funding program, including sub-programs for parking management, mobility hubs, and electrification.

b. Marin Transit Report – Commissioner Colbert

Commissioner Colbert reported that Marin Transit (MT) ridership is at 85% of pre-pandemic levels and continues to have one of the highest percentages of ridership recovery among all Bay Area transit operators; and that MT completed the installation of four electric bus charging stations, which are anticipated to be in full service by March 2023.

Commissioner Colbert also reported that based on positive assessment results of the Muir Woods shuttle relocation to the Larkspur Landing Ferry Terminal, this stop will continue to be used for weekend and holiday service through June 30, 2023 and will then be reevaluated.

Lastly, Commissioner Colbert reported that MT recently updated its Short-Range Transit Plan (SRTP), as required every two years. Under MTC’s financial projections, MT would face service cuts of 45% to 60% in the next two years, however, under MT’s projected revenues and expenditures, MT will continue to maintain service levels for the next five years. Future uncertainties with regard to the economy and costs, including labor, make longer term financial projections challenging.

c. SMART Report – Commissioner Lucan

Commissioner Lucan reported that the Sonoma Marin Area Rail Transit (SMART) is at 78% of pre-pandemic ridership; the SMART Board introduced changes to the guidelines for the Citizens Oversight Committee, including an allowance for new members, a call for applications will be released soon; and that Santa Claus was sighted on the SMART train during the successful Annual Toy Drive held on December 3rd.

5. Executive Director's Report (Discussion)

ED Richman reported that a recent collaboration between the Safe Routes to Schools Program (SR2S), Mike's Bikes, and the Novato Unified School District (NUSD) resulted in free bike helmets for students at three Novato elementary schools: Loma Verde, Lu Sutton, and Lynwood.

ED Richman also reported that the Golden Gate Bridge, Highway, and Transportation District (GGBHTD) recently released the Final Environmental Impact Report (FEIR) for the relocation of the San Rafael Transit Center. The FEIR will be considered for approval on December 15 at the GGBHTD Transportation Committee Meeting, and on December 16 at the GGBHTD Board of Directors Meeting.

Lastly, ED Richman called attention to this month’s Caltrans report; and recent and upcoming TAM public outreach meetings.

6. Open Time for Public Expression

Chair Moulton-Peters asked if any members of the public wished to speak or had sent an e-comment.

Tiburon resident and TAM Citizens' Oversight Committee (COC) member Allan Bortel inquired about the timeline and site for the San Rafael Transit Center Relocation project. ED Richman explained that the preferred alternative in the FEIR is to relocate the transit center across the street, near the former Vivalon building; and that the schedule is dependent on funding, including Regional Measure (RM) 3, which is currently in litigation. With the finalization of the FEIR, GGBHTD will move forward with the design and right-of-way phases of the project.

7. CONSENT CALENDAR (Action)

- a. Approve TAM Board Meeting Minutes October 27, 2022
- b. Acceptance of Revisions to the TAM Financial Management and Accounting Procedures
- c. Approval of Revisions to the TAM Human Resources Policies and Procedures
- d. State Legislative Consultant Contract Extension
- e. Authorize Contract Amendment with Moffatt & Nichol for the North/South Greenway – Northern Segment
- f. Amendment to the Resilient State Route 37 Program Memorandum of Understanding (MOU) to Add the Sonoma Marin Area Rail Transit (SMART) District as a Party to Cooperatively Implement Mutual Corridor Responsibilities
- g. Approval of Scope Revision of San Anselmo's Innovation Program Funding
- h. Review and Acceptance of the 2022 Measure A/AA Compliance Audit Results
- i. Adopt Update to the Programming of FY21/22 TDA Article 3 Funds
- j. Acceptance of the Draft FY2021-22 TAM Annual Comprehensive Financial Report

Commissioner Lucan made the motion to approve the Consent Calendar, which was seconded by Commissioner Rodoni. Chair Moulton-Peters opened the item to public comment and hearing none, a roll call vote was conducted, and the motion passed unanimously.

Commissioner Arnold expressed her support for adding SMART as a party to the Resilient State Route 37 Program Memorandum of Understanding (MOU), so all partner agencies can work cooperatively to implement the projects.

8. Measure B Expenditure Plan Ten-Year Review and Recommended Amendments (Action)

ED Richman introduced COC Chair Peter Pelham who explained the role of the TAM COC in the amendment process for the Measure B Expenditure Plan; and reported that the proposed changes continue to support the original projects and programs funded by Measure B with additional focus on bicycle and pedestrian improvements and increased autonomy for local jurisdictions.

ED Richman presented this item, which recommends that the Board reviews the Draft Amended Measure B Expenditure Plan and opens a 45-day public comment period. ED Richman reported that the Funding, Programs & Legislation (FP&L) Executive Committee reviewed the process and proposed amendments at its November 14, 2022 meeting, provided feedback and voted unanimously to refer the amendments to the full Board for review and for release for a 45-day public comment period.

ED Richman provided background information for the Measure B Expenditure Plan; an overview of the current Expenditure Plan; summary of Measure B investments over the past 10 years; steps and processes in policy and program development; and outlined the review timeline and process.

ED Richman also provided an overview of the COC's role in the Measure B Expenditure Plan review, including feedback from the COC, current funding recipients and other stakeholders.

ED Richman further provided an outline of the recommended changes for Element 1.1 and Element 1.2, and the proposal of maintaining current funding share and eligibilities for Element 2 and Element 3.

ED Richman provided an overview of the recommendation to add language into the Measure B Expenditure Plan to allow the Board the authority to review the current COC membership structure with the potential to add one or more new seats to address the needs and voices of Equity Priority Communities (EPCs). Membership review would be part of TAM's Equity Statement and Action Plan review and development process.

ED Richman also provided an overview of the recommendation to address metrics and performance reporting during the Strategic Plan process, which will be developed once the Amended Expenditure Plan is finalized.

Lastly, ED Richman reported that the Marin Public Works Association (MPWA), the COC, and the FP&L Executive Committee unanimously supported the staff proposal; summarized the recommended action and next steps; and that upon completing a review, Marin County Counsel had three non-substantive comments that will be incorporated into the Amended Expenditure Plan document.

In response to Commissioner Lucan, ED Richman explained that the 50% lane miles/50% population formula currently used for the distribution of the local streets and roads fund is updated every two years through the Strategic Plan process.

In response to Chair Moulton-Peters, ED Richman explained that the Element 1.2 funds are allocated annually and are limited to ongoing maintenance of Class I pathways.

Chair Moulton-Peters asked if any members of the public wished to speak or had sent an e-comment.

Mr. Wells thanked TAM staff and the COC for their work on the Measure B review process and expressed support for the focus of the Element 1.1 funding on active transportation. Mr. Wells also commented that Element 1.2 funds are limited to pathways built after the passage of the original Measure B Expenditure Plan.

San Anselmo resident and Senior Adviser to the MTC Citizens' Advisory Council Veda Florez expressed concern that the Expenditure Plan does not expand funding for senior transit services. Ms. Florez expressed support for the expansion of the COC membership to address language barriers and suggested changing the name of the COC to the Community Oversight Committee.

Chair Moulton-Peters commented that perhaps a reevaluation of the eligibility requirements for Element 1.2 funding may be warranted to include older pathways.

Vice-Chair Colbert expressed support of the Amended Measure B Expenditure Plan and thanked ED Richman and TAM staff for their efforts.

In response to Commissioner Cutrano, ED Richman explained that if significant comments are received during the 45-day public comment period that resulted in major changes, TAM staff would come back to the Board with an updated Expenditure Plan.

Commissioner Carmel moved to release the Draft Amended Measure B Expenditure Plan for a 45-day public comment period, which was seconded by Commissioner Cutrano. A roll call vote was conducted, and the motion passed unanimously.

9. Receive State Route 37 (SR 37) Corridor Planning and Project Update Presentation
(Discussion)

ED Richman introduced Principal Project Delivery Manager Nick Nguyen, along with a team of Caltrans and MTC staff, to present this item for discussion.

MTC Deputy Executive Director Andrew Fremier provided an overview of the SR 37 corridor, including geographical map details and phased implementation.

Tammy Massengale, Caltrans Headquarters Coordinator Bay Area District 4, provided an overview of the Planning and Environmental Linkages (PEL) Study for SR 37, including addressing sea level rise (SLR), alignment options, evaluation criteria, preferred alternative and conceptual design, and implementation plan. Ms. Massengale reported that the Study was completed on December 15, 2022 and will be available to the public on December 19, 2022.

Caltrans Regional Project Manager Ahmed Rahid provided an overview of the US 101 to Atherton Avenue Flood Reduction Project, including project location, vicinity map, alternatives, funding and schedule.

Mr. Fremier provided an overview of the Sears Point to Mare Island Improvement Project, including the purpose and need, project alternatives under consideration, costs, and user benefits. Mr. Fremier also reported on the draft transit and rideshare implementation plan; public access improvement opportunities; phased adaption strategies; partnering with resource agencies; and project timeline.

In response to Vice-Chair Colbert, Mr. Fremier explained that feedback from Congressman Huffman included the need to coordinate with SMART, which has now been added as a party to the Cooperatively Implement Mutual Corridor Responsibilities in the Resilient SR 37 Program MOU; and to continue to build trust with the environmental community to advance the investments in resiliency.

In response to Commissioner Cutrano, Mr. Fremier explained that a congestion management strategy will be developed for the construction of the interim and ultimate projects and communicated to the public through the public communications team.

In response to Commissioner Lucan, Mr. Fremier explained that the causeway design will need to be coordinated with any new SMART corridor design and take geometry restrictions and connections to public and private access points into account. Mr. Fremier also explained that MTC, Caltrans and the other partner agencies are committed to as minimum of a footprint as possible while still providing safe operations for Caltrans maintenance staff and the California Highway Patrol.

In response to Chair Moulton-Peters, Mr. Fremier explained that the resource agencies are proposing improved design elements to restore the strip marsh and that widening the bridge at Tolay Creek improves this integral tidal flow area, which allows for increased investment in resiliency options that the resource agencies are planning as a component of the Baylands scope of work. Mr. Fremier also explained that the proposed moveable barrier option requires the least amount of bay fill and stays within the current footprint of SR 37. Ms. Massengale explained that logical termini and independent utility were assessed when identifying the eight project sections in the PEL Study. If funds are available, some sections could be combined into a larger project. Lastly, Mr. Fremier explained that in terms of proposed construction staging, traffic could remain on the existing alignment while a parallel east-bound viaduct is constructed, then traffic would move to the viaduct while a new west-bound viaduct is constructed.

Chair Moulton-Peters asked if any members of the public wished to speak or had sent an e-comment.

North Bay Leadership Council (NBLC) President/CEO Cynthia Murray commented on the importance of the SR 37 corridor to both the environmental and economic resiliency of the area; and expressed support for the interim and ultimate projects.

Mr. Wells expressed his support of the mitigation measures, including the Bay Trail gap closure near Sears Point; public transit service; the inclusion of a multi-use path in the ultimate project design; and the needs-based toll to address greenhouse gas (GHG) emissions. Mr. Wells also commented that buses used for transit service should have at least a 3-bike capacity.

Ms. Florez commented on the need for coordination with SMART and Pacific Gas & Electric (PG&E) during the design and construction phases of these projects; and suggested widening the eligibility requirements for needs-based toll reduction.

10. Countywide Transportation Plan (Discussion)

ED Richman introduced this item and explained that this is a preliminary preview for the forthcoming countywide transportation planning effort and that TAM staff will return to the Board with a more in-depth report in 2023.

Director of Planning Derek McGill presented this item for discussion, which included an overview of the development of the Countywide Transportation Plan (CTP), including building a community vision; planning for mobility; new and emerging challenges; historical planning efforts; plan elements; potential outcomes; current planning efforts; schedule; and support from local jurisdictions and transit partners.

In response to Commissioner Cutrano, Mr. McGill explained that an ad-hoc committee within the TAM Board will be created to assist in the plan development process.

Chair Moulton-Peters asked if any members of the public wished to speak or had submitted a comment by e-mail, and hearing none, closed this item.

The meeting was adjourned at 8:28 p.m.