



DATE: February 21, 2023

TO: Transportation Authority of Marin Citizens' Oversight Committee

FROM: Li Zhang, Deputy Executive Director/Chief Financial Officer
Molly Graham, Public Outreach Coordinator

SUBJECT: Review and Approval of the FY2021-22 COC/2022 TAM Annual Report (Action),
Agenda Item No. 7

RECOMMENDATION

Staff recommends that the Citizens' Oversight Committee (COC) reviews and approves the combined FY2021-22 COC/2022 TAM Annual Report and authorizes Chairperson Peter Pelham or his designee to present the report to the TAM Board for acceptance at its February 23, 2023 meeting.

Staff would like to thank the COC Annual Report Subcommittee for its invaluable review and input to create this draft report. The Annual Report Subcommittee Members are: Allan Bortel, Kay Noguchi, Kevin Hagerty and Kingston Cole. Staff would like to give additional thanks to Kay Noguchi for continuing to provide her dedicated proofreading support.

BACKGROUND

The Annual Report provides an overview of TAM's progress to deliver transportation projects and programs and it provides documentation that the Measure A/AA ½-Cent Transportation Sales Tax and the Measure B \$10 Vehicle Registration Fee funds are being spent in accordance with the voter-approved Expenditure Plans. The Annual Report also provides a status update of high priority transportation programs, projects and planning efforts that are paid for with regional, state and federal funds. The Annual Report is prepared in fulfillment of statutory and Expenditure Plan requirements.

DISCUSSION/ANALYSIS

The Annual Report provides a comprehensive overview of TAM's progress to deliver priority transportation projects, programs and planning initiatives in Marin County. The FY2021-22 COC/2022 TAM Annual Report highlights the key accomplishments achieved during the time period covered and contains a map of key capital improvement projects.

The following sections are presented in the FY2021-22 COC/2022 TAM Annual Report:

- Letter from the TAM Board Chairperson
- About the Transportation Authority of Marin
- Message from the COC Chairperson
- 2022 Key Updates and Highlights
- Funding

Projects
Programs
Planning and Coordination
Transit
Community Engagement
Featured COC Member of the Year, Nancy Okada
Financial Picture
Key Capital Improvement Projects Map

Distribution Plan

Below are the key distribution contacts for the Annual Report. We encourage COC members to provide additional contacts to ensure a comprehensive and growing distribution list.

The Annual Report will be available on TAM's website and electronically distributed through the TAM Traveler and various social media tools, including Facebook, Twitter, and LinkedIn.

Hard Copies of the Report will be distributed through various methods including:

- Libraries/Cities/Towns/County Civic Center
- TAM committees
- Local jurisdictions and various professional groups such as Marin Public Works Association
- School Districts
- Chambers of Commerce
- Transportation partner agencies in the County and in the region such as other congestion management agencies and transit operators
- Related agencies and advocacy groups such as Marin County Health & Human Services, Paratransit Coordinating Council, the Marin Center for Independent Living, Marin Conservation League and the Marin County Bicycle Coalition
- Public meetings and events

FISCAL CONSIDERATION

The budget amount needed for production of the report is included in the Document Reproduction line of the FY2022-23 TAM Annual Budget. The design cost of the report is estimated not to exceed \$6,000 and an additional \$2,000 is set aside for the production of hard copies.

NEXT STEPS

Upon approval of the COC, Chairperson Peter Pelham or his designee will present the draft report to the TAM Board for acceptance at its February 23, 2023 meeting. Staff will incorporate comments from the COC and the TAM Board to finalize and distribute the report per the distribution plan.

ATTACHMENTS

[Draft FY2021-22 COC/2022 TAM Annual Report \(Please click this hyperlink for the DRAFT Annual Report\)](#)