



MEETING OF THE
TRANSPORTATION AUTHORITY OF MARIN
ADMINISTRATION, PROJECTS & PLANNING
EXECUTIVE COMMITTEE

MARCH 13, 2023
3:30 PM

TAM CONFERENCE ROOM
900 FIFTH AVENUE, SUITE 100
SAN RAFAEL, CALIFORNIA

MEETING MINUTES

Members Present: Beach Kuhl, Ross Town Council
Chance Cutrano, Fairfax Town Council
Eric Lucan, Marin County Board of Supervisors, Committee Chair
Kate Colin, San Rafael City Council
Stephanie Moulton-Peters, Marin County Board of Supervisors

Members Absent: None

Staff Members Present: Anne Richman, Executive Director
Bill Whitney, Principal Project Delivery Manager
Dan Cherrier, Director of Project Delivery
David Chan, Director of Programming & Legislation
Derek McGill, Director of Planning
Grace Zhuang, Accounting and Payroll Specialist
Jennifer Doucette, Executive Assistant/Clerk of the Board
Li Zhang, Deputy Executive Director/Chief Financial Officer
Mikaela Hiatt, Associate Transportation Planner
Molly Graham, Public Outreach Coordinator
Nick Nguyen, Principal Project Delivery Manager
Scott McDonald, Principal Transportation Planner

Chair Lucan called the meeting to order at 3:30 p.m.

Chair Lucan welcomed everyone to the meeting and asked Executive Assistant/Clerk of the Board Jennifer Doucette to conduct a roll call to ensure a quorum. A quorum of the Administration, Projects & Planning (AP&P) Executive Committee was confirmed and detailed information about how the public may participate was provided.

1. Chair's Report & Commissioners Comments (Discussion)

None.

2. Executive Director's Report (Discussion)

Executive Director (ED) Anne Richman reported that TAM's Sea Level Rise (SLR) Adaptation Planning Request for Proposal (RFP) closed on March 7th. Panelists are currently reviewing all proposals submitted and staff expects to bring recommendations for a consultant to lead the project to the Funding, Programs & Legislation (FP&L) Executive Committee next month.

ED Richman also reported that on March 9th, TAM submitted a proposal to the Caltrans Sustainable Transportation Planning Grant Call for a "Vehicle Miles Traveled (VMT) Reduction and Mobility Enhancement Toolkit". TAM received letters of support from the jurisdictions for the project, which aims to create an easy-to-use toolkit for mitigating VMT throughout the County.

ED Richman further reported that the Metropolitan Transportation Commission (MTC) has launched a Richmond-San Rafael Bridge E-Bike Commute Program, providing eligible commuters a voucher to save 80% or up to \$1,000 on a new e-bike. Anyone 18 years or older, who lives and works or goes to school on opposite sides of the Richmond-San Rafael Bridge and has a qualifying income at or below 400% of the Federal poverty level, is eligible to apply for the voucher. Participants may also earn additional rewards for riding their e-bike across the bridge with the TAM Marin Commutes Program.

Lastly, ED Richman reported that Andrew Fremier was named the new Executive Director for MTC; and that Toks Omishakin, Secretary of the California State Transportation Agency (CalSTA), has launched a new blog: Toks Talks Transportation.

In response to Commissioner Colin, ED Richman noted that the Richmond-San Rafael Bridge E-Bike Commute Program website currently lists two e-bike retailers in the East Bay and one e-bike retailer, The New Wheel, in Marin. Commissioner Colin commented that perhaps Espin, a new e-bike retailer in San Rafael, would be interested in participating as a vendor in the program and encouraged staff to reach out.

Chair Lucan asked if any members of the public wished to speak or had submitted a comment by e-mail, and hearing none, closed this item.

3. Open time for public expression

Chair Lucan asked if any members of the public wished to speak or had submitted a comment by e-mail, and hearing none, closed this item.

4. Approval of Meeting Minutes February 13, 2023 (Action)

Commissioner Kuhl moved to approve the Minutes of the February 13, 2023 meeting, which was seconded by Commissioner Cutrano. A roll call vote was conducted, and the motion passed unanimously.

5. Review of the Measure A/AA and the Measure B Revenue Projections and the FY2023-24 Annual Budget Development Schedule (Action)

Deputy Executive Director/Chief Financial Officer Li Zhang presented this item, which recommends the AP&P Executive Committee review the Measure A/AA ½-Cent Transportation Sales Tax and the Measure B \$10 Vehicle Registration Fee (VRF) revenue projection recommended for the FY2023-24 TAM Annual Budget development, along with the Budget Development Schedule, and refers the item to the TAM Board for approval.

Ms. Zhang provided an overview of the FY2023-24 budget timeline and process; current geopolitical and U.S. economic conditions, including gross domestic product (GDP), the labor market, consumer and business confidence, and housing markets. Ms. Zhang also provided an update on the local economy, including Measure A/AA and Measure B revenue projections.

In response to Chair Lucan, Ms. Zhang explained that prior year carryover funds as well as a higher than budgeted revenue amount in the current fiscal year will be made available to agencies in the following year; and that staff can provide detailed vehicle registration data.

In response to Commissioner Moulton-Peters, Ms. Zhang explained that the updated revenue projections will be incorporated into the Strategic Plans and will be available to local jurisdictions as part of the annual allocation processes.

Chair Lucan asked if any members of the public wished to speak or had sent in an e-comment, and hearing none, asked for a motion.

Commissioner Colin made a motion to refer the recommended FY2023-24 Measure A/AA and Measure B revenue levels, and the budget development schedule to the TAM Board for approval, which was seconded by Commissioner Moulton-Peters. A roll call vote was conducted, and the motion passed unanimously.

The meeting was adjourned at 3:57 p.m.

Approved May 8, 2023