



MEETING OF THE
TRANSPORTATION AUTHORITY OF MARIN
BOARD OF COMMISSIONERS

JUNE 22, 2023
6:00 PM

In-Person & Virtual Meeting

MEETING MINUTES

Members Present: Alice Fredericks, Tiburon Town Council
Beach Kuhl, Ross Town Council
Brian Colbert, San Anselmo Town Council, TAM Chair
Chance Cutrano, Fairfax Town Council
Dennis Rodoni, Marin County Board of Supervisors
Eric Lucan, Marin County Board of Supervisors, TAM Vice-Chair
Kate Colin, San Rafael City Council
Katie Rice, Marin County Board of Supervisors
Kevin Carroll, Larkspur City Council
Mary Sackett, Marin County Board of Supervisors
Pat Eklund, Novato City Council
Pat Ravasio, Corte Madera Town Council
Stephanie Moulton-Peters, Marin County Board of Supervisors
Urban Carmel, Mill Valley City Council

Members Absent: Melissa Blaustein, Sausalito City Council
Nancy Kemnitzer, Belvedere City Council

Staff Members Present: Anne Richman, Executive Director
Bill Whitney, Principal Project Delivery Manager
Dan Cherrier, Director of Project Delivery
David Chan, Director of Programming and Legislation
Derek McGill, Director of Planning
Emily Tong, Senior Accountant
Jennifer Doucette, Executive Assistant/Clerk of the Board
Li Zhang, Deputy Executive Director/Chief Financial Officer
Mikaela Hiatt, Associate Transportation Planner
Molly Graham, Public Outreach Coordinator
Nick Nguyen, Principal Project Delivery Manager
Scott McDonald, Principal Transportation Planner

Chair Colbert called the meeting to order at 6:04 p.m.

Chair Colbert welcomed everyone to the meeting and asked Executive Assistant/Clerk of the Board Jennifer Doucette to conduct a roll call to ensure a quorum. A quorum of the Board was confirmed and detailed information about how the public may participate was provided.

1. Chair's Report

Chair Colbert announced the formation of a Countywide Transportation Plan (CTP) Ad-Hoc Committee, and appointed himself and Commissioners Colin, Farac, Moulton-Peters and Rodoni. The CTP Ad-Hoc Committee is expected to meet several times as needed over the 18-month course of the CTP development. Important Plan decisions and deliverables will also be brought to the Executive Committee and the full Board, as necessary.

Chair Colbert also reported that on June 16, he provided an update on the State Route (SR) 37 Resilient Corridor Program to the San Anselmo Climate Action Commission and thanked TAM staff for assisting with the presentation.

Chair Colbert asked if any members of the public wished to speak or had submitted a comment by e-mail.

Member of the Public Clayton Smith expressed concern that the facility used to host the Highway 101 Interchange Studies public workshop on June 20 in Mill Valley was inadequate due to a lack of air conditioning, seating, and audio/video equipment.

2. Metropolitan Transportation Commission, Marin Transit and Sonoma-Marin Area Rail Transit Reports & Commissioner Matters Not on the Agenda (Discussion)

MTC Report – Commissioner Moulton-Peters

None.

Marin Transit Report – Commissioner Rice

Commissioner Rice reported that Marin Transit (MT) and the transit agencies in Sonoma are offering free fares to riders ages 18 and under for the months of June, July and August. MT is also offering free fares during the Marin County Fair for all riders on local MT routes. MT and Sonoma–Marin Area Rail Transit (SMART) will also add service to the Civic Center and Fairgrounds to accommodate the higher ridership during the Fair. Both programs are intended to attract new riders to the transit services, thank loyal riders who use transit regularly, and reduce congestion.

SMART Report – Commissioner Lucan

Commissioner Lucan reported that SMART ridership continues to increase and has taken over the top spot for percentage of ridership recovery among all Bay Area transit operators for the month of May.

Commissioner Lucan also reported that on June 12, SMART launched the SMART Connect pilot program to provide on-demand electric microtransit service for first and last-mile connections to and from the Sonoma County Airport Station and the surrounding business park and communities.

Lastly, Commissioner Lucan reported that as a part of the Solutions for Congested Corridors Program (SCCP), the California Transportation Commission (CTC) has recommended \$30 million in funding for the SMART Windsor Extension; and that SMART will be providing late trains to accommodate riders after the fireworks at the Marin County Fair.

Commissioner Matters Not on the Agenda

None.

Chair Colbert asked if any members of the public wished to speak or had submitted a comment by e-mail, and hearing none closed this item.

3. Executive Director's Report (Discussion)

Executive Director (ED) Anne Richman reported that the North-South Greenway Project over the Corte Madera Creek won the Active Transportation Project (ATP) of the Year Award from the California

Transportation Foundation (CTF); the Marin-Sonoma Narrows (MSN) project reached a major milestone when the southbound traffic shifted to its new alignment on June 10; and the Highway 101 Interchange Studies public workshops have been scheduled for June and July.

ED Richman also reported on the release of the bikeshare micromobility Request for Proposals (RFP); TAM's Call for Projects with Transportation Fund for Clean Air (TFCA) and Transportation Development Act (TDA) Article 3 funds; and that TAM was expected to receive a \$400,000 planning grant from the Metropolitan Transportation Commission (MTC) for Mobility Hubs.

ED Richman further reported on the California Department of Transportation (Caltrans) Bay Area Bike Plan update; the Golden Gate Bridge, Highway and Transportation District (GGBHTD) request for public input for its Strategic Plan; and the launch of the SMART Connect microtransit shuttle.

Lastly, ED Richman highlighted recent and upcoming TAM public outreach meetings and community events; reported on Senate Bill (SB) 1 funding for Local Streets and Roads; and called attention to this month's Caltrans report.

In response to Commissioner Moulton-Peters, ED Richman explained that TAM's Mobility Hubs grant application included all of the SMART train stations and the ferry stations located in Larkspur, Sausalito, and Tiburon.

In response to Commissioner Cutrano, ED Richman explained that TAM staff will be serving on the Technical Advisory Committee (TAC) for the Caltrans Bay Area Bike Plan update.

Chair Colbert asked if any members of the public wished to speak or had submitted a comment by e-mail, and hearing none closed this item.

4. Open Time for Public Expression

Chair Colbert asked if any members of the public wished to speak or had submitted a comment by e-mail, and hearing none, closed this item.

5. CONSENT CALENDAR (Action)

- a. Approve TAM Board Meeting Minutes May 25, 2023
- b. Review of Draft 2023 Measures A/AA Sales Tax Strategic Plan
- c. Review of Draft 2023 Measure B Strategic Plan
- d. Award of Crossing Guard Contract
- e. Award of Contract for Safe Routes to Schools Program Services
- f. Adopt Positions on New Bills Added to 2023 State Bill Matrix
- g. Authorize Contract Amendment for the North/South Greenway Gap Closure Project
- h. Review of TAM's Investment and Debt Policies
- i. Acceptance of the 2023 Measure A/AA Transportation Sales Tax Compliance Audit Auditee Selection List
- j. Review and Approval of the Amendments to the COC Bylaws
- k. Regional Measure 3 Allocation Request Resolution for the Marin Sonoma Narrows Project

Chair Colbert opened the item to public comment and hearing none, asked for Commissioner comments and/or a motion.

In reference to item 5f, Commissioner Eklund expressed support for amending TAM's position from a Watch to a Support on Assembly Bill (AB) 99.

Commissioner Sackett commented that at the June 12 meeting of the Funding, Programs and Legislation (FP&L) Executive Committee, discussion ensued as to whether or not AB 99 fell under TAM's purview, and at that time, the Committee agreed to retain the Watch position, however, Commissioner Sackett would support amending TAM's position on AB 99 from a Watch to a Support.

Commissioner Rice commented that although the County of Marin changed its position from a Watch to a Support for AB 99, the bill may not fall under the purview of TAM; and that perhaps AB 99 should not be included in the TAM Bill Matrix.

Commissioner Fredericks commented that although local jurisdictions are supporting AB 99, the bill may not fall under the scope of TAM because it does not address a transportation-related issue; and cautioned fellow Commissioners about broadening the scope of TAM's advocacy. However, Commissioner Fredericks would support amending TAM's position on AB 99 from a Watch to a Support if there was a general consensus among the Commissioners to do so.

Vice-Chair Lucan expressed support to pull item 5f off the Consent Calendar to consider separately and made the motion to approve items 5a through 5e, and items 5g through 5k of the Consent Calendar. Commissioner Rodoni seconded the motion, which passed unanimously.

In response to Chair Colbert, ED Richman explained that the Commissioners could change the agency's position on AB 99 this evening or leave as-is and continue discussions at future meetings.

Commissioner Carmel expressed support of amending TAM's position on AB 99 from a Watch to a Support.

Commissioner Rodoni expressed support of amending TAM's position on AB 99 from a Watch to a Support; but cautioned against unintended consequences of such an action whereby no maintenance occurs, which has been the case in West Marin.

Commissioner Eklund made the motion to approve item 5f with the amendment of TAM's position on AB 99 from a Watch to a Support. Commissioner Sackett seconded the motion, which passed unanimously.

6. Adoption of the Proposed TAM FY2023-24 Annual Budget (Action)

6a. Public Hearing on the Proposed TAM FY2023-24 Annual Budget

Chair Colbert opened the Public Hearing on the Proposed TAM FY2022-23 Annual Budget. Hearing no public comments, Chair Colbert closed the Public Hearing.

6b. Adoption of the Proposed TAM FY2023-24 Annual Budget (Action)

ED Richman and Deputy Executive Director/Chief Financial Officer Li Zhang co-presented this item, which recommends that the TAM Board reviews and adopts the Proposed TAM FY2023-24 Annual Budget, including the work plan and salary schedule effective as of July 1, 2023.

Ms. Zhang reviewed the budget development timeline, process, and structure, including proposed revenues and expenditures for FY2023-24; and provided an update on budget activities and public comments received since the May Board review.

ED Richman presented an overview of the work plans by the agency's functional areas and noted that the work plan identifies the agency's major planned work for the upcoming year.

Chair Colbert expressed support for the budget increase to cover the electric vehicle (EV) charging rebate needs for 42 chargers that the Tamalpais Union High School District plans to install.

In response to Commissioner Sackett, Ms. Zhang explained that the \$2.6 million in Regional Measure (RM) 3 funding is budgeted for the 101/580 Multi-modal and Local Access Improvement Project.

In response to Commissioner Ravasio, ED Richman explained that the Safe Routes to Schools (SR2S) and Crossing Guard programs are managed separately; and that the expansion of the SR2S program will include strategies to increase participation.

In response to Commissioner Moulton-Peters, ED Richman explained that the EV Acceleration Plan involves multiple agencies including TAM, Marin Clean Energy (MCE), Bay Area Air Quality Management District (BAAQMD), and the County, as well as local jurisdictions; and will be presented to the Board in the Fall of 2023. ED Richman also explained that TFCA and TDA Article 3 funding is usually used for bicycle and pedestrian project construction; and that funding for planning and project development activities is typically covered by local jurisdictions, but can also be funded through sources such as Caltrans planning grants, MTC programs, and/or TAM's Local Streets and Roads program.

In response to Vice-Chair Lucan, ED Richman explained that a portion of the Novato Boulevard Rehabilitation Project is eligible for funding under the Major Roads category of the original Measure A Sales Tax Expenditure Plan, and that TAM has allocated funds for the environmental review process, which has been completed, the Right-of-Way (ROW) phase, which is currently underway, and approximately \$11 million, which is also available for project construction.

Commissioner Eklund reported that the next phase of the Novato Boulevard project includes the undergrounding of electrical lines.

Chair Colbert asked if any members of the public wished to speak or had submitted a comment by e-mail.

Mr. Smith inquired about the specific location(s) of the 101/580 Multi-modal and Local Access Improvement Project; and how many members of the public were attending tonight's meeting virtually.

ED Richman explained that the exact alignment or location of the 101/580 Multi-modal and Local Access Improvement Project has yet to be determined.

San Anselmo resident and TAM Citizens' Oversight Committee (COC) Alternate Susannah Saunders congratulated TAM for the CTF Award and expressed gratitude for the work and funding that has been focused on EV outreach.

Commissioner Cutrano expressed support for the adoption of the Proposed TAM FY2023-24 Annual Budget and work plan, including its intersection with evacuation and housing planning; and expressed strong support for seeking funding to develop a Countywide Active Transportation Plan.

Commissioner Sackett commented that today, the Board of Supervisors adopted the Marin County FY2023-24 Budget, which includes an active transportation planner for the next two years.

Chair Colbert thanked TAM staff for the presentation and expressed support for the adoption of the Proposed TAM FY2023-24 Annual Budget and work plan.

Commissioner Cutrano moved to adopt the Proposed TAM FY2023-24 Annual Budget, including the work plan and salary schedule effective as of July 1, 2023. Commissioner Sackett seconded the motion, which passed unanimously.

7. **North-South Greenway & Cross Marin Bikeway Status Report** (Action)

Principal Transportation Planner Scott McDonald provided an overview of the purpose and background of the North-South Greenway & Cross Marin Bikeway Status Report (Report), which identifies the remaining gaps in the North-South Greenway (NSGW) and Cross Marin Bikeway (CMB) corridors; and introduced Sam Schwartz & Associates staff member Julie Polak to co-present this item, which recommends that the TAM Board reviews and accepts the Report.

Ms. Polak provided information regarding research efforts and outreach; corridor mapping; report structure and considerations; bicycle facility terminology; and segment map specifications. Ms. Polak also provided an overview of the existing gaps in both corridors; and highlighted key completed improvements and existing segments in need of improvements.

Mr. McDonald provided an outline of potential next steps, including monitoring, planning and funding.

Commissioner Eklund expressed support for the Report and commented that perhaps future funding could be sought to connect portions of the NSGW along Las Gallinas and the Hamilton wetlands to the Bay Trail.

Commissioner Rice commented on the potential value of having local jurisdictions adopt commonly used nomenclature to identify and define the corridors in order to apply for competitive grant funding for multi-jurisdictional projects.

ED Richman explained that when applying for grants and other funding support, it is often advantageous for projects to be included in an existing plan, such as a countywide or local jurisdictional plan; and that for potential improvements crossing multiple jurisdictions, TAM and local agencies would need to explore additional planning efforts.

Commissioner Carroll commented on the importance of public outreach during project development activities; and that particular care should be taken to reach residents living in mobile home communities whose address or contact information may not be on file through the County Assessor-Recorder's office. Commissioner Carroll also expressed concern about the design of the second and final phase of the Northern Segment of the NSGW Project.

In response to Commissioner Carmel, ED Richman explained that the Report reflects the information currently outlined in the bicycle and pedestrian plans of the local jurisdictions that include the Alto Tunnel, which has been specified as the proposed route/project along the NSGW, with the Horse Hill/Casa Buena route serving as the alternate, current alignment.

Commissioner Moulton-Peters expressed support for the Report; and commented on the evolving nature of acceptable standards and locations for bicycle and pedestrian facilities. Commissioner Moulton-Peters also commented that potential development of bicycle and pedestrian facilities outside of the historical railroad corridor may be more appropriate in some cases.

Commissioner Rodoni expressed support for the Report; and commented on the importance of focusing on the current alignments, when appropriate, in order to close gaps efficiently.

In response to Commissioner Cutrano, Mr. McDonald explained that the Caltrans Bay Area Bike Plan update is primarily focused on developing facilities along Caltrans' ROWs, such as SR 1 and SR 131; however, the Report may be used as a resource when local facilities are referenced in the Caltrans Plan. Commissioner Cutrano commented on the importance of potentially bundling gap closure projects in order to be more competitive for grant funding; and evaluating how the corridors intersect with the greater Bay Area trail system.

Chair Colbert asked if any members of the public wished to speak or had submitted a comment by e-mail.

Scott Valley Homeowners Association Vice President Francine Millman expressed concern about the potential reconstruction of the Alto Tunnel, including excessive cost and displacement of homeowners; and expressed support for alternative alignments, such as Horse Hill.

Marin County Bicycle Coalition (MCBC) Policy and Planning Director Warren Wells thanked TAM staff and the consultant team for their coordination with MCBC and other entities during the production of the Report. Mr. Wells commented on the importance of developing common goals for the NSGW and CMB in order to inform which alignments are most appropriate; and expressed support for bundling gap closure projects in order to be more competitive for state funding.

Mr. Smith inquired about the funding sources and costs for the construction and maintenance of the projects outlined in the Report; and commented on the need to obtain data for corridor usage. Mr. Smith also commented on the need to monitor the safe use of electric bicycles (e-bikes) along the corridor.

Commissioner Carmel expressed support for the Report; bundling of gap closure projects; and prioritizing cost-effective, near-term projects. Commissioner Carmel commented on the importance of developing a plan over a set period of time to complete the gap closures; and the need to clearly identify the corridors with commonly used nomenclature and signage; and highlighted the wayfinding work currently underway by the Marin County Parks Department as an example. Commissioner Carmel also expressed concern with the potential reconstruction of the Alto Tunnel and expressed support for the Horse Hill/Casa Buena alignment as a near-term solution to close the gap in Segment 4.

Vice-Chair Lucan expressed support for the Report; and commented on the importance of identifying the corridors with commonly used nomenclature. Vice-Chair Lucan also commented that SMART has allocated approximately \$11 million for project development activities to address gaps along the SMART pathway in Segments 7, 8, 9, 10, 11, and 12 of the NSGW. Lastly, Vice-Chair Lucan commented on the critical role TAM will play in the development of the corridors and the greater area network.

Chair Colbert expressed support for the Report and thanked TAM staff for the good work.

Commissioner Rodoni moved to accept the Report. Commissioner Cutrano seconded the motion, which passed unanimously.

The meeting was adjourned at 8:07 p.m.