



MEETING OF THE
TRANSPORTATION AUTHORITY OF MARIN
BOARD OF COMMISSIONERS

OCTOBER 26, 2023
6:30 P.M.

MARIN WILDFIRE PREVENTION AUTHORITY BOARD ROOM
1600 LOS GAMOS DRIVE, ROOM 335
SAN RAFAEL, CALIFORNIA

MEETING MINUTES

Members Present: Alice Fredericks, Tiburon Town Council
Beach Kuhl, Ross Town Council
Brian Colbert, San Anselmo Town Council, TAM Chair
Chance Cutrano, Fairfax Town Council
Eli Beckman, Corte Madera Town Council
Eric Lucan, Marin County Board of Supervisors, TAM Vice-Chair
Katie Rice, Marin County Board of Supervisors
Kevin Carroll, Larkspur City Council
Maribeth Bushey, San Rafael City Council
Mary Sackett, Marin County Board of Supervisors
Melissa Blaustein, Sausalito City Council
Rachel Farac, Novato City Council
Urban Carmel, Mill Valley City Council

Members Absent: Dennis Rodoni, Marin County Board of Supervisors
Nancy Kemnitzer, Belvedere City Council
Stephanie Moulton-Peters, Marin County Board of Supervisors

Staff Members Present: Anne Richman, Executive Director
Bill Whitney, Principal Project Delivery Manager
Dan Cherrier, Director of Project Delivery
David Chan, Director of Programming and Legislation
Emily Tong, Senior Accountant
Grace Zhuang, Accounting and Payroll Specialist
Jennifer Doucette, Executive Assistant/Clerk of the Board
Joanne O'Hehir, Administrative Assistant
Li Zhang, Deputy Executive Director/Chief Financial Officer
Mikaela Hiatt, Associate Transportation Planner
Molly Graham, Public Outreach Coordinator
Scott McDonald, Principal Transportation Planner

Chair Colbert called the meeting to order at 6:31 p.m.

Chair Colbert welcomed everyone to the meeting and announced that Commissioner Blaustein was participating remotely pursuant to the "Just cause" clause of Assembly Bill (AB) 2449. Commissioner Blaustein stated that no one over the age of 18 was present at her location.

Executive Assistant/Clerk of the Board Jennifer Doucette conducted a roll call to confirm a quorum of the Board and provided detailed information about how the public may participate.

1. Chair's Report

None.

2. Metropolitan Transportation Commission, Marin Transit and Sonoma-Marín Area Rail Transit Reports & Commissioner Matters Not on the Agenda (Discussion)

MTC Report – Commissioner Moulton-Peters

None.

Marin Transit Report – Commissioner Rice

None.

SMART Report – Commissioner Lucan

Commissioner Lucan reported that Sonoma-Marín Area Rail Transit (SMART) awarded a \$32 million construction contract covering four major work elements, including the second Petaluma station, reconstruction of the McDowall Blvd. crossing, and two pathway gap closure projects from Petaluma to Penngrove, and Rohnert Park to Santa Rosa. Commissioner Lucan also reported that the groundbreaking ceremony for the new Petaluma station has been scheduled for November 9th.

Commissioner Matters Not on the Agenda

Commissioner Sackett reported that Marin Health and Human Services (MHHS) is now tracking electric bike (e-bike) accidents through emergency medical services (EMS) data collection, which will be used to analyze rider behavior and address safety concerns. Commissioner Sackett also reported that her office along with partner agencies, including TAM, as part of the Safe Routes to Schools (SR2S) program, and MHHS are developing a communication campaign to address e-bike safety, as well as working with Assemblymember Damon Connolly's office on potential strategies to address e-bike safety at the state level.

Commissioner Carmel reported that since the start of the school year, 44 e-bike safety citations have been issued to students in Mill Valley, of which 25% have completed the safety training program.

Chair Colbert asked if any members of the public wished to speak or had submitted a comment by e-mail.

Member of the Public Clayton Smith inquired about the project cost of the second Petaluma station and the additional time for southbound riders as a result of the added train stop. Mr. Smith expressed concern about e-bike riders and encouraged law makers to treat e-bikes as motorized vehicles with similar licensing and insurance requirements.

Commissioner Lucan commented that approximately \$13 million of the total contract award of \$32 million will be used for the second Petaluma SMART station.

3. Executive Director's Report (Discussion)

Executive Director (ED) Anne Richman reported on International Walk & Roll to School Day; TAM's Transportation Electrification webinar on November 14th; and the annual Focus on the Future conference in San Francisco scheduled for October 30th and 31st.

Chair Colbert asked if any members of the public wished to speak or had submitted a comment by e-mail, and hearing none closed this item.

4. Open Time for Public Expression

Chair Colbert asked if any members of the public wished to speak or had submitted a comment by e-mail.

Mr. Smith commented on Governor Newsom's recent trip to China; and expressed concern about the feasibility of electrical vehicles (EV).

5. CONSENT CALENDAR (Action)

- a. Approve TAM Board Meeting Minutes September 28, 2023
- b. Amend the Administrative Code
- c. Review and Accept the FY2023-24 First Quarter Financial Report
- d. Approve the Programming of 2024 State Transportation Improvement Program Funds
- e. Ride Amigos Software Subscription Agreement Extension to Support the Marin Commutes Program
- f. Reprogram Priority Conservation Area (PCA) Funds

Commissioner Cutrano made the motion to approve the Consent Calendar, which was seconded by Commissioner Kuhl. Chair Colbert opened the item to public comment and hearing none, a roll call vote was conducted, and the motion passed unanimously.

6. Programming of FY2023-24 and FY2024-25 TFCA and TDA Article 3 Funds (Action)

Mr. McDonald presented this item, which recommends the TAM Board approves programming of the FY2023-24 and FY2024-25 Transportation for Clean Air (TFCA) and Transportation Development Act (TDA) Article 3 Funds.

Mr. McDonald provided an overview of the TFCA and TDA Article 3 funds; project applications; funding eligibility; and staff funding recommendations. Mr. McDonald also explained that project sponsors receiving partial funding have confirmed access to other funding sources to supplement the TFCA/TDA award to complete the projects.

In response to Commissioner Carmel, Mr. McDonald explained that TAM received 10 applications from five different sponsors.

In response to Commissioner Lucan, ED Richman explained that TAM staff sends multiple notices regarding the Call for Projects to local jurisdictions' public works departments, as well as presenting information directly to the Marin Public Works Association (MPWA), and the Marin Managers Association (MMA). Commissioner Lucan commented that perhaps it would be helpful to also send copies of notices to Board members, should they like to follow up with their local public works departments.

Chair Colbert asked if any members of the public wished to speak or had submitted a comment by e-mail, and hearing none asked for a motion.

Commissioner Carmel moved to approve programming of the FY2023-24 and FY2024-25 TFCA and TDA Article 3 Funds, which was seconded by Commissioner Farac. A roll call vote was conducted, and the motion passed unanimously.

7. **Overview of the 2023 State Legislative Session** (Discussion)

Chair Colbert welcomed TAM's legislative advocate, Gus Khouri of Khouri Consulting, to present this item for discussion.

Mr. Khouri provided updates on the legislative bills and amendments that were being monitored by TAM; and an overview of the 2023 State Legislative Session, including the election of new Senate President pro Tempore, Mike McGuire; the FY2023-24 State Budget; and transit funding included in the State Budget.

In response to Commissioner Carmel, Mr. Khouri explained that the local sales tax cap limit for county and local agencies is 2%.

Chair Colbert asked if any members of the public wished to speak or had submitted a comment by e-mail, and hearing none closed this item.

8. **Infrastructure Investment and Jobs Act Grant Funding Strategy** (Discussion)

ED Richman introduced TYLin Director of Government Relations Andrew Dohrmann to present this item for discussion.

Mr. Dohrmann provided an overview of the various grant opportunities under the Infrastructure Investment and Jobs Act (IIJA), including funding levels; timelines; and highlights of competitive grant funding. Mr. Dohrmann also provided an overview and analysis of key grant programs for Marin County, including Marin project screening, and keys to preparing, positioning and pursuing IIJA grant funding.

ED Richman highlighted the IIJA applications and supportive activities to date.

In response to Commissioner Beckman, Mr. Dohrmann explained that many programs place a higher value on projects that include resiliency components to address environmental and/or ecological concerns. Mr. Dohrmann also explained that while some projects may meet the resiliency criteria, they do not meet the minimum project size.

In response to Commissioner Rice, ED Richman explained that multi-jurisdictional projects typically have one lead agency in the application that is responsible for executing the agreement with the United States Department of Transportation (US-DOT) and delivering the project. ED Richman also explained that multi-jurisdictional projects often yield a high impact and benefit to the region and may be well suited for IIJA funding. Mr. Dohrmann explained that the US-DOT encourages collaboration among multiple jurisdictions and agencies. ED Richman explained that it may be possible for TAM consultants to assist jurisdictions during the IIJA application process; and that once awarded, federal grants typically include many requirements that need to be administered and managed by local jurisdiction staff.

In response to Commissioner Carroll, ED Richman indicated that TAM staff would research Marin City's eligibility under the Justice 40 Initiative; and explained that TAM staff and the TYLin consulting team performed a review of available projects based on lists provided by local agencies to identify high-impact and potentially competitive projects suited for upcoming grants through IIJA funds. Commissioner Carroll commented that perhaps it would be beneficial for TAM staff to conduct an annual review of local jurisdictions' Capital Improvement Plans (CIP).

In response to Commissioner Carmel, ED Richman explained that the information reviewed was submitted directly by the local jurisdictions; and that in some cases projects may have been too small to qualify for IIJA funding or may have been funded through other programs, such as the One Bay Area Grant (OBAG) Program and Active Transportation Program (ATP).

In response to Commissioner Cutrano, Mr. Dohrmann explained that most US-DOT grant programs require benefit-cost analyses (BCA), and some accept BCAs conducted using the California Life-Cycle Benefit/Cost Analysis Model (Cal-B/C), which is often used for programs such as the ATP. Mr. Dohrmann also explained that the US-DOT prefers a BCA ratio above 1.0; and that the Cal-B/C offers a practical method for preparing economic evaluations on prospective projects and highlights key data collection categories/sources.

Chair Colbert asked if any members of the public wished to speak or had submitted a comment by e-mail.

Mr. Smith expressed concern about the effects of periodic flooding at the Manzanita junction and commented that perhaps road and drainage improvements at the site could be funded through programs such as IJA.

The meeting was adjourned at 7:57 p.m.

Approved December 14, 2023