



DATE: June 26, 2025

TO: Transportation Authority of Marin Board of Commissioners

FROM: Anne Richman, Executive Director
Finance and Administration Team

SUBJECT: Amend the FY2024-25 Budget (Action), Agenda Item No. 5b

RECOMMENDATION

Staff recommend that the TAM Board amends the FY2024-25 budget to reflect the adjustments as listed.

BACKGROUND

This report, along with the accompanying attachments, provides a summary of recommended amendments to the FY2024-25 budget. These amendments are based on the most current information available pertaining to the agency’s anticipated revenues and expenditures through June 30, 2025.

DISCUSSION/ANALYSIS

Revenue Amendments

An increase of \$1,000 is due to costs being incurred earlier than estimated for the Marin City Noise Analysis PID. The County of Marin reimburses TAM one-half of the costs of this project.

Expenditure Amendments

The following are proposed as expenditure amendments:

- Increase in Document/Video/Marketing Production of \$17,000 split across Measure B, CMA, and Measure AA funds to reflect actual activity related to advancing programs and maintaining the website;
- Increase of \$14,593 in Professional Services for expected expenses related to construction support of the North-South Greenway funded from Measure AA, and consultant expense in the Marin City Noise Analysis project with expenses split between the County of Marin and Measure AA interest.

RELATIONSHIP TO COUNTYWIDE TRANSPORTATION PLAN

The Annual Budget and related amendments are necessary to support various projects, programs, and goals identified in the Countywide Transportation Plan (CTP) and ensure appropriate use of resources through regular financial reporting.

NEXT STEPS

The final FY2024-25 audit will be presented to the Board prior to December 31, 2025.

ATTACHMENTS

Attachment 1 – Summary of FY2024-25 Budget Amendments as of June 30, 2025

Attachment 1: Summary of FY2024-25 Budget Amendments as of 6/30/25

Budget Line Items	Annual Budget	Proposed Amendments	Revised Budget
<u>Beginning Fund Balance *</u>	<u>39,911,466</u>		<u>39,911,466</u>
REVENUES			
Measure A/AA Sales Tax	34,600,000		34,600,000
Measure B Vehicle Registration Fee Revenue	2,300,000		2,300,000
Cities/Towns and County CMA Fee	591,951		591,951
Interest Revenue	2,060,000		2,060,000
MTC STP/CMAQ Planning & OBAG Grant Funds	1,307,814		1,307,814
MTC Regional Measure 3 Fund	46,631,257		46,631,257
State STIP/PPM Fund	445,000		445,000
CA State Earmark	9,500,000		9,500,000
State-SB1 Planning Grant	400,000		400,000
State TDA Fund	166,081		166,081
STIP/RTIP/ITIP Funds/SB1 Local Partnership Program Fund	1,164,000		1,164,000
Federal SS4A Grant	280,000		280,000
Part Time Transit Lane Grant	550,000		550,000
County of Marin Grant	30,000	1,000	31,000
Marin Transportation For Clean Air Funding	350,000		350,000
Regional TFCA Competitive Grants	283,637		283,637
<u>Total Revenue Available</u>	<u>100,659,740</u>	<u>1,000</u>	<u>100,660,740</u>
EXPENDITURES			
Administration			
Salaries & Benefits	3,084,842		3,084,842
Office Lease	264,827		264,827
Agency IT Related Equipment Upgrade	30,000		30,000
Equipment Purchase/Lease	12,500		12,500
Telephone/Internet/Web Hosting Services	25,000		25,000
Office Supplies & Small Miscellaneous Items	47,000		47,000
Insurance	20,000		20,000
Financial Audit	25,000		25,000
Legal Services	19,000		19,000
Document/Video/Marketing Material Production	35,000	17,000	52,000
Memberships	50,000		50,000
Travel/Meetings/Conferences	32,500		32,500
Professional Development	12,500		12,500
Human Resources/Board Support	15,000		15,000
Information Technology Support	50,000		50,000
Annual Support & Upgrade of Financial System	10,000		10,000
Stipends	7,200		7,200
<u>Subtotal, Administration</u>	<u>3,740,369</u>	<u>17,000</u>	<u>3,757,369</u>

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Budget Line Items	Annual Budget	Proposed Amendments	Revised Budget
Professional Services			
Bellam Blvd 101 Off-ramp Improvements - Design & ROW	750,000		750,000
Travel Model Maintenance & Update	210,000		210,000
Traffic Monitoring, Reporting & Travel Model Data Requests	309,925		309,925
Project Management Oversight	240,000		240,000
101/580 Multi-modal and Local Access Improvements	1,800,000		1,800,000
State Legislative Assistance	50,000		50,000
Federal Legislative Assistance	4,000		4,000
Measure A/AA Sales Tax Compliance Audit	22,000		22,000
Mill Valley Study	15,000		15,000
Public Outreach Service Support	10,000		10,000
Expenditure Plan Update	40,000		40,000
Street Smarts Marin	27,000		27,000
Part Time Transit Lane	500,000		500,000
Countywide Transportation Plan	225,000		225,000
Equity Planning Support and Outreach	100,000		100,000
VMT Toolkit	400,000		400,000
MSN B7 Construction Design Support	265,000		265,000
School Access Safety Action Plan	280,000		280,000
N/S Greenway - Construction Support	10,440	12,593	23,033
Marin City Noise Analysis PID	10,000	2,000	12,000
Subtotal, Professional Services	5,268,365	14,593	5,282,958
Measure A Sales Tax Programs/Projects			
<u>Strategy 1 - Transit</u>	90,733	-	90,733
<i>Substrategy 1.1 - Local Bus Transit Service</i>	61,038		61,038
<i>Substrategy 1.2 - Rural Bus Transit System</i>	4,944		4,944
<i>Substrategy 1.3 - Special Needs Transit Services</i>	14,848		14,848
<i>Substrategy 1.4 - Bus Transit Facilities</i>	9,903		9,903
<u>Strategy 3 - Local Transportation Infrastructure</u>	21,852	-	21,852
<i>Substrategy 3.2 - Local Streets and Roads</i>	21,852		21,852
<u>Strategy 4 - Safer Access to Schools.</u>	512,376	-	512,376
<i>Substrategy 4.1 - Safe Routes to Schools</i>	5,448		5,448
<i>Substrategy 4.2 - Crossing Guards</i>	6,928		6,928
<i>Substrategy 4.3 - Safe Pathways to School</i>			
<i>Safe Pathway Capital Projects</i>	500,000		500,000
Subtotal, Measure A Programs	624,961	-	624,961

Attachment 1: Summary of FY2024-25 Budget Amendments as of 6/30/25			
Budget Line Items	Annual Budget	Proposed Amendments	Revised Budget
Measure AA Sales Tax Programs/Projects			
Major Road Set-Aside	4,000,000		4,000,000
<u>Category 1 - Reduce Congestion</u>	1,805,275	-	1,805,275
<i>Category 1.1 - Completion of Marin-Sonoma Narrows</i>			
<i>MSN B7/B8 Design/ROW/Utility Work</i>	140,275		140,275
<i>Category 1.2 - Match for Completion of 101/580 Direct Connector</i>			
<i>580/101 Direct Connector Project PID & PAED</i>	25,000		25,000
<i>Category 1.3 - Enhance Interchanges</i>	1,500,000		1,500,000
<i>Category 1.4 - Transportation Demand Management</i>	140,000		140,000
<u>Category 2 - Local Transportation Infrastructure</u>	7,848,669	-	7,848,669
<i>Category 2.1 - Local Roads</i>	6,528,669		6,528,669
<i>Category 2.2 - Large Safe Pathways Capital Projects</i>	1,000,000		1,000,000
<i>Category 2.3 - Sea Level Rise</i>	200,000		200,000
<i>Category 2.4 - Innovative Technology</i>	120,000		120,000
<u>Category 3 - Safer Access to Schools</u>	3,970,000	-	3,970,000
<i>Category 3.1 - Safe Routes to Schools</i>	1,270,000		1,270,000
<i>Category 3.2 - Crossing Guards</i>	2,400,000		2,400,000
<i>Category 3.3 - Small Safe Pathways Capital Projects</i>	300,000		300,000
<u>Category 4 - Transit</u>	20,661,554	-	20,661,554
<i>Category 4.1 - Local Bus Transit Service</i>	13,500,000		13,500,000
<i>Category 4.2 - Rural Bus Transit System</i>	937,522		937,522
<i>Category 4.3 - Special Needs Transit Services</i>	3,220,411		3,220,411
<i>Category 4.4 - School Transit Service</i>	1,600,000		1,600,000
<i>Category 4.5 - Bus Transit Facilities</i>	1,250,030		1,250,030
<i>Category 4.6 - Expand Access to Transit</i>	153,591		153,591
<u>Subtotal, Measure AA Programs</u>	38,285,498	-	38,285,498
Measure B VRF Programs			
<u>Element 1 - Maintain Local Streets & Pathways</u>	1,757,228	-	1,757,228
<i>Element 1.1 - Bicycle, Pedestrian, and Safety</i>	1,642,228		1,642,228
<i>Element 1.2 - Bike/Ped Pathways</i>	115,000		115,000
<u>Element 2 - Seniors & Disabled Mobility</u>	913,000	-	913,000
<i>Element 2.1 - Mobility Management Programs</i>	100,000		100,000
<i>Element 2.2 - Paratransit & Low Income Scholarships</i>	185,000		185,000
<i>Element 2.3 - Paratransit Plus</i>	350,000		350,000
<i>Element 2.4 - Volunteer Drive & Gap Grant</i>	278,000		278,000
<u>Element 3 - Reduce Congestion & Pollution</u>	760,000	-	760,000
<i>Element 3.1 - Safe Routes to School/Street Smart Program</i>	175,000		175,000
<i>Element 3.2 - Commute Alternative Programs</i>	285,000		285,000
<i>Element 3.3 - Alternative Fuel Vehicle Program</i>	300,000		300,000
<u>Subtotal, Measure B Programs</u>	3,430,228	-	3,430,228

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Budget Line Items	Annual Budget	Proposed Amendments	Revised Budget
Interagency Agreements			
Caltrans - MSN B8 PS&E/ROW Support & Capital	2,687,881		2,687,881
Caltrans & Other - MSN B7 PS&E/ROW Support & Capital	1,017,457		1,017,457
Caltrans - MSN B7 Construction Capital & Support	41,000,000		41,000,000
Caltrans - 101 Interchange Studies	100,000		100,000
Caltrans - SR-37 Segment A1 Design/ROW coop	7,500,000		7,500,000
Caltrans - Part Time Transit Lane	50,000		50,000
Caltrans - Southern Marin Study (Noise Analysis)**	250,000		250,000
Caltrans - Marin City Flood Mitigation	200,000		200,000
County of Marin - Marin City Flood Mitigation	2,000,000		2,000,000
County of Marin - Bellam Ramp Construction	7,200,000		7,200,000
Marin Transit - Bus Facility Lease or Purchase Contribution	1,100,000		1,100,000
Subtotal, Interagency Agreements	63,105,338	-	63,105,338
TFCA Programs/Projects Expenditures			
TFCA - Reimbursement of Various Capital Projects	924,488		924,488
Subtotal, TFCA Programs/Projects	924,488	-	924,488
Total Expenditures	115,379,247	31,593	115,410,840
Net Change in Fund Balance	(14,719,507)	(30,593)	(14,750,100)
Ending Fund Balance	25,191,959		25,161,366

*Beginning Fund Balance has been adjusted to exclude the July/Aug 2024 Measure A/AA and Measure B revenues that were accrued in the FY2023-24. The July/Aug 2024 revenues are included in the FY2024-25 revenue numbers.

**Reduce \$25k from Measure AA fund and increase \$25k to CMA fund.