



TRANSPORTATION AUTHORITY OF MARIN

REQUEST FOR QUALIFICATIONS

Date Issued: July 21, 2026

Services to Prepare a Project Approval Environmental Document (PA&ED)

For the

**Tiburon Boulevard/East Blithedale Avenue Interchange Improvements
Project in Marin County**

QUESTIONS & ANSWERS #2:

Date: August 12, 2026

Transportation Authority of Marin

900 5th Avenue, Suite 100

San Rafael, CA 94901

This document compiles all the questions and their answers received to date (see cover sheet) about the RFQ for Tiburon Boulevard/East Blithedale Avenue Interchange Improvements Project (PA&ED). Any additional questions regarding this solicitation shall be submitted by email to: Audrey Veyssiere at aveyssiere@tam.ca.gov by August 26, 2026.

1. Section 4, Item 3 - Are covers, table of contents, and tabs/dividers exempt from the page limit?

No. Covers, table of contents, and tabs/dividers should be included in the page limit.

2. Section 4, Item 3 - Are consultants permitted to include 11x17 pages, and if so, does it count as one or two pages?

Any 11x17 pages should be limited in use and will count as two pages to the page limit.

3. Section 4, Item 3 - Section 4.3 on page 9 requests “five (5) hard copies and one PDF file of your qualifications.” Can you please clarify if this only applies for Section 4.3 or for the entire Qualification Package requested in Section 4? If the five (5) copies request is only for the Statement of Qualifications (4.3), can you please confirm how many hard copies and/or PDF files you are requesting for the Cover Letter (4.1) and Standard Form 330 (4.2)?

This only applies for Section 4.3. Please provide one hard copy for the cover letter (4.1) and one hard copy for the Standard Form 330 (4.2).

4. Section 4, Proposal - How many top-ranked firms will be notified to submit a proposal after the interview process is completed?

After the interview process is completed, all firms will be notified of their rank. Only the first-ranked firm will be asked to submit a proposal. If negotiations with the first ranked firm are unsuccessful, the second ranked firm will be contacted to submit a proposal.

5. Section 4, Item 3g - Would information provided for Section 4, Item 3g, “Additional relevant Information” count towards the limit of 35 pages?

Section 4, Item 3g, “Additional relevant Information” count towards the limit of 35 pages.

6. Section 2, Attachment F, SF330, Part I, Section F. Example Projects - For Section F, how many projects examples should consultants provide?

Consultants should provide at least 3 projects.

- 7. As a follow-up to response to Q&A #1, question #1 for Tiburon Blvd/E. Blithedale Ave: Can you confirm if the 35-page count only applies to Section 3 State of Qualification including dividers/tabs within Section 3 or does that include cover, dividers/tabs for the entire proposal? Specifically, does the front and back cover count towards the 35-page count limit? Similarly, if we use a divider/tab before the SF330 forms, does that divider/tab count towards the 35-page count?**

The 35-page count only applies to Section 3 State of Qualification including dividers/tabs and the front and back cover within Section 3.

- 8. We assume any questions and answers for Tiburon Blvd/E. Blithedale also applies to the other interchanges as well and vice-versa. Can you please confirm if this is correct?**

This is correct. If an answer to a question is specific to one of the three RFQs, it will be specified. In the event of any inconsistency or conflict between responses applicable to the three projects, the response specifically issued for the individual project shall govern for that project.

- 9. Questions & Answers #1 clarified that one hard copy is required for the Cover Letter (Section 4.1) and one hard copy for the Standard Form 330 (Section 4.2), while five hard copies are required for the Statement of Qualifications (Section 4.3). This appears to indicate that the Cover Letter, SF330, and Statement of Qualifications are separate submission components. However, we are seeking clarification regarding the 35-page limit because the RFQ, Questions & Answers #1, and the pre-submittal presentation appear to provide differing indications regarding what is included in the 35-page Statement of Qualifications. Specifically:**

- The RFQ states that the Statement of Qualifications, excluding the transmittal letter and resumes, shall not exceed 35 pages, and that resumes and other supplemental information should be included in an appendix.

This is correct.

- The pre-submittal presentation identifies the Cover Letter, Standard Form 330, and Statement of Qualifications (35 pages max) as separate requirements and notes that resumes are to be included in an appendix.
- Questions & Answers #1 states that “Additional Relevant Information” counts toward the 35-page limit, while the presentation references “Additional Relevant Information in appendix,” creating uncertainty as to whether appendix materials are included in or excluded from the page count.

Thank you for bringing this to TAM’s attention, the presentation made a typo. The presentation should have stated “Resumes and other supplemental information should be included in an appendix” just like it is stated in the RFQ Section 4.3. For clarification, the “Additional Relevant Information” should be included in Statement of Qualifications per the RFQ Section 4, Item 3g, and does count toward the 35-page limit as confirmed in the Questions & Answers #1.

Given the above, please confirm:

1. Whether the Cover Letter and Standard Form 330 are separate from, and excluded from, the 35-page Statement of Qualifications limit.

Yes, Cover Letter (or Transmittal Letter) and Standard Form 330 are excluded from the 35-page limit.

2. Whether appendices are excluded from the 35-page limit.

Yes, the appendix is excluded from the 35-page limit.

3. If appendices are excluded, whether this exclusion applies to resumes only or to all appendix materials, including supplemental information and additional relevant information.

Given the appendix is excluded, the following are to be excluded from the 35-page limit: Resumes and other supplemental information.

10. The SF330 package includes resumes, project descriptions, and space for qualifications narrative, but the Statement of Qualifications asks for the same information, specifically firm qualifications, references, and resumes. Are we to include this information in both places, the SF330 and the SOQ itself?

Yes, please include this information in both places and reference the Statement of Qualifications under Section H of the SF330.

11. Can TAM please clarify where they want resumes, project descriptions, and references to go in the Qualifications Package? Currently, they are being asked for in two places - in the SF 330s in Section 2 and in the Statement of Qualifications in Section 3. Can we provide them in only one of those places, so as to not duplicate efforts?

Please include the information in both requested documents.

12. Can TAM please clarify whether the USB should contain the proposer's entire Qualifications Package (Cover Letter, SF 330, and the Statement of Qualifications) or the Statement of Qualifications only and not the Cover Letter and SF as well?

The USB key should only contain the Statement of Qualifications as described in Section 4, Item 3.

13. Can we use the TAM logo in our proposal?

Yes.

14. Do SF 330s for subconsultants need to be included with the Qualifications Package or just SF 330s for the prime consultant?

The prime consultant shall submit one SF 330 Part I covering the entire proposed consultant team. Part I, Section C should mention all the subconsultants on the team. An SF 330 Part II shall also be provided for the prime consultant and each proposed subconsultant identified as part of the team.