



TRANSPORTATION AUTHORITY OF MARIN
COMMUNITY OVERSIGHT COMMITTEE MEETING

SEPTEMBER 22, 2026
5:00 P.M.

TAM CONFERENCE ROOM
900 FIFTH AVENUE, SUITE 100
SAN RAFAEL, CALIFORNIA

900 Fifth Avenue
Suite 100
San Rafael
California 94901

Phone: 415-226-0815
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www.tam.ca.gov

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Teri Dowling

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San Rafael
Kate Colin

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Melissa Blaustein

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Alice Fredericks

County of Marin
Mary Sackett
Brian Colbert
Stephanie Moulton-Peters
Dennis Rodoni
Eric Lucan

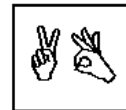
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How to provide public comment (limited to 3 minutes or less):

Before the meeting: Email your comments to info@tam.ca.gov. Please email your comments no later than 1:00 p.m. on the meeting date to facilitate timely distribution to Committee members. Please include the agenda item number you are addressing and your name and address. Your comments will be forwarded to the Committee members and will be placed into the public record.

During the meeting: For members of the public participating in-person, the Committee Chair will recognize persons from the audience who wish to address the Committee during public open time or on a particular agenda item at the time that item is considered by the Committee.

If watching this meeting online, click the “raise hand” feature in the webinar controls. This will notify TAM staff that you would like to comment. If participating by phone, “raise hand” by pressing *9 and wait to be called upon by the Chair or the Clerk. You will be asked to unmute your device when it is your turn to speak and your comments will become part of the public record.



Late agenda material can be inspected in TAM's office between the hours of 9:00 a.m. and 4:00 p.m.
The TAM Office is located at 900 Fifth Avenue, Suite, 100, San Rafael.

The meeting facilities are accessible to persons with disabilities. Requests for special accommodations (assisted listening device, sign language interpreters, etc.) should be directed to Jennifer Doucette, 415-226-0820 or email: jdoucette@tam.ca.gov no later than 5 days before the meeting date.

AGENDA

1. Call to Order (2 minutes)
2. Chair's Report (10 minutes)
3. Open time for public expression, up to three minutes per speaker, on items not on the agenda that are within the subject matter of the agency's jurisdiction (public is welcome to address the Committee, but according to the Brown Act, the Committee may not deliberate or take action on items not on the agenda)
4. Review and Approval of Meeting Minutes from May 18, 2026 (Action) (5 minutes)
5. TAM Staff Report (Discussion) (10 minutes)
6. Marin Transit's Annual Presentation (Discussion) (30 minutes)

Break – 15 minutes

7. Formation of the 2026 TAM Annual Report Development Subcommittee and Approval of the Draft Development Schedule (Action) (5 minutes)
8. Amendment to the Community Oversight Committee (COC) Bylaws to Revise the Quorum Requirements and Other Updates Related to the Adopted Measure AA Expenditure Plan Amendments (Action) (10 minutes)
9. Community Oversight Committee (COC) Vacancies and Recruitment (Discussion) (10 Minutes)
10. 2026 Measure A/AA Transportation Sales Tax Compliance Audit Auditee List (Information) (2 minutes)
11. Committee Member Hot Items Report (Discussion) (5 minutes)
12. Discussion of Next Meeting Date and Recommended Items for the Agenda (5 minutes)



MEETING OF THE
TRANSPORTATION AUTHORITY OF MARIN
COMMUNITY OVERSIGHT COMMITTEE

MAY 18, 2026
5:00 PM

TAM CONFERENCE ROOM
900 FIFTH AVENUE, SUITE 100
SAN RAFAEL, CALIFORNIA

MEETING MINUTES

Members Present: Charlie Vogelheim, Southern Marin Planning Area
Dave Rhoads, Bicycle and Pedestrian Groups
Kate Powers, Environmental Groups
Kevin Hagerty, League of Women Voters (Chair)
Paul Royce, Central Marin Planning Area
Scott Tye, West Marin Planning Area

Alternates Present: Jessica Deakyne, Northern Marin Planning Area
Nancy Okada, Environmental Organizations
Philip Mooney, Central Marin Planning Area
Susan Clark, League of Women Voters

Staff Members Present: Audrey Veyssiere, Assistant Project Delivery Manager
Dan Cherrier, Director of Project Delivery
David Chan, Director of Programming and Legislation.
Emily Tong, Senior Accountant
Jennifer Doucette, Executive Assistant/Clerk of the Board
Joanne O'Hehir, Administrative Assistant,
Melanie Purcell, Director of Finance and Administration
Molly Graham, Public Outreach Coordinator
Scott McDonald, Principal Transportation Planner

Chair Hagerty called the Community Oversight Committee (COC) meeting to order at 5:01 p.m.

1. Introductions and Welcome

Chair Hagerty asked Executive Assistant/Clerk of the Board Jennifer Doucette to conduct a roll call to ensure a quorum. A quorum of the COC was confirmed and detailed information about how the public may participate was provided.

2. Chair's Report

Chair Hagerty presented the Chair's Report and requested Member feedback on opportunities to improve meeting productivity. Suggestions included streamlining staff presentations, incorporating metrics to help measure project and program success, and clearly distinguishing between items requiring Member input and items provided for informational purposes. Members also suggested that, when feedback is requested, staff provide specific prompts or questions to help guide the discussion.

3. Open Time for Public Expression

No public expression was received.

4. Review and Approval of Meeting Minutes from March 16, 2026 (Action)

Member Powers moved to approve the March 16, 2026 Meeting Minutes, which was seconded by Alternate Vogelheim. The motion passed with Member Tye abstaining.

5. TAM Staff Report

Public Outreach Coordinator Molly Graham provided highlights from the TAM Staff Report, which was distributed to the COC and posted on the TAM website prior to the meeting.

In response to Member Roye, Principal Transportation Planner Scott McDonald confirmed that theft and vandalism of the Redwood Bikeshare Program's electric bikes (e-bikes) have not been reported. Ms. Graham added that drop-off hubs have been increased; and bikes are available at Sonoma-Marin Area Rail Transit (SMART) stations.

In response to Alternate Okada, Ms. Graham stated that a bridge will need to be replaced as part of SMART's extension from Windsor to Healdsburg.

6. Review the Draft TAM FY2026-27 Annual Budget (Action)

Director of Finance and Administration Melanie Purcell presented this item, which recommends the COC review the Draft TAM FY2026-27 Annual Budget, provide input, and recommend that the TAM Board review and release the proposed budget for public comment at the May 28, 2026 meeting.

In response to Member Roye, Ms. Purcell stated that an employee would not automatically move from salary range 20 to 21; and that any proposed salary change would depend on where the position fell in the marketplace.

In response to Alternate Deakyne, Ms. Purcell stated that TAM's Artificial Intelligence (AI) policy applies to staff, consultants, and volunteers; and that the proposed Cost of Living Adjustment (COLA) increase of 1.7% is based on sales tax revenue growth for FY2024–25.

In response to Alternate Okada, Ms. Purcell stated that TAM has received confirmation that it will receive a \$2 million federal grant for the 101-580 project from the Reconnecting Communities Pilot (RCP) Program; and that there is currently no indication that federal funding from the Metropolitan Transportation Commission (MTC) will be withheld.

In response to Member Powers, Director of Programming and Legislation David Chan confirmed that federal funding from the Neighborhood Access and Equity Grant Program was rescinded for the Merrydale Road-Civic Center Drive Multi-Use Pedestrian and Bike Path Project in 2025.

Alternate Mooney moved to approve the Draft TAM FY26-27 Annual Budget and recommend that the TAM Board review and release the proposed budget for public comment at its May 28, 2026 meeting. Member Powers seconded the motion, which passed unanimously.

7. Review the Draft 2026 Measure AA Strategic Plan (Discussion)

Mr. Chan presented this item, which included background and an overview of the Measure AA Strategic Plan; revenue forecast; and proposed changes.

In response to Alternate Deakyne, Mr. Chan stated that a subcommittee did not review the Strategic Plan, since its primary purpose is to incorporate the procedures and policies of the Measure AA Expenditure Plan, which is reviewed by a subcommittee. Mr. Chan also stated that forming a subcommittee to review the next Strategic Plan is at the discretion of the COC. If the COC chooses to form a subcommittee for the next Strategic Plan, TAM will facilitate the meetings.

Member Powers suggested adding metrics to track changes in greenhouse gas (GHG) emissions, since a goal of the Strategic Plan is to reduce GHG emissions.

In response to Member Powers, Mr. Chan confirmed that the next Measure AA Expenditure Plan update process will start in 2032, while the Measure B Expenditure Plan update process will begin in 2033; thereafter, both will be scheduled for review every six years, beginning in 2038.

In response to Alternate Clark, Mr. Chan confirmed that the Strategic Plan is updated every other year, while funding for the five-year program is updated annually, as the jurisdictions and Marin Transit rely on Measure AA funds to develop their budgets.

The Committee recessed for a dinner break at 6:05 p.m. and reconvened with all members present.

8. Marin Commutes Program Update (Discussion)

Principal Transportation Planner Scott McDonald presented this item, which included an overview of the Program; performance metrics; and program strategy.

In response to Alternate Mooney, Mr. McDonald confirmed that the program's primary purpose is to encourage travelers to use alternatives to single-occupancy vehicles; and that its campaigns target specific transportation modes to promote continued use of those alternatives.

In response to Member Powers, Mr. McDonald stated that Measure AA Expenditure Plan Category 4.6, Ferries and Regional Transit, has been broadened to make first/last mile connections eligible for funding, making it a potential funding source for the Redwood Bikeshare Program. He noted that the Metropolitan Transportation Commission (MTC) is funding the two-year bike share pilot program.

In response to Member Rhoads, Mr. McDonald stated that up to 19 applications have been received annually for the Emergency Ride Home Program. Mr. Rhoads expressed support for increased promotion of the program to encourage commuters to consider transit options.

9. 2026-2030 Crossing Guard Evaluation (Discussion)

Assistant Project Delivery Manager Audrey Veyssiere presented this item, which included an overview of the Safe Routes to Schools (SR2S) Program and the Crossing Guard Program; the evaluation process; and next steps.

In response to Member Powers, Ms. Veyssiere stated that the same wages and working conditions apply to crossing guards funded by school districts as to those funded by TAM through the program

managed by All City Management Services (ACMS). Director of Project Delivery Dan Cherrier noted that some school districts contract directly with ACMS.

In response to Member Powers, Mr. McDonald confirmed that the Marin County Bicycle Coalition (MCBC) has hired a new Program Director to replace the current SR2S Program Director, who is retiring; and added that there are no immediate plans to hire a Task Force Coordinator when the current Coordinator retires.

10. Committee Members Hot Items Report (Discussion)

Member Tye suggested that TAM's activities related to sea level rise could be highlighted in a documentary; and noted that today has been declared a Coastal Flood Day.

In response to Member Powers, Alternate Clark and Chair Hagerty, Ms. Purcell stated that staff would provide an update on the TAM Website and an opportunity for the members to provide feedback.

Alternate Mooney reported that the City of San Rafael published a draft Citywide Bicycle and Pedestrian Plan (CBPP) Update.

11. Discussion of Next Meeting Date and Recommended Items for the Agenda)

The next meeting was scheduled for July 20, 2026.

The meeting was adjourned at 7:01 p.m.



DATE: September 22, 2026

TO: Transportation Authority of Marin Community Oversight Committee

FROM: Anne Richman, Executive Director
David Chan, Director of Programming and Legislation

SUBJECT: Marin Transit's Annual Presentation (Discussion), Agenda Item No. 6

RECOMMENDATION

This is a discussion item only.

BACKGROUND

Marin Transit General Manager Robert Betts will be presenting at the September 22, 2026 COC meeting on Marin Transit's activities performed in FY2025-26 and planned activities for FY2026-27. The presentation was also provided to the TAM Board on June 25, 2026 before the TAM Board approved the allocations of Measure AA and Measure B funds to Marin Transit for its operational and capital needs for FY2026-27.

RELATIONSHIP TO COUNTYWIDE TRANSPORTATION PLAN (CTP)

Marin Transit provided over three million fixed-route transit trips in FY2025-26 and will likely match or exceed that number in FY2026-27. Without a viable transit option, many of these trips would likely be transported in single occupant vehicles that would inundate the roadways and contribute to higher emissions. Providing and encouraging more transit trips are key strategies of the Countywide Transportation Plan.

FISCAL IMPACTS

There are no fiscal impacts with this presentation as a discussion item. Allocation requests from Marin Transit were approved by the TAM Board on June 25, 2026. These approved allocations were anticipated and incorporated into TAM's FY2026/27 Annual Budget.

NEXT STEPS

There are no next steps with Marin Transit's Annual Presentation unless issues arise that necessitate follow-up actions.

ATTACHMENTS

Attachment A – Marin Transit Staff Presentation

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Marin Transit Update

TAM COMMUNITY OVERSIGHT COMMITTEE

September 22, 2026



Topics

- 01** Marin Transit Overview
- 02** FY 2025/26 Highlights
- 03** FY 2026/27 Budget Summary
- 04** FY 2026/27 Approved Allocations

Overview

Marin Transit Services

FIXED ROUTE



89%

Local Bus Service

Operated by:



3%

Rural Stagecoach

Operated by:



DEMAND RESPONSE



2%

Local Paratransit

Operated by:



OTHER SERVICES/PROGRAMS



2%

Muir Woods Shuttle

Operated by:



3%

Yellow School Bus

Operated by:



1%

Mobility Management

Operated by:



Marin Access Programs and Services Overview

Mobility Programs

For All Marin County
Residents Age 65+

-  **Intro to Mobility**
-  **Volunteer Driver**
-  **Shuttles**
-  **Travel Training**
-  **Travel Navigators**

Paratransit

For Enrolled Riders with
Disabilities

-  **Paratransit**
-  **Same Day Paratransit**
Pilot Program

Fare Assistance (MAFA)

For Enrolled Riders 65+
or with Disabilities,
with Income Barriers

-  **\$300 / Year Subsidy**
-  **Free Annual Bus Pass**
-  **Mobility Wallet**
(up to \$200 per month)

Yellow School Bus

- **Service and/or Support for five Districts**

- Miller Creek
- San Rafael Elementary
- Ross Valley
- Reed Union
- Sausalito - Marin City

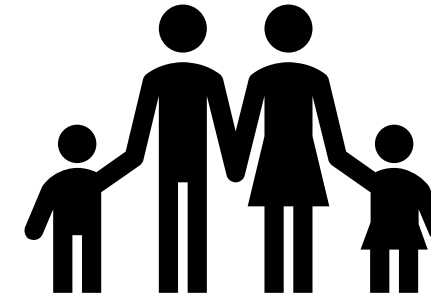
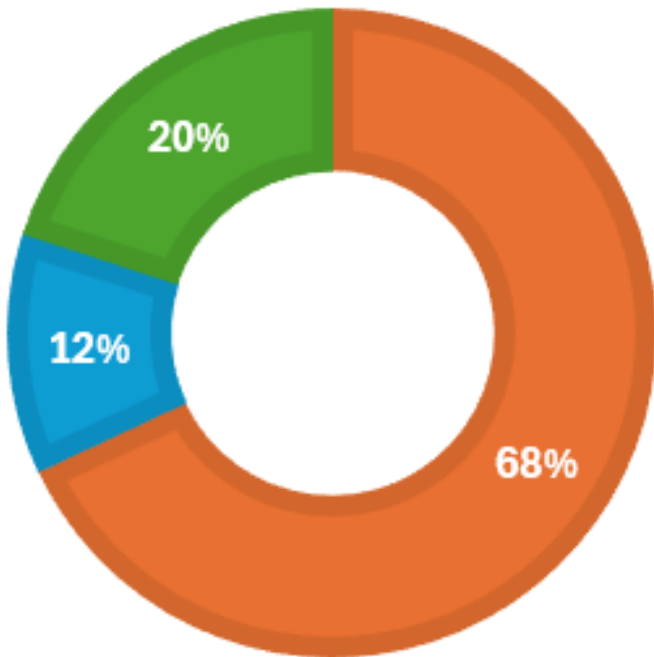
- **\$1.7 million annual Measure AA investment**

- **>3,200 one-way passes sold**



Fixed Route Rider Demographics 2024 Snapshot Survey

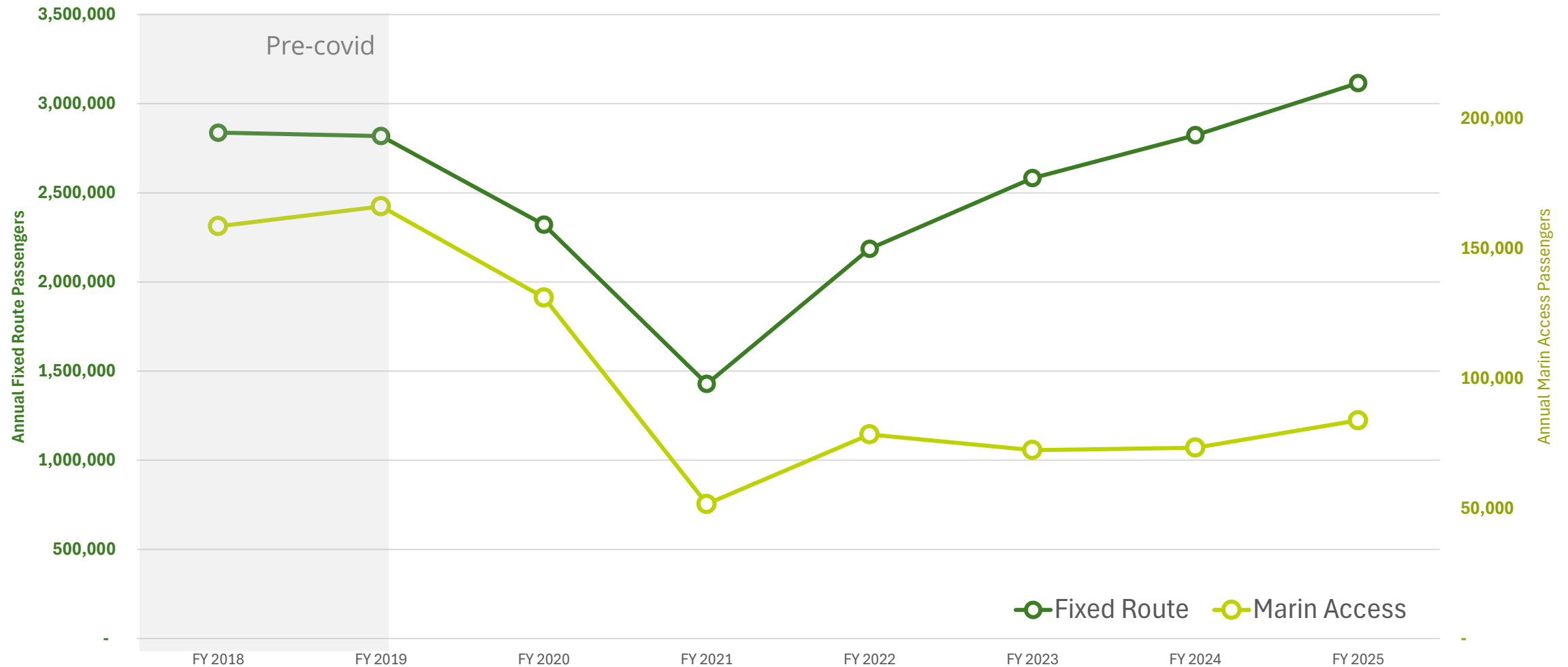
Adult Senior Youth



- 75% of riders are low-income
- 56% of riders are Hispanic
 - 54% of riders do not speak English at home
- 76% of riders do not have access to a household vehicle

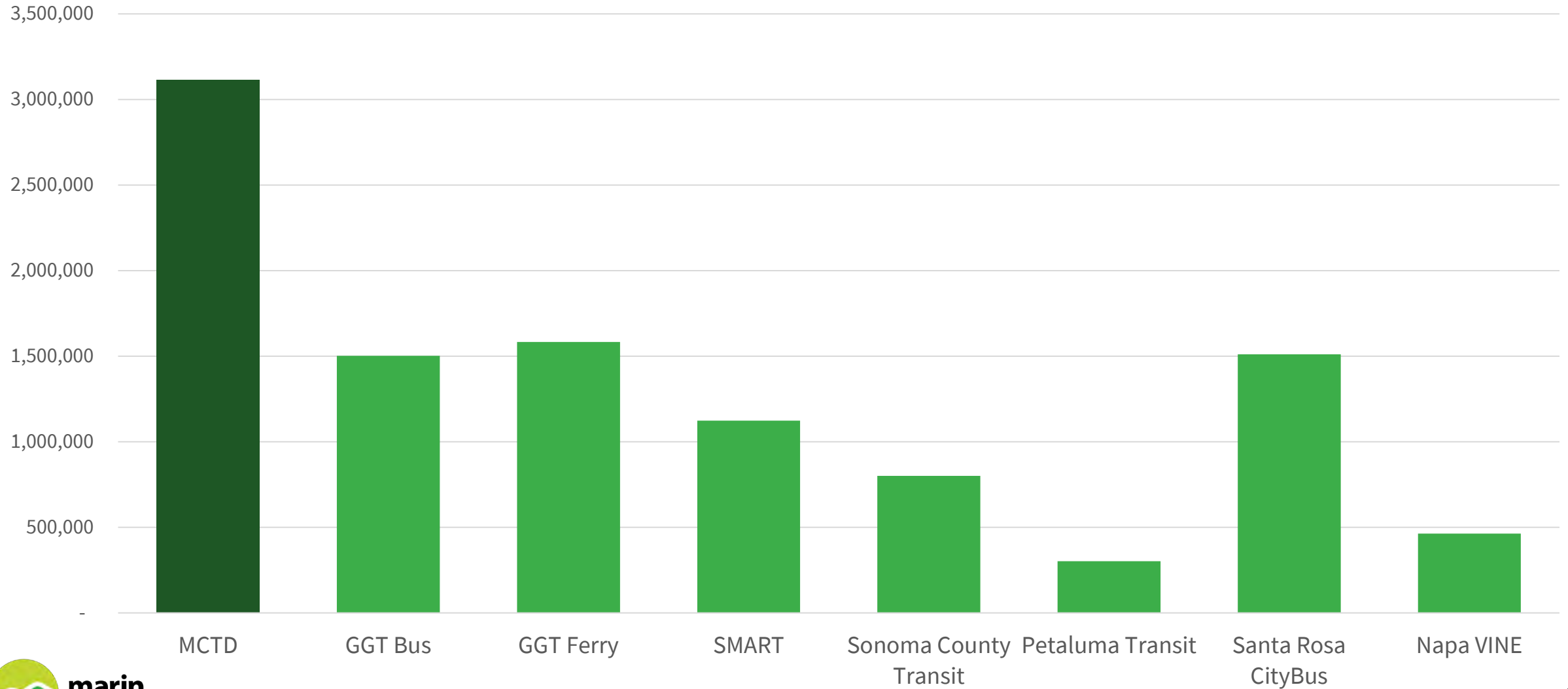
New rider survey underway – data available later this year.

Marin Transit Ridership Trends (FY 2017/18-FY 2024/25)



FY 2025 Total Fixed Route Ridership

North Bay Peer Operators



Source: FY25 Annual MTTR Data

MCTD Ridership does not include Muir Woods Shuttle or Yellow School Bus

FY 2026/27 Budget Summary

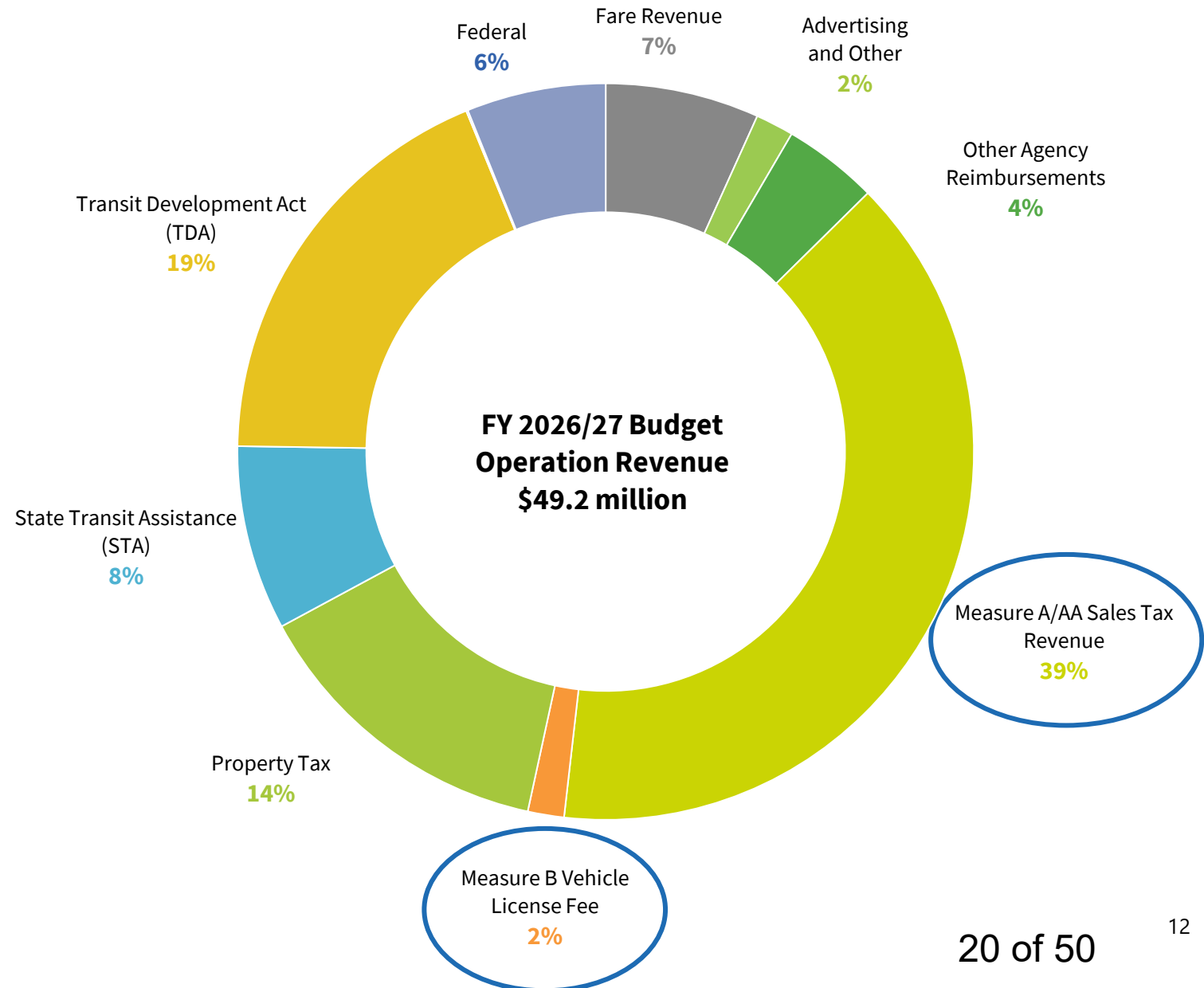
Overview- FY2026/27 Budget Summary

District is at a financial inflection point

- This is the first budget where District uses reserves to fund operations & capital projects
 - **\$575k in operating reserves, \$2.16M in capital reserves**
- Operating costs are outpacing revenue growth
- Significant decline in carryforward levels, specifically in Measure AA and STA funds
- No proposed changes to fixed route service levels in this budget
- Continued capital investment in facilities to obtain operational stability and meet zero emission goals

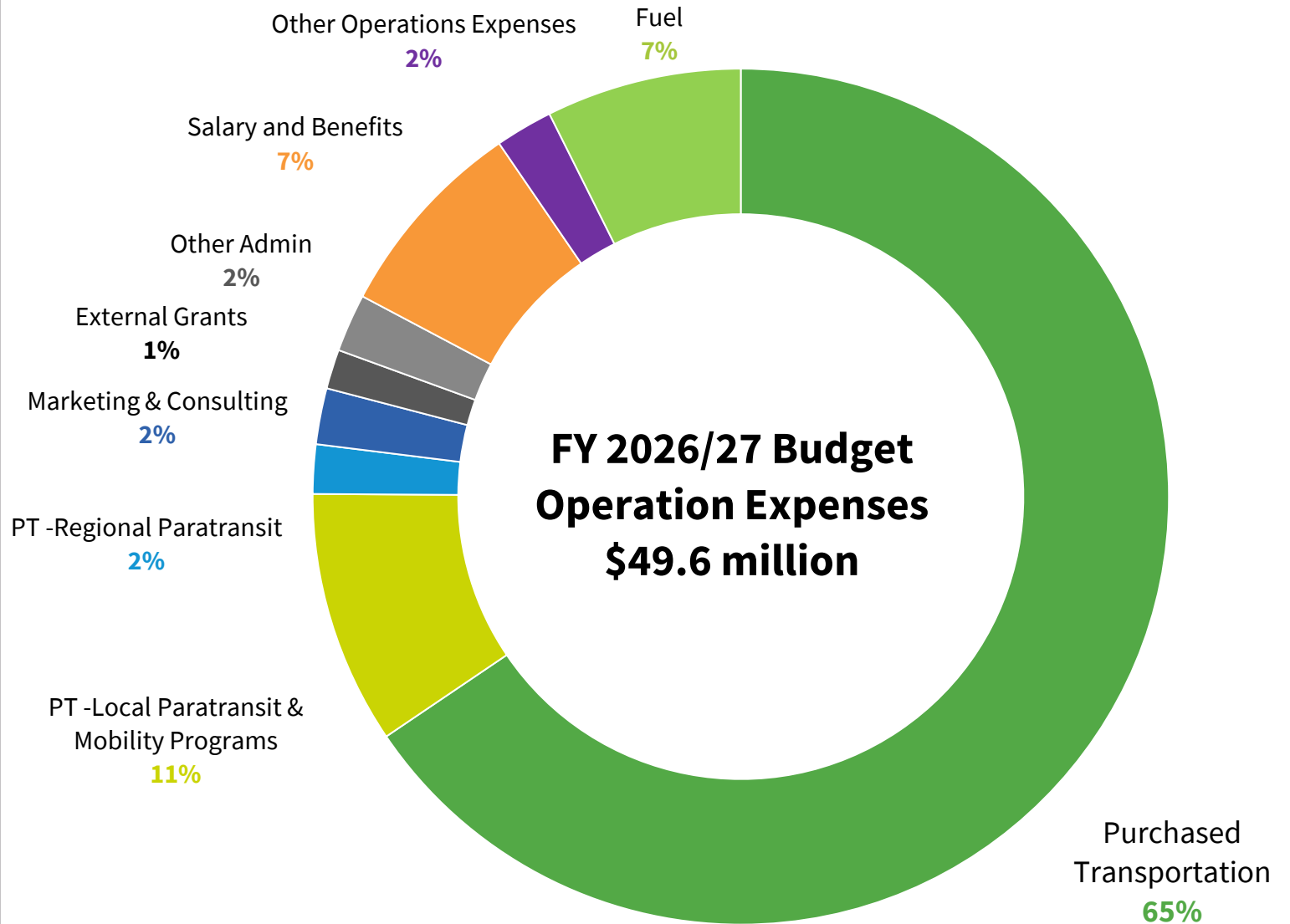
Operations Revenue

- Operations funded primarily by Local (Measure AA) and State revenue
- Slight increase in Measure AA
- Lower State revenue
 - o TDA 3% lower
 - o STA 8% lower



Operations Expense

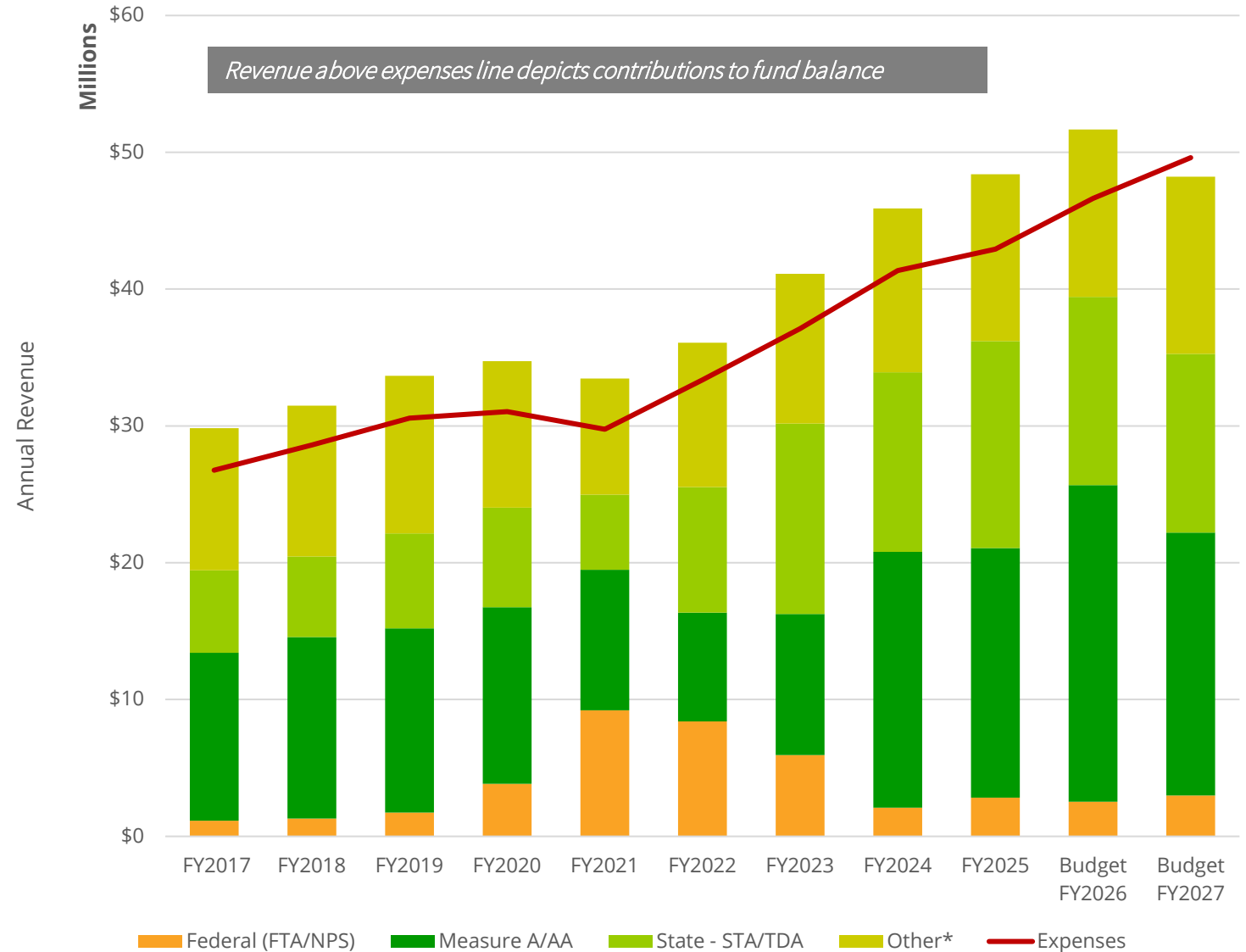
- 6% increase over prior year
- Purchased Transportation (PT) is 78% of Expenses
- Maintains current level of service
- Allows for increasing purchased transportation rates
- Allows for increasing fuel costs



Funding Sources

- Increased Federal funding during post covid years
- End of covid-era federal funding increased need for Measure AA funding
- Higher Measure AA expenditure starting in FY 2023/24 due to use of carryforward
- Measure AA levels expected to stabilize going forward with the spend down of carryforward reserves
- Expenses continue to increase

District Revenue Funding Sources by Fiscal Year



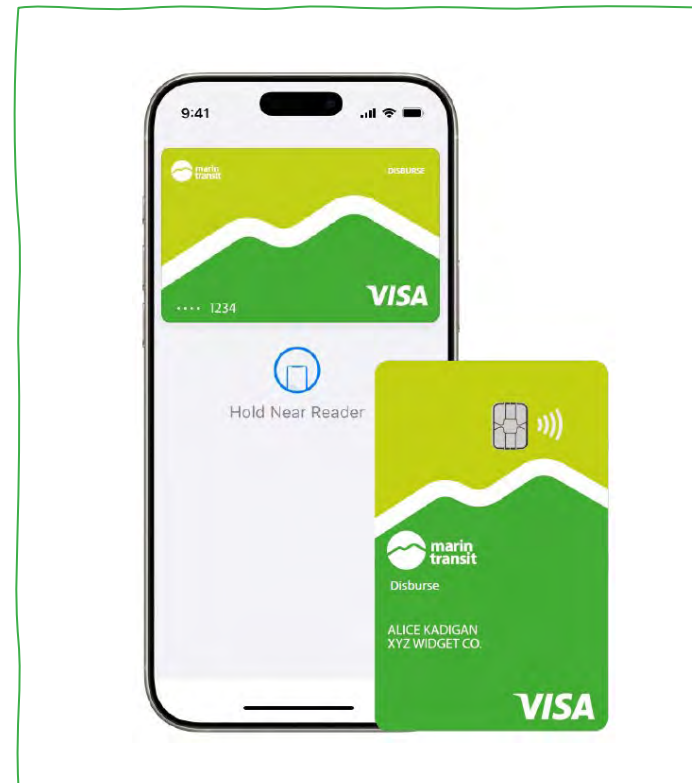
FY 2025/26 Highlights

FY 2025/26 Service Highlights

MASCOTS



Mobility Wallet

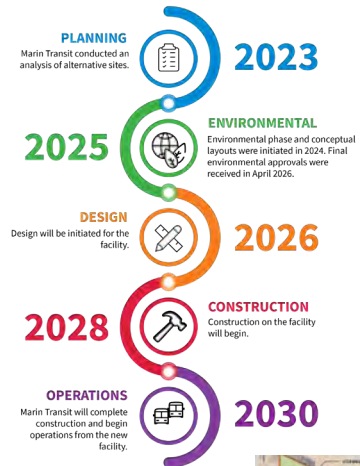


Muir Woods



FY 2025/26 Capital Highlights

Facilities



Vehicles



Bus Stops



Approved FY 2026/27 Allocations

FY 2026/27 Measure AA Allocation

Measure AA Category 4 – Local Bus Transit	Approved Amount
4.1 Bus Transit Service	\$13,256,148
4.2 Rural/Recreational Bus Services	\$1,149,828
4.3 Transit Services for Special Needs	\$3,200,000
4.4 Transit Services to Schools	\$1,700,000
4.5 Bus Transit Facilities	\$1,373,521
Measure AA Total	\$20,679,497

FY 2026/27 Measure B Allocation

Measure B	Approved Amount
1 Staffing for Mobility Management Program	\$100,000
2 Support and Enhance Paratransit (Travel Navigator Program, Operations Support, and Marketing)	\$200,000
3 “Paratransit Plus” program (Mobility Wallet and Marin Access Shuttle)	\$300,000
4 Other programs to provide mobility to seniors (Volunteer Driver & Marin Access Fare Assistance)	\$200,000
Total Allocation Request	\$800,000

Questions?

Robert Betts

rbetts@marintransit.org

(415) 226-0855

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DATE: September 22, 2026

TO: Transportation Authority of Marin Community Oversight Committee

FROM: Anne Richman, Executive Director
Molly Graham, Public Outreach Coordinator
Jennifer Doucette, Clerk of the Board

SUBJECT: Formation of the 2026 TAM Annual Report Development Subcommittee and Approval of the Draft Development Schedule (Action), Agenda Item No. 7

RECOMMENDATION

Staff recommend that the Community Oversight Committee (COC) form a 5-member subcommittee to guide staff with the development of the 2026 Annual Report (COC/TAM Annual Report) and adopt the development schedule.

BACKGROUND

In accordance with the requirements of the ½-Cent Transportation Sales Tax (Measure A/AA) Expenditure Plans and the \$10 Vehicle Registration Fee (Measure B) Expenditure Plan, the COC is required to develop an annual report to provide an overview of the Measure A/AA and Measure B revenues and expenditures. The COC/TAM Annual Report informs residents of Marin and other interested parties about key TAM funding, projects, programs and planning efforts and achievements. The report will also include the results of TAM's FY2025-26 financial audit and 2026 Measure A/AA Sales Tax Compliance Audit.

The 2026 Annual Report will highlight achievements over the years and will include financial reporting to include revenues, expenditures, and trends analyses with charts and graphs.

DISCUSSION/ANALYSIS

The combined COC/TAM annual report is a key outreach tool for TAM. The Annual Report provides thorough information about TAM activities and confirms that Measure A/AA and Measure B funds are being spent in accordance with the voter-approved Expenditure Plans. The Annual Report also provides pertinent information about other projects/programs that TAM participates in as the Congestion Management Agency (CMA) of the County and as a funding partner.

The COC subcommittee is a key resource in helping to develop the report, and the COC Chairperson and staff are seeking volunteers to serve on the committee. This year, the process is beginning earlier to allow more time for input and to consider improvements to the report's content, format, and distribution. An initial subcommittee meeting was held on August 21 with Chairperson Kevin Hagerty, Vice-Chairperson Peter Pelham, Members Jessica Deakyne and Philip Mooney, and staff Jennifer Doucette and Molly Graham. Additional COC members are welcome and encouraged to join the subcommittee.

The subcommittee discussed making the report more concise and accessible, highlighting the COC's oversight role and measurable benefits to Marin residents, expanding online and outreach opportunities, and involving the full COC earlier in the development process. Given staff capacity associated with TAM's website redesign, more extensive format or digital enhancements may be phased in over time.

A draft outline of the Annual Report is included as Attachment A. The subcommittee will further develop the report over the next few months.

FISCAL CONSIDERATION

The budget amount needed to produce the report is included in the Document/Video/Marketing Material Reproduction line item of the FY2026-27 TAM Annual Budget. The graphic design cost of the report is estimated to be \$8,000 and an additional \$5,000 is set aside for printing a limited number of hard copies.

NEXT STEPS

Staff will seek the subcommittee's input and guidance on development of the Annual Report. Below is the proposed development timeline:

- August – November 2026: Subcommittee meetings to review design ideas, content, and distribution plan
- December 2026 – January 2027: Subcommittee review of draft COC/TAM Annual Report
- February 2027: COC review and approval of the final draft COC/TAM Annual Report
- March 2027: TAM Board review and acceptance of the COC/TAM Annual Report
- March 2027: Distribution of the COC/TAM Annual Report

ATTACHMENTS

Attachment A – Proposed Draft 2026 TAM Annual Report Outline

DRAFT 2026 Annual Report Outline

Background/Overview

Message from the TAM Board Chairperson
About TAM – TAM Board and COC
Message from the COC Chairperson

Key Updates and Highlights from 2026

Highlights of 2026 Accomplishments

Funding

Local Funding:
Measure A/AA ½-Cent Transportation Sales Tax
Measure B \$10 Vehicle Registration Fee
Regional/State/Federal Funding

Projects

Highway Projects
Major and Local Roadway Projects
Bicycle and Pedestrian Projects

Programs

Safe Routes to Schools, Safe Pathways and Crossing Guards
Trip and Pollution Reduction Programs

Planning and Coordination

Planning Activities
Local and Regional Coordination

Transit

Local Transit
Regional Transit

Community Engagement

Meetings and Events
TAM Public Outreach and Information Tools

Featured COC Member

TAM Financial Reporting

Revenues and Expenditures, Financial Condition, Trends Analyses, and Audit Results

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DATE: September 22, 2026

TO: Transportation Authority of Marin Community Oversight Committee

FROM: Anne Richman, Executive Director
Jennifer Doucette, Clerk of the Board

SUBJECT: Amendment to the Community Oversight Committee (COC) Bylaws to Revise the Quorum Requirements and Other Updates Related to the Adopted Measure AA Expenditure Plan Amendments (Action), Agenda Item No. 8

RECOMMENDATION

The Community Oversight Committee (COC) reviews the proposed amendments to the COC Bylaws, including revising the quorum requirement from a fixed number of seven members to representatives from at least half of the Committee's membership areas or organizations, and refers them to the TAM Board for approval.

BACKGROUND

The COC Bylaws govern the Committee's proceedings and establish its membership, responsibilities, meeting procedures, and other operating requirements. Amendments to the Bylaws require approval by a majority vote of the Committee's total membership and approval by the TAM Board of Commissioners.

The COC is currently composed of 12 members representing five geographic planning areas and seven countywide organizations or constituencies. The existing Bylaws establish seven members as the quorum required to conduct Committee business.

The Committee has periodically experienced difficulty meeting the seven-member quorum requirement, particularly when members and their alternates are unavailable. When a quorum is not present, the Committee may discuss matters as a committee of the whole but cannot take formal action.

DISCUSSION

Staff has prepared proposed amendments to update and clarify portions of the COC Bylaws. The principal proposed change would replace the existing fixed quorum of seven members with a quorum consisting of representatives from at least half of the Committee's membership areas or organizations.

The proposed language is as follows:

A quorum shall consist of representatives from at least half of the Committee's membership areas or organizations. No actions will be taken at meetings without a quorum, and all official acts of the Committee shall require the affirmative vote of a majority of the members present.

Under the Committee's current 12-member structure, representatives from at least six membership areas or organizations would be required to establish a quorum.

The proposed amendment would:

- Reduce the quorum requirement from seven representatives to six under the current Committee structure;
- Maintain representation from at least half of the Committee's membership areas or organizations before official business may be conducted;
- Reduce the likelihood that meetings cannot proceed due to the absence of a seventh representative; and
- Support the Committee's ability to carry out its oversight responsibilities in a timely manner.

The change would affect only the quorum requirement and would not modify the Committee's membership composition, representation categories, appointment process, advisory role, or voting requirements.

The proposed amendments would also update references related to the Measure AA Expenditure Plan review. That process is now complete, and the amended Measure AA Expenditure Plan has been adopted. The revisions would ensure that the Bylaws reflect the current status of the Expenditure Plan and incorporate related administrative and conforming updates.

The amended Measure AA Expenditure Plan also provides that, to accurately represent the voices of Marin's communities, particularly to address the needs and perspectives of Equity Priority Communities, the TAM Board may review and amend the COC membership structure when necessary. Consistent with this provision, the proposed Bylaws clarify the TAM Board's authority to consider future changes to the Committee's membership structure.

Staff is developing a process and guidelines to support any future review of COC representation and membership categories. This work will be brought forward separately and is not part of the proposed Bylaws amendments currently under consideration. Accordingly, the proposed amendments do not make any changes to the Committee's existing membership composition at this time.

FISCAL IMPACTS

There is no direct fiscal impact associated with the proposed Bylaws amendments.

NEXT STEPS

Following consideration by the COC, the proposed amended Bylaws will be presented to the TAM Board for review and approval. Staff will separately continue developing a process and guidelines for the future review of COC representation and membership categories.

ATTACHMENTS

Attachment A – Proposed Amended Community Oversight Committee Bylaws – Redlined

COMMUNITY OVERSIGHT COMMITTEE BYLAWS

ARTICLE I GENERAL PROVISIONS

§ 1.1 Purpose

These Bylaws govern the proceedings of the Community Oversight Committee, ~~formerly~~ also known as the Citizens' Oversight Committee (Committee), an advisory committee established by the Transportation Authority of Marin (TAM) Board of Commissioners.

§ 1.2 Construction of Bylaws

Unless otherwise required, the general provisions, rules of construction and definitions set forth in the TAM Advisory Committees Standing Rules and Application and Appointment Procedures, with Article IV Section 104.3 of the TAM Administrative Code, shall govern the construction of these Bylaws. These Bylaws shall govern the Committee's proceedings to the extent they are consistent with Standing Rules and Application and Appointment Procedures, the TAM Administrative Code, and law.

§ 1.3 Definitions

As used in these Bylaws:

- "Committee" means the Community Oversight Committee.
- "Chairperson" means the person chairing the Committee.
- "Authority" means the Transportation Authority of Marin (TAM).
- "Brown Act" means California's open meeting law, the Ralph M. Brown Act, California Government Code, Sections 54950 *et seq.*
- "Measure A Expenditure Plan" means the Marin County Transportation Sales Tax Expenditure Plan, the 20-year plan for expending the half-cent sales tax revenues contained in Measure A, approved by voters in 2004 and implemented in 2005.
- "Measure A" means the measure approved by voters of Marin County on November 2, 2004, that initiates a half-cent sales tax for transportation projects and programs.
- "Measure AA Expenditure Plan" means the Marin County Transportation Sales Tax Expenditure Plan, the 30-year plan for expending the half-cent sales tax revenues contained in Measure AA, approved by voters in 2018, ~~and~~ implemented in 2019, and amended in 2026.
- "Measure AA" means the measure approved by voters of Marin County on November 6, 2018, that extended the original Measure A by 30-years, for transportation projects and programs, to 2049.
- "Measure B Expenditure Plan" means the Marin County \$10 Vehicle Registration Fee Expenditure Plan, the plan for expending the \$10 vehicle registration fee revenue contained in Measure B, approved by voters in November 2010, ~~and~~ implemented in 2011, and amended in 2023.

- “Measure B” means the measure approved by voters of Marin County on November 2, 2010, that initiates a \$10 vehicle registration fee increase for transportation projects and programs.

§ 1.4 Adoption and Amendment of Bylaws

- The Committee shall have adopted Bylaws approved by the TAM Board of Commissioners within 90 days of Committee formation.
- These Bylaws shall be adopted and amended by the Committee by majority vote of its total membership, and with approval of the TAM Board of Commissioners.

ARTICLE II

DUTIES AND AUTHORITY

§ 2.1 Duties

- Review all Measure A/AA related expenditures for consistency with the voter-approved Marin County Transportation Sales Tax Expenditure Plans including, but not limited to, the performance criteria as set forth in the plans.
- Review all Measure B related expenditures for consistency with the voter-approved Marin County Vehicle Registration Fee Expenditure Plan.
- Hold public hearings and issue reports, on at least an annual basis, to inform Marin County residents whether Measure A/AA and Measure B funds are being spent in conformance with their respective Expenditure Plans.
- Publish an annual report on both the Measure A/AA and Measure B expenditures. Copies of this document must be made widely available to the public at large.
- Approve an audit scope consistent with the requirements of Government Code Section 26909 and the *California Code of Regulations*, Title 2, Division 2, Chapter 2, Subchapter 5.
- Recommend an independent auditor, selected through a competitive process, to the TAM Board of Commissioners for award of a contract.
- Review the findings of compliance audits of Measure A/AA and/or Measure B recipients, when such audits are required by the TAM Board of Commissioners.

§ 2.2 Authority and Limitations

- The Committee will have full access to the Authority’s independent auditor and will have the authority to request and review specific information and to comment on the auditor’s reports.
- The Committee shall only have advisory powers to the Authority.
- Except for those reports where the Measure A/AA and Measure B Expenditure Plans require the Committee to report directly to the public, the Committee shall not have the authority to communicate externally, but all communications by the Committee shall go to and through the Authority. No expenditures or requisitions for services and supplies shall be made by the Committee. Individual members shall be entitled to reimbursement for travel or other expenses only as authorized by the Authority.

ARTICLE III MEMBERSHIP

The Committee is currently composed of 12 members who are private residents and who collectively represent the diversity of Marin County. Membership shall be limited to Marin County residents without economic interest in any of the Authority's projects. As the result of the Amended 2023 Measure B Expenditure Plan, and Amended 2026 ~~pending the~~ Measure AA Expenditure Plan ~~Review~~, the TAM Board of Commissioners has the authority to review and amend the COC membership structure when necessary to accurately represent the voices of the communities in Marin, especially to timely address the needs and voices of the Equity Priority Communities (EPCs). ~~will have the authority to review and change the membership structure over time, including to reflect the needs and voices of the various communities, especially those who are underserved.~~

Each organization represented on the Committee shall nominate its representative, with final appointments approved by the governing board of the Authority. The TAM Board of Commissioners shall retain discretion to rescind any Committee appointment(s) as deemed necessary. Members of this Committee shall be appointed to their full terms, subject to eligibility provisions contained in Section 104.3 of the TAM Administrative Code.

§ 3.1 Membership Composition

- One member selected from each of the planning areas in Marin County by the Authority Commissioners, representing that area (Northern Marin, Central Marin, Ross Valley, Southern Marin, and West Marin), totaling 5 members.
- Seven members selected to reflect a balance of viewpoints across the County. These members shall be nominated by their respective organizations and appointed by the TAM Commission as follows:
 - One representative from a tax payer group;
 - One representative from the environmental organizations of Marin County;
 - One representative from a major Marin employer;
 - One representative from the Marin County Paratransit Coordinating Council, representing seniors and persons with disabilities;
 - One representative from the League of Women Voters;
 - One representative from an advocacy group representing bicyclists and pedestrians;
 - One representative from a school district. (Parents are considered eligible candidates.)

§ 3.2 Alternates

- Each Committee member shall have a designated alternate, nominated by the nominating organization and appointed by TAM, who shall attend Committee meetings in the event that the appointed Committee member is unable to attend. It shall be the responsibility of the appointed Committee member to inform their designated alternate when they are unable to attend a meeting of the Committee.
- Alternates do not vote unless they are taking the place of an absent member.

§ 3.3 Terms

- Members and alternates shall be appointed for a term of four years.

- To provide for staggered terms, at the first meeting of the Committee, the members will draw lots to determine whether their and their alternate's initial appointment is for two or four years.
- All initial appointment terms shall commence on August 1, 2005 and, subject to earlier removal or termination, shall expire on May 31, 2007, as to two-year terms, and on May 31, 2009, as to four-year terms. Thereafter, terms shall commence on June 1 and shall terminate on the fourth anniversary date of such commencement date.
- Committee candidates are required to complete and submit an application. Applications shall be submitted to the TAM Executive Director.
- Existing members who wish to continue serving in their appointed capacity for an additional term are required to complete and submit a new application or may update and resubmit their original application if no pertinent information has changed. Applications shall be submitted to the TAM Executive Director.

§ 3.4 Vacancies

- If a Committee member or alternate is unable to complete his or her term, a replacement member will be nominated by the nominating organization and appointed by the TAM Board of Commissioners to fill the vacancy and complete the appointed term.
- All qualifying applications for the vacancy will be submitted to the Authority for consideration, selection, and appointment. When a vacancy exists on the Committee and no applications have been submitted, the vacancy will be continued until such time as an appointment is made. The TAM Board of Commissioners may, at any time, move to continue an appointment to a subsequent date.

§ 3.5 Conduct

- Members shall be responsible for having a working knowledge of the establishing ordinance, Bylaws, federal or state mandates, and any other governing regulations that define and set forth the intent and purpose of their appointment and shall only represent and take action on matters related thereto.
- Members shall not misrepresent the scope of their influence or authority in matters assigned, or represent recommendations of the Committee as official TAM policy until such time as formal action has been taken by the Authority.
- Unless authorized as the designated spokesperson by the Committee, an individual member may not represent the Committee before any other committee or agency or to the press or general public.

§ 3.6 Subcommittees

- The Committee may elect to form subcommittees to perform specific parts of its mission, such as reviewing financial and/or compliance audit reports and guiding the development of the Committee's annual reports.
- All subcommittees with voting power shall have an odd number of members so that tie votes are less likely.
- Alternates and staff members can be part of a subcommittee with no voting power.

- Any special or ad hoc advisory subcommittees may be abolished upon the accomplishment of its purpose or by a majority vote of the Committee.

ARTICLE IV OFFICERS

The Committee shall elect a Chairperson and a Vice-Chairperson. The Committee may choose to establish other elected positions as well. Terms for the Chairperson and the Vice-Chairperson, and other elected positions, shall be two-years. Elections for all positions shall take place at the first meeting of the even-numbered years.

§ 4.1 Chairperson and Vice-Chairperson

A Chairperson and Vice-Chairperson shall be elected by a majority of the Committee members present through a process of nomination and seconding. If more than one person is nominated and seconded, the appointment will be by a majority vote. In the event of a vacancy in the Chairperson's position, the Vice-Chairperson shall succeed as Chairperson for the balance of the Chairperson's term, and the Committee shall elect a successor to fill the vacancy in the Vice-Chairperson's position. In the event of a vacancy in the Vice-Chairperson's position, the Committee shall elect a successor from its membership.

- Duties of the Chairperson:
 - Call the meetings to order;
 - Preside over each meeting;
 - Identify items of interest for future committee agendas that are relevant to the Committee's responsibilities;
 - Appoint the members of each Subcommittee that the Committee chooses to form;
 - Attend, or appoint another Committee member to attend, meetings of the Authority at which expenditures of Measure A/AA Sales Tax and/or Measure B Vehicle Registration Fee revenues represent an action item;
 - Serve as liaison to TAM staff between meetings;
 - Serve as the designated spokesperson for the Committee.
- Duties of the Vice-Chairperson:
 - Perform the duties of the Chairperson when the Chairperson is absent.

ARTICLE V MEETINGS

§ 5.1 Regular Meetings

- Regular meetings of the Committee shall be held, as needed, on the third (3rd) Monday of the month, or any day agreed by the Committee, not less often than every six months. The Committee meeting shall commence at 5:00 p.m. at the Authority's office in San Rafael California.
- Whenever a regular meeting falls on a holiday observed by the Authority, the meeting shall be held on another day or canceled at the direction of the Committee.

- A rescheduled regular meeting shall be designated as a regular meeting.
- All meeting locations shall be ADA compliant.

§ 5.2 Special Meetings

- A special meeting may be called by the Chairperson with the approval of the TAM Executive Director. The meeting shall be called and noticed as provided in Section 5.3 below.

§ 5.3 Calling and Noticing of Open Meetings

- All meetings shall be called, noticed and conducted in accordance with the applicable provisions of the Brown Act, which mandates open meetings for legislative bodies. Information announcing the hearings must be well publicized and posted in advance. The TAM Executive Director shall be given notice of all meetings. The Committee may meet in a session closed to the public only for purposes permitted by the Brown Act.
- Writings which are public records and which are distributed during the Committee meeting shall be made available for public inspection at the meeting if prepared by the Authority or a member of the Committee, or after the meeting if prepared by some other person.

§ 5.4 Quorum; Vote; Committee of the Whole

- ~~A quorum shall consist of representatives from at least half of the Committee's membership areas or organizations. No actions will be taken at meetings without a quorum, and all official acts of the Committee shall require the affirmative vote of a majority of the members present. The presence of a majority of the Committee members shall constitute a quorum for the transaction of business. All official acts of the Committee shall require the presence of a quorum and the affirmative vote of a majority of the members present. A quorum for this Committee is 7.~~
- At any regularly called meeting not held because of a lack of a quorum, the members present may constitute themselves a "committee of the whole" for the purpose of discussing matters on the agenda of interest to the committee members present. The committee of the whole shall automatically cease to exist if a quorum is present at the meeting.

§ 5.5 Attendance

- Members are expected to attend all meetings; however, it is anticipated that some members may not be able to attend all meetings for various reasons. If a member is unable to attend a meeting, he or she should notify TAM staff and the designated alternate as soon as possible prior to the scheduled meeting.
- If a member is absent from four Committee meetings in any twelve-month period or for three consecutive meetings without notifying TAM staff and the designated alternate, the position shall automatically be vacated, and a successor shall be appointed to fill the remainder of that member's term.

§ 5.6 Matters Requiring Committee Action

- A matter requiring Committee action shall be listed on the posted agenda as an action item before the Committee may act upon it, with the potential action that will be taken noted.

§ 5.7 Public Comment

- For a regular meeting, members of the public shall be given an opportunity to address the Committee either before or during the Committee's consideration of the item, if it is listed on the agenda, or, if it is not listed on the agenda but is within the scope of the Committee, under the agenda item heading "Public Comments."
- Each member of the public shall limit their comments to three minutes. Any person addressing the Committee may submit written documents to complement their comments.
- The Chairperson may change the time limit and/or the order of public comments as deemed appropriate but may not reduce the time limit to less than two minutes.

§ 5.8 Ground Rules

- When presentations are being made, they should proceed without interruption. Questions and comments should be made following the completion of the presentation.
- The Chairperson may order any person removed from the Committee meeting who causes a disturbance, and the Chairperson may direct the meeting room cleared when deemed necessary to maintain order, unless the rest of the Committee determines otherwise by a majority vote.

§ 5.9 Robert's Rules

- All rules of order not herein provided for shall be determined in accordance with *Robert's Rules of Order*, latest edition.

ARTICLE VI**AGENDAS AND MEETING NOTICES****§ 6.1 Agenda Format**

The COC meeting agendas should comply with the following guidelines, as appropriate:

- Starting time and meeting location
- Introductions
- Review and approval of draft meeting minutes from the last meeting
- Scheduled monthly agenda items
- Confirm date and time of the next meeting
- Public Comment

§ 6.2 Agenda Preparation

- TAM staff shall produce the agenda for each meeting in consultation with the TAM Executive Director and the Committee Chairperson. Material intended for placement on the agenda shall be delivered to staff on or before 12:00 Noon on the date established as the agenda deadline for the forthcoming meeting, which is two weeks before the meeting. TAM staff may withhold placement on the agenda of any matter which is not received in a timely manner, lacks sufficient information or is in need of staff review and report prior to Committee consideration.

§ 6.3 Agenda Posting and Delivery

- The written agenda for each regular meeting shall be posted by TAM staff at least 72 hours before the meeting is scheduled to begin. The agenda shall be posted in a location that is freely accessible to the public. Together with supporting documents, the agenda shall be delivered to each Committee member and the TAM Executive Director at least 72 hours before each regular meeting and at least 24 hours before each special meeting.

§ 6.4 Meeting Notices

- TAM staff shall provide notice of every regular meeting, and every special meeting to each person who has filed a written request for notice with TAM. The notice shall be provided at least one week prior to the date set for the meeting. Notice of special meetings called less than seven days prior to the date set for the meeting shall be given as TAM staff deems practical. All notices shall clearly indicate that reasonable accommodations will be provided on request.

§ 6.5 Meeting Minutes

- The Committee shall cause to be kept at the offices of TAM a record of minutes of all meetings and actions of the Committee and its subcommittees with the time and place of holding, the names of those present at the Committee meetings and subcommittee meetings, and the proceedings.
- Draft minutes will be prepared by TAM staff and will be distributed with agendas before the next meeting. Adoption of minutes shall occur at the next meeting with the support of the majority of the members present.

**ARTICLE VII
MISCELLANEOUS****§ 7.1 Public Information List of Members**

- TAM staff shall maintain a public information list of members and designated alternates appointed to the Committee. The list shall include the name of the appointee, the date the term expires, and the affiliation and/or nominating organization. The list shall be updated whenever there are changes in membership.

§ 7.2 Staff Support

- TAM staff shall prepare and distribute the Committee's agendas, notices, minutes, correspondence and other documents. TAM staff shall maintain a record of all proceedings of the Committee as required by law and shall perform other duties as provided in these Bylaws.

Certificate of Chairperson

I am the duly elected Chairperson of the Community Oversight Committee for the Transportation Authority of Marin, and I hereby certify that the foregoing is a true and correct copy of the Bylaws of the Committee as of October 22, 2026~~June 27, 2024~~.

Print Name

Signature

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DATE: September 22, 2026

TO: Transportation Authority of Marin Community Oversight Committee

FROM: Anne Richman, Executive Director
Molly Graham, Public Outreach Coordinator
Jennifer Doucette, Clerk of the Board

SUBJECT: Community Oversight Committee (COC) Vacancies and Recruitment (Discussion), Agenda Item No. 9

RECOMMENDATION

This item is presented for discussion to advise the Community Oversight Committee (COC) of current vacancies and to request input and recommendations on potential candidates.

BACKGROUND

The COC oversees the Measure A/AA ½-Cent Transportation Sales Tax and the Measure B \$10 Vehicle Registration Fee revenue and expenditure activities as required by the voter approved Expenditure Plans for the respective measures. As an independently functioning group, the COC assures that the voter-approved Measure A/AA Sales Tax and Measure B VRF Expenditure Plans are carried out according to the requirements specified in the plans. The COC is composed of 12 members and 12 alternates who live in Marin County and collectively represent diverse interests of Marin County. COC members must not have any economic interest in TAM's projects and cannot be elected officials. COC nominations must be confirmed by the TAM Board.

DISCUSSION

TAM currently has several vacant COC representative positions. Filling these vacancies will help ensure continued engagement and strong representation within the Community Oversight Committee.

TAM has primarily identified potential candidates through TAM Board members and current COC members. Staff will also conduct additional outreach to broaden awareness of the opportunities and recruit qualified individuals to serve in these roles.

COC members are encouraged to suggest individuals who may be interested and well suited to serve as COC representatives.

TAM Community Oversight Committee Membership – September 2026

Representing Area/Organization	Member/Candidate	Term Expiration
Northern Marin Planning Area	Member – Charley Vogt	May 31, 2029
	Alternate – Jessica Deakyne	
Central Marin Planning Area	Member – Philip Mooney	May 31, 2029
	<i>Alternate – Vacant</i>	
Ross Valley Planning Area	Member – Paul Royce	May 31, 2027
	<i>Alternate – Vacant</i>	
Southern Marin Planning Area	Member – Charlie Vogelheim	May 31, 2027
	Alternate – Chuck Hornbrook	
West Marin Planning Area	Member – Scott Tye	May 31, 2027
	<i>Alternate – Vacant</i>	
Marin County Paratransit Coordinating Council	Member – Allan Bortel	May 31, 2027
	Alternate – Jane Gould	
Bicyclist and Pedestrian Groups	Member – Dave Rhoads	May 31, 2027
	<i>Alternate – Vacant</i>	
Environmental Organizations	Member – Kate Powers	May 31, 2029
	Alternate – Nancy Okada	
School Districts	<i>Member – Vacant</i>	May 31, 2029
	<i>Alternate – Vacant</i>	
Major Marin Employers	Member – Peter Pelham (Vice Chair)	May 31, 2029
	<i>Alternate – Vacant</i>	
Taxpayer Group	<i>Member – Vacant</i>	May 31, 2029
	<i>Alternate – Vacant</i>	
League of Women Voters	Member – Kevin Hagerty (Chair)	May 31, 2027
	Alternate – Susan Clark	

FISCAL CONSIDERATION

Not applicable.

NEXT STEPS

Staff will continue to solicit nominations and applications to fill the remaining vacant positions and share updates and next steps as outreach moves forward.

ATTACHMENTS

None.



DATE: September 22, 2026

TO: Transportation Authority of Marin Community Oversight Committee

FROM: Anne Richman, Executive Director
Melanie Purcell, Director of Finance and Administration

SUBJECT: 2026 Measure A/AA Transportation Sales Tax Compliance Audit Auditee List
(Information), Agenda Item No. 10

RECOMMENDATION

This item is provided for information only to advise the Community Oversight Committee (COC) of the 2026 Measure A/AA ½-Cent Transportation Sales Tax Compliance Audit Auditee List.

BACKGROUND

Both the Measure A and Measure AA ½-Cent Transportation Sales Tax Expenditure Plans provide TAM with the authority and responsibility to audit all Measure A/AA fund recipients for their use of the sales tax proceeds. Independent compliance audits are explicitly permitted under the terms and conditions of TAM's funding agreements/contracts with all Measure A/AA ½-Cent Transportation Sales Tax funding recipients as well. The TAM Board adopted the original Measure A Compliance Audit Policy, which was developed by the staff under guidance of the COC, at its October 28, 2010 Board meeting and the implementation of the Policy started in 2011. The Compliance Audit Policy was updated to include all categories under Measure AA, reviewed by the COC at its March 16, 2020 meeting, and approved by the TAM Board at its April 23, 2020 meeting. According to the policy, each year recipients are selected for auditing subject to this policy.

DISCUSSION/ANALYSIS

The 2026 Compliance Audit Cycle covers Measure A/AA ½-Cent Sales Tax expenditures, which occurred in or prior to FY2025-26. Those audits will help TAM further confirm that Measure A/AA ½-Cent Sales Tax funds are spent in accordance with the requirements of the Expenditure Plans. Based on the schedule and selection criteria and requirements specified in the Measure A/AA Compliance Audit Policy, a total of five compliance audits are recommended for this round as presented in the table on Page 2. A greater number of audits is recommended this year because projects funded with interest proceeds are now due for review. In addition, Measure AA Category 3.2 (Crossing Guards) is audited on an alternating-year cycle and was not included in last year's audit.

The list of proposed auditees was accepted by the TAM Board at its July 23, 2026 meeting. Staff conducted a workshop in August to provide fund recipients the opportunity to fully understand the compliance audit requirements, process, and timeline. Funding recipients selected for the 2026 Compliance Audit cycle were notified and pre-audit meetings scheduled.

Sales Tax Fund Recipients Selected for the 2026 Measure AA Compliance Audit Cycle		
	Fund Recipient(s)	Funding Strategy/Category
Interest Revenue Funding Usage	City of San Rafael; County of Marin	Bike Path Maintenance
Measure A/AA Major Road Set Aside	None at this time	
Category 1 Highway 101 & Adjacent Roadways	None at this time	
Category 2.1 Local Streets and Road	Town of Tiburon	2026 Various Streets Pavement Rehabilitation Project
Category 2.2 Safe Pathways to School Project	Town of San Anselmo	Hawk Beacon Project
Category 3.1 Safe Routes to Schools Program	None at this time	
Category 3.2 Crossing Guards	All City Management Services	Crossing Guard Program
Category 4 Local Bus Transit System	Marin Transit	For all sales tax funds received for its FY24-25 transit operation and capital needs

FISCAL CONSIDERATION

Funding needed for the audits is included in the Adopted TAM FY2026-27 Annual Budget and staff expects the task will be finished on schedule and within budget.

NEXT STEPS

All compliance audit reports will be presented to the COC and the TAM Board for review and acceptance once they are finalized, typically around the end of the calendar year.

ATTACHMENTS

None.