TRANSPORTATION AUTHORITY OF MARIN

REQUEST FOR QUALIFICATIONS

Date Issued: October 12, 2026

Program, Project & Construction

Management and Oversight Services

for

Various Projects in Marin County

QUESTIONS & ANSWERS #2:

Date: November 6, 2026

Transportation Authority of Marin

900 Fifth Avenue, Suite 100

San Rafael, CA 94901

Transportation Authority of Marin
RFQ PMO On-Call IDIQ
Questions & Answers #2 – November 6, 2026

This document compiles all the questions and their answers received to date (see cover sheet) about the RFQ for Program, Project & Construction Management and Oversight Services for Various Projects in Marin County. Any additional questions regarding this solicitation shall be submitted by email to: Audrey Veyssiere at aveyssiere@tam.ca.gov by November 4, 2026.

Questions and Answers from the Pre-Qualification Meeting:

1. **Will the successful firm/team be precluded from pursuing any of the larger projects/contracts that TAM may offer during the course of the 5-year period? Please elaborate on when a firm who performs an Independent Cost Estimate may be precluded from competing for the related project procurement.**

   The successful firm/team will be precluded from pursuing any of the larger projects/contracts, unless TAM determines that an appropriate internal firewall or other conflict-mitigation measures adequately address the potential conflict of interest. This also applies when the firm/team performs an Independent Cost Estimate.

2. **Which team members does TAM consider "key" for purposes of qualifications and resumes required?**

   TAM considers that Key Team Members are the ones who will manage the contract and be assigned to work within the scope of services. Key Team Members are expected to be committed for the duration of the contract. Please refer to Attachment A – Scope of Services to identify which team members to put forward in the statements of qualifications.

3. **Section I-H must not exceed 8 pages. Must this section be completed and signed by the prime consultant and all subconsultants?**

   Section I-H is intended for the prime consultant to provide a presentation of the whole team. The section must be completed and signed once by the prime consultant.

4. **Can a table of contents for the resumes be included in Section I-E?**

   A table of contents for the resumes can be included in Section I-E.

5. **Could you specify if the % fee will be applied on the direct labor cost only or on the direct labor cost and ICRs?**

   The % fee will be applied to both direct and indirect costs.

6. **Do subconsultants also have to conduct a FAR audit?**

   Yes. Subconsultants have to conduct a FAR audit to determine the appropriate Indirect Cost Rate (ICR). However, TAM also accepts ICR calculated through the Caltrans Safe Harbor Program.

7. **Could you share a list of the specific projects that will be included in this contract?**

   At this time, TAM is not committing to a specific list of projects under this contract. The services identified in the RFQ are intended to reflect the range of anticipated needs rather than a predetermined work program. However, tasks related to traffic counts for TAM's Crossing Guard Program and independent evaluations of TAM's programs are among the services most likely to be assigned under this contract.

8. **Could you provide a list of larger projects that TAM will work on during the 5-year contract period and procure outside of this contract?**

   In a few weeks, TAM will publish a Request for Qualifications for Services to Prepare Plans, Specifications & Estimate (PS&E) for the San Antonio Road Bicycle Improvement Project in Marin County. Please contact Ray Rodriguez: rrodriguez@tam.ca.gov if you would like to know more about this project.

   During the 5-year contract period, TAM may look for the following services:

   - Prepare a Project Study Report for one or more of the Highway 101 Interchanges.
   - Prepare Plans, Specifications & Estimates for one or more of the Highway 101 Interchanges which are currently entering Project Approval & Environmental Document Phase.
   - Prepare Design Work for the Marin City Soundwall
   - Prepare a Project Study Report for Highway 101/State Route 37 Interchange, Segment 1 of the broader Resilient State Route 37 Project
   - Prepare a Project Study Report for work in the Highway 1 area

If you would like to know more about TAM and upcoming projects, sign up for email notifications. The form can be found at the bottom of this webpage: https://www.tam.ca.gov/working-with-us/rfpsrfqs/ . Select TAM Traveler & General Updates to receive regular and general news from TAM. Select RFP/RFQ Notifications to be notified when a new opportunity is published on TAM website.

Questions received by email and their Answers:

9. **Is TAM looking for only one team to fulfill all of the scopes as outlined in the RFQ?**

   Yes. TAM is looking for only one team/firm to fulfill all the scopes as outlined in the RFQ.

10. **Is this the first time TAM has solicited a contract of this scope and if not, can you kindly tell me who the incumbent is?**

    TAM has previously contracted for on-call professional services. The current incumbent team is led by TY Lin. The scope of the current RFQ reflects TAM's anticipated needs over the next five years and may differ from previous contracts.

11. What percent design do you anticipate the team to take projects?

The level of design services will depend on the specific assignment. TAM anticipates that the selected team may provide preliminary engineering, conceptual design, design reviews, and other technical support at various stages of project development. No specific design completion percentage is anticipated or guaranteed under this contract.

12. Independent Cost Estimate was mentioned as a service that may be potentially precluded from participation in related procurements. Is that the only technical service that may potentially be precluded from related procurements, or are there potentially others, such as surveying, geotechnical engineering, and the like?

No. Other assignments could also result in potential conflicts depending on the nature of the services performed, the information obtained, and the consultant's involvement in developing procurement documents or requirements. However independent cost estimating is the only one that TAM identified to date.

Performing surveying, geotechnical engineering, or other technical services does not automatically preclude a firm from participating in a subsequent procurement. TAM will evaluate potential conflicts of interest on a case-by-case basis, consistent with applicable procurement requirements. Appropriate mitigation measures, including internal firewalls where permissible and effective, may be considered.

13. Will the team be tasked with looking at alternative project delivery, such as progressive design-build, to deliver projects?

This is not a Task Order we issued in the past, and TAM does not see an upcoming similar need. However, if the need arises, the selected team may be asked to evaluate project delivery alternatives.

14. Does TAM have a list of projects that they are considering placing under the scope of this contract, and if so, can that kindly be provided?

At this time, TAM is not committing to a specific list of projects under this contract. The services identified in the RFQ are intended to reflect the range of anticipated needs rather than a predetermined work program. However, tasks related to traffic counts for TAM's Crossing Guard Program and independent evaluations of TAM's programs are among the services most likely to be assigned under this contract.

15. Could you provide any guidance regarding TAM's anticipated Safe Routes to Schools evaluation and outreach needs under this contract?

First note that the specific scope and timing of future assignments under the new contract have not yet been determined. Please find below some additional resources related to past efforts regarding Safe Routes to Schools evaluation and outreach needs:

- Safe Routes to Schools Program Evaluation: Please review Item 6 from TAM's May 2026 Board meeting, which presents the program evaluation work. The materials are available on TAM's website.

- Educational Outreach and Community Engagement: Examples of services previously requested include website management, updates, and technical support; content development and communications support for TAM's newsletters and outreach materials; graphic design, photography, and videography services.

16. **For the resumes section, the RFQ states, "Provide resumes only for all Key Team Members identified in the organizational chart and at least one resume by proposed subconsultant." If there are multiple subconsultants, do you want one resume per each, or are you looking for one key subconsultant and identify the other subconsultants and roles on the organizational chart as non-key?**

    If there are multiple subconsultant firms, we are looking for one resume for each firm, regardless of whether they were identified as a key team member.

Update to tentative schedule:

Due to scheduling constraints, some of the tentative dates outlined in the RFQ may be pushed back by a few weeks. The following milestones may be affected:

- Interviews, if any
- Notification of Ranked List
- Contract Negotiation Period
- TAM Board Approval
- Anticipated Contract Award Date

The Statements of Qualifications (SOQ) submission deadline remains unchanged: November 10, 2026, at 4:00 p.m. PST. All other RFQ requirements also remain unchanged.

TAM recognizes the upcoming holiday season and will take proposers' availability into consideration when scheduling interviews, if conducted. TAM will make every effort to communicate interview dates as early as possible and provide at least 10 days' advance notice. Any further updates to the tentative schedule will be communicated to proposers as they become available.